

*2018-9 College of Arts and Letters Faculty Council*

*Meeting Minutes*

*January 22, 2019*

**I. Call to order:** Tenth meeting of the 2018-9 council called to order 4:00 p.m., SU 2591.

**II. Roll call**

Present: Alam, Allred, Baltus, Benton, Black, Brakel, Caceres, Case, Christman, Coventry, Crookston, Day, Egan, Emonds, Forte, Foss, Kilmer, Kistner, Langan, Lundquist, Mattison, Miner, Nemeth, Orloff, Piotrowski, Reising (for Fitzgerald) Rouillard, Sakowski, Sapci, Smith, Taylor, Thompson-Casado, Wu

Excused: Coulter-Harris, Mezo

Absent: Beatty-Medina, Ferris, Padilla

Non Voting: Hintz, Klear, Monsos

Quorum was present.

**III. Approval of Minutes & Agenda**

Minutes of the December 11 session were approved with no amendments. Today's Agenda was amended with one addition and approved.

**IV. Committee Reports**

**Executive Committee: Jami Taylor**

Taylor reported on the meeting of the Executive Committee the previous Thursday. Dean Gilbert had attended Executive Committee. There was discussion of bylaws, minutes procedures, and the curriculum proposal.

**Faculty Senate: Tim Brakel**

Brakel shared some highlights from the Faculty Senate meeting the previous Tuesday. The federal government shutdown would not affect the FAFSA process for students. Meeting in Columbus studied the issue of student liability. The Provost is interested in changing some policies for veterans, honorary degrees, and graduation awards. The course inventory system should be completely rolled out March 12.

## **Graduate Council: Sara Lundquist**

Vice chair Song-Tao Liu reported increases in stipends for doctoral and some masters students. Responsibility for the new insurance program for grad students is moving to HR instead of Student Services. GSA president reported that they are working on an Ohio GSA organization. New course evaluation system was discussed: evaluations to be standardized across the university, using a set of ten questions, and done by students on line. The project will be brought to Faculty Senate in Jan./Feb. and piloted Summer 2019. Change for the time of Grad Council meetings is expected.

## **V. Administrator Reports**

### **John Klear, Institutional Research**

Klear presented information in response to request from council in regards to foreign language requirements: “Does the foreign language requirement serve as an impediment to students entering the college or staying in the college?” The DARS (degree audit reporting system) tells what students take, but not why. About 50% of students start with a course at the 1110 level—only a small percent test out. About 40 students were unaccounted for. About 50% start higher than 1110, and therefore need fewer than three courses to graduate.

### **Adam Hintz, Student Services**

Hintz presented two sample degree audit reports, one from Fall 2016 and one from Fall 2019. A slideshow presentation with graphics by Hintz is in the Appendix of the minutes. Notably, 79 of 196 CAL students scheduled to graduate in Spring started and finished in the college, while a greater majority of the graduates had changed colleges/transferred in. Hintz concluded that foreign language appears to be a barrier to graduation. Student Services recommends more flexibility.

Rouillard objected to Hintz’ conclusion that the language requirement hinders graduation, and pointed out only 12 students with 100 credits still had 3-4 foreign language courses remaining.

## **VI. Old Business**

### **Core Curriculum Committee: Tim Brakel**

Brakel described the proposal from the committee for resolving the foreign language requirement issue. The proposal offers students four options. Option 3 lets students count coursework in two different languages. Option 4 lets students take two culture courses taught in English to fulfill requirements.

Four amendments to the proposal were submitted.

Amendment 1—Egan: Numbering of credit hours and course numbers was inaccurate in the proposal. Moved to accept the changes was approved by voice vote.

Amendment 2—Caceres, Nelson, & Case: Political Science, Sociology and Anthropology courses were listed as an expansion of courses to fulfill the culture course offerings (Option 4). Lengthy discussion followed. A suggestion to amend this amendment by omitting the list of courses was not accepted. An observation was made that the proposal needs to say if and/or how culture courses should be linked to the language course students select in the option. No agreement was reached, so the amendment was tabled along with Amendment 3.

Amendment 3—Alam: Additional courses outside WLC were submitted. No discussion because the amendments (2 & 3) were tabled.

Amendment 4—Orloff: Students in BFA programs (in Fine Arts) and BM (in Music) should be exempted from a language requirement. This matches past practice, but was not included in the proposal wording. The motion to accept was made, voted and passed.

