



**COLLEGE OF ARTS AND LETTERS**  
**2020-2021 FACULTY COUNCIL MEETING MINUTES**  
**September 8, 2020**

**Call to Order:** 4:01PM, via WebEx

**I. Roll Call**

Present: Hey, Whittaker, Yamazaki, Caceres, Lawrence, Smith, Benton, Montpetit, McBane, White, Yaklin, Kistner, Cook, Zych, Ligan, Carpenter, Miner, Dunn, Fritz, Day, Ferris, Stover, Black (proxy Sapci), Keith, Compora, Stroud, Nemeth, Feldmeier, Taylor, Voss, Mezo, Christman, Baltus, Case, Sakowski, Foss, Dudley, Rouillard, Semaan (39)

Absent: Barnes, Alam, Beatty-Medina (3); Allred (on sabbatical, replacement tbd)

Vacancies: 3

Guests: Gregory, Hammel, Hintz (3)

**II. Approval of Agenda/Minutes**

Agenda for meeting submitted for approval; Motion to approve, second. Vote - Approve 39, Not Approved 0, Abstain 0. Agenda approved.

Minutes from last meeting held (August 25) submitted for approval; Dudley provided clarification on Crookston/Dudley serving as alternates, will be corrected in roster; Motion to approve, second. Vote - Approve 39, Not Approved 0, Abstain 0. Minutes approved.

**III. Executive Report: Patricia Case**

Executive Committee had no meeting, due to no old or new business to discuss.

**IV. Faculty Senate Report: Patrick Lawrence**

Highlights from last Faculty Senate meeting included updates from Provost, discussion of COVID update and dashboard updates; Resolution was put forth regarding UToledo policy on racism/equity, resolution passed, question raised about lack of accurate information on dashboard and whether a threshold has been set/discussed, Lawrence report a lot of these were raised during meeting, stated COVID numbers will be changing and that there has been no clarification on a university threshold of infections.

**V. Graduate Council Report: tbd**

Have not found anyone yet to give report on Graduate Council, Case will continue to look for one; Hammel offered to give update again as he attended meeting earlier; Discussion held on changing admissions procedures for Graduate School programs, new deadline November 15, questions can be directed to Debbie Andrews; Discussion held on policy of research and external reviewers, an external individual can be PI (?) on grant proposals; Discussion held continued on responsible conduct research policy, securing research data and authorship

issues; Announced upcoming symposium will be virtual; Discussed policy of minors on campus, new webpage created on policy; Announced most graduate assistants have now been paid (via hard checks), though some are still waiting due to paperwork issues.

#### **VI. Dean's Report: Dean Gilbert**

None

#### **VII. Curriculum Committee Report: Linda Rouillard**

Curriculum Committee met regarding four items, details listed and spreadsheet attached.

- DAAN4940 credit hours/references/pre-reqs to be updated; Revisions submitted for approval; motion to approve, second. Vote - Approve 39, Not Approved 0, Abstain 0. DAAN4940 revisions approved.
- HIST1050 course description change/application to be updated; Revisions submitted for approval; motion to approve, second. Vote - Approve 39, Not Approved 0, Abstain 0. HIST1050 revisions approved.
- HIST4300 seek approval for permanent history course/multi-cultural diversity status; Revisions submitted for approval; motion to approve, second. Vote - Approve 39, Not Approved 0, Abstain 0. HIST4300 revisions approved.
- ENGL1110 test-optional/placement score revisions being requested, Discussion held about course syllabus with ACT/SAT scores, Determined syllabus and proposal to be returned for clarification, Will review at next meeting.

Gregory discussed Faculty Senate curriculum, inclusion of 3000/4000 level courses in general education core and diversity requirement, just for faculty to consider for the future, determined decision to keep for multi-cultural status is with Faculty Senate.

#### **VIII. Elections Committee Report: Jetsa Caceres**

Election needs to occur for UCAP rep, will seek out nominations/volunteers from full CAL faculty, will have report at next meeting.

#### **IX. Bylaws/Constitution Committee Report: Jami Taylor**

Committee has not met yet, was put on hold in March due to COVID, will coordinate with Dean on getting clarification from UToledo Legal Department on their comments; Question raised about what issues need clarification, Jami stated many were minor language issues in constitution, other issues were unclear to committee and need further clarification with Dean and legal; Lawrence stated legal was looking at all constitutions/documents, issues were not specific to CAL.

#### **X. Old Business**

None

#### **XI. New Business**

None

#### **XII. Announcements**

- Gregory announced pre-tenure extension due to COVID, going up in 7<sup>th</sup> year; Discussed parental leave extension as well, entitled to both.
- Day announced virtual book launch Nielsen, September 16<sup>th</sup>, announcement/flyer to be sent (flyer attached here as well).

#### **XIII. Appendices**

None

**XIV. Adjournment:** Motion to adjourn, second. Vote - For 39, Against 0, Abstain 0.

**Next Meeting:** Tuesday, September 22, 4:00PM, via Webex

**Secretary Notes:** [Webex Recording](#) (with closed captioning, includes attendee list and chat notes), roll call taken from Webex Session Report; Attendees who call in via phone are not recorded on report, Secretary should be notified of attendance.

*Updated 9/11/20, subject to change.*