Brakel noted that the committee will have many course change approvals at the next meeting.

#### **Bylaws: Jami Taylor**

New version of the bylaws was presented. Motion to approve amendments from Egan was accepted, voted and passed.

#### **VII. New Business—no new business**

#### **VIII. Announcements**

Barbara Miner: Human Trafficking Coalition is having a conference in September. Looking for participants—contact Barbara Miner if interested.

#### **IX. Adjournment** Motion to adjourn at 5:38 PM

Minutes submitted by Michael Piotrowski, council secretary. Send amendments / corrections to [michael.piotrowski@utoledo.edu](mailto:michael.piotrowski@utoledo.edu).

# A&L Council Presentation

## Student Services

Adam Hintz

January 22, 2019



# Example of Audit Analysis

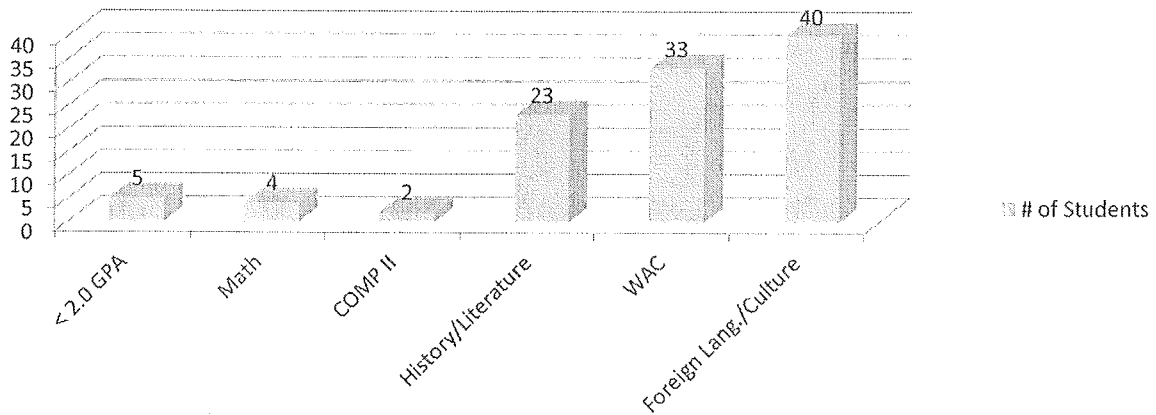
## Fall 2016

- Ran degree audits for all A&L majors with 100+ earned hours
  - No Graduation Application
  - Provides a “snapshot” for that term (audit is ever-changing)
- 126 students within total report
  - Registered for fall 2016 courses



# Example of Audit Analysis (Fall 2016)

Remaining Requirements

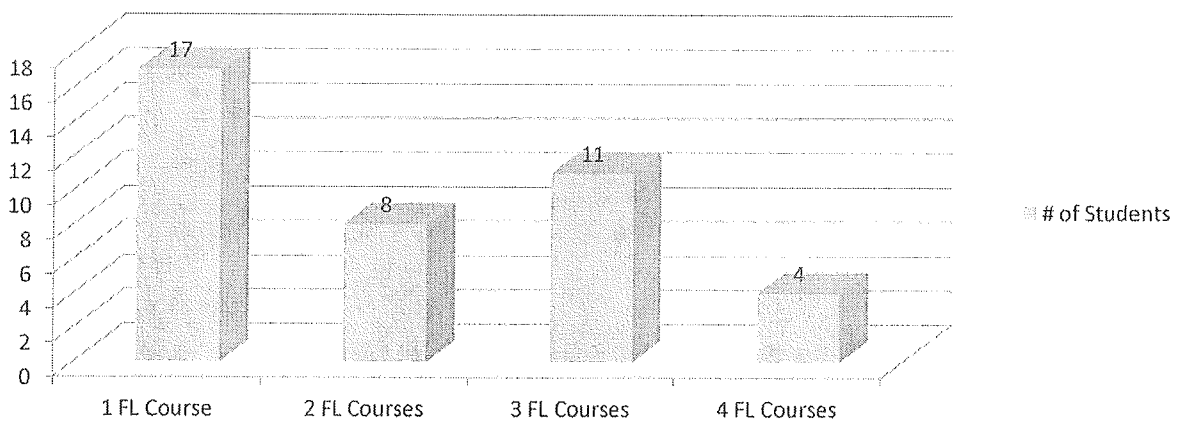


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# Example of Audit Analysis (Fall 2016)

Foreign Language Courses Remaining (could be culture for some majors)



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## Example of Audit Analysis

### Fall 2018

- Ran degree audits for all A&L majors with **100+** earned hours
  - No Graduation Application
  - Provides a "snapshot" for that term (audit is ever-changing)
- **64** students within total report
  - Registered for fall 2018 courses



## Why the disparity?

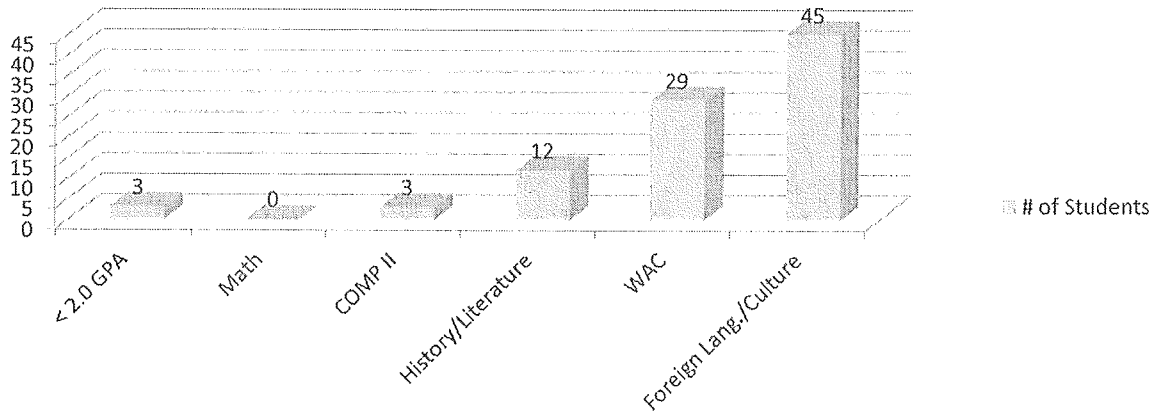
### Fall 2016 vs. Fall 2018

- Timing of the report
  - Fall 2016 (**126 students**)- ran earlier in term
  - Fall 2018 (**64 students**)- ran after graduation deadline (November 27, 2018)
- 80+ hours initiative (August 2018)
  - Registered for fall 2018 courses



# Example of Audit Analysis (Fall 2018)

Remaining Requirements

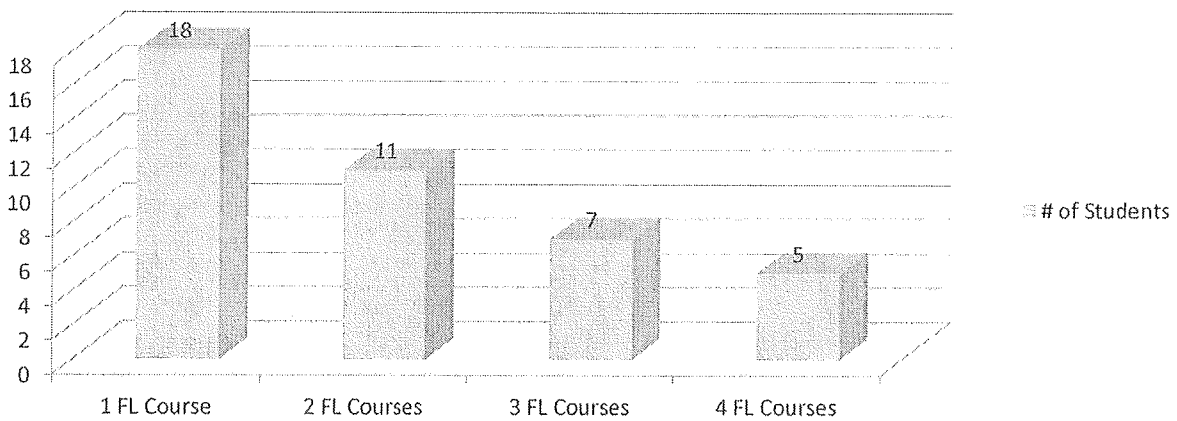


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# Example of Audit Analysis (Fall 2018)

Foreign Language Courses Remaining (could be culture for some majors)



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## New Information

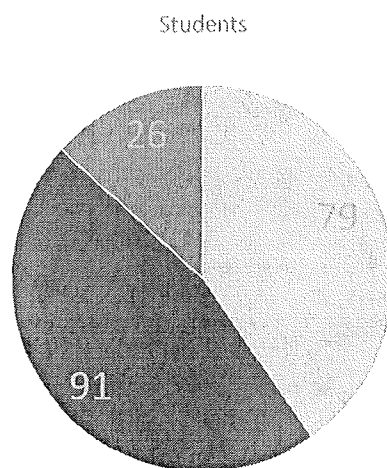
### Analysis of spring 2019 Graduation Applicants

- 196 Total A&L Applicants
  - 79 began in A&L...finished in A&L
  - 91 students changed colleges (internal within UT)
  - 26 students were transfer students (other institutions)



## Looking further...

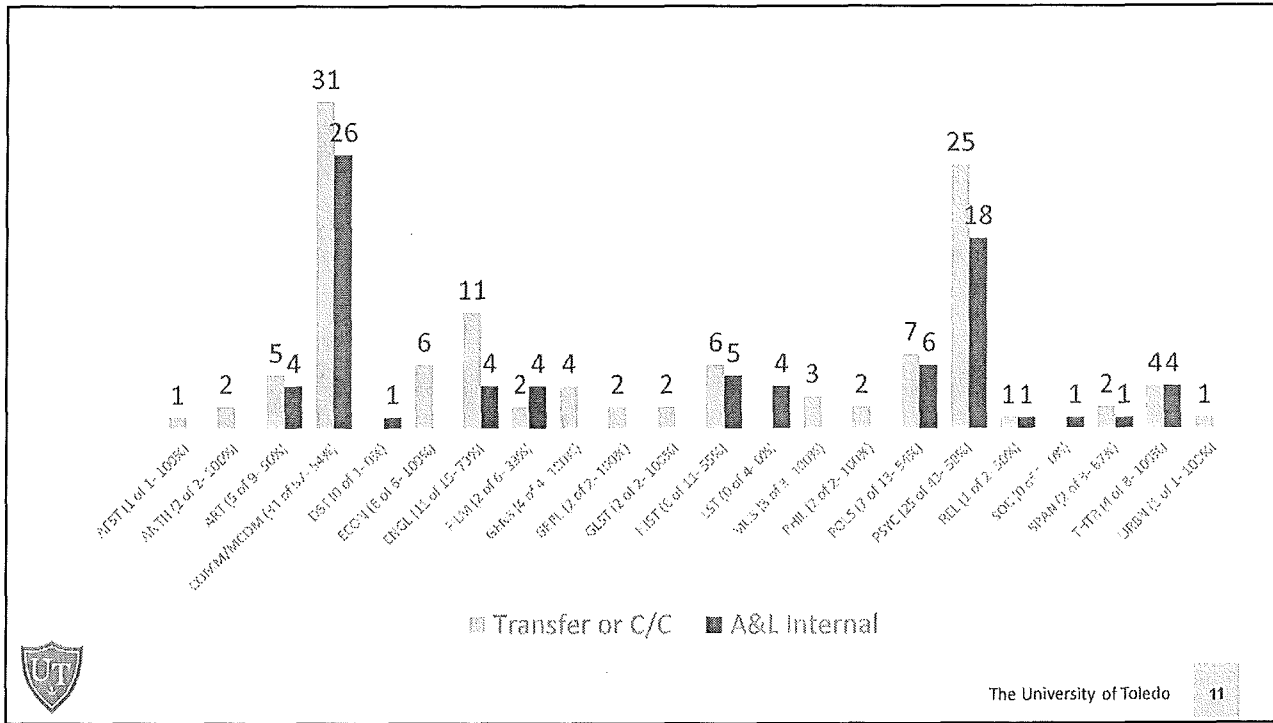
117 of 196 students were either change of college or transfer (59.6%)



Started in A&L Change of College Transfer







## Again...

117 of 196 students were either change of college or transfer (59.6%)



Started in A&L
  Change of College/Transfer

## With all this in mind...

### Recommendation from Student Services

- Flexibility is CRITICAL within FL/Culture requirement
  - Options for students
  - 10+% of degree (by credit hours- 14 of 120-124)
- Sequencing concerns (time to degree)
  - Approaching graduation
  - When considering a change in college/major
  - Readmit students



## Questions?

