



COLLEGE OF ARTS AND LETTERS
2020-2021 FACULTY COUNCIL MEETING MINUTES
March 9, 2021

Call to Order: 4:01PM, via WebEx

I. Roll Call

Present: Hey, Whittaker, Yamazaki, Barnes, Caceres, Lawrence, Smith, Benton, Montpetit, McBane, Yaklin (proxy DeRosa), Kistner, Cook, Ligan, Carpenter, Miner, Dunn, Fritz, Day, Ferris, Stover, Black, Keith, Compura, Stroud, Nemeth, Alam, Beatty-Medina, Allred, Taylor, Voss, Mezo, Christman (proxy Tan), Baltus, Case, Sakowski, Foss, Dudley, Rouillard, Semaan (40)

Absent: Zych, Feldmeier (2); White (on family leave, replacement tbd)

Vacancies: 3

Guests: Gilbert, Gregory, Hammel, Sullivan, Hintz, Ayres, Stauch (7)

II. Approval of Agenda/Minutes

Agenda for meeting submitted for approval; Motion to approve, second. Vote - Approve 40, Not Approved 0, Abstain 0. Agenda approved.

Minutes from last meeting held (February 23) submitted for approval; Motion to approve, second. Vote - Approve 40, Not Approved 0, Abstain 0. Minutes approved.

III. Executive Report: Patricia Case

Executive Committee last met March 5; discussed upcoming at-large and graduate council nominations and elections for next year, more will be discussed in Elections Committee update; discussed upcoming CAL Dean meeting, set for Thursday 3/18 at 4:00PM-5:00PM, invites to be sent out from Dean's Office; nothing else to report.

IV. Faculty Senate Report: Patrick Lawrence

Faculty Senate last met March 2; Executive Committee met with Provost/President, discussion included shift to greater recruitment, change to VP of Enrollment, streamlining admission process; inquired about mid-fiscal year budget cuts, answer was no; updates on ongoing RCM discussions, College of Dentistry (housed in College of Medicine), Spring 2021 Dean evaluations; reported meeting held with Board Constitution Committee, senate expects to go through second reading at March 16 meeting, hope for April vote by full faculty; reminder about midterm grades open until March 14; reported Starfish reporting was 78% completed; discussion of Dean evaluation/survey overview of instrument, survey is one component of evaluation, went through draft form, will go out to all faculty in that specific college, expect surveys to go out in next month, discussion of professional criticism and focus on issues, results are closed to Deans/Provost; question raised/request to inquire about FAFSA application

technical issues, Day stated will bring up to executive committee for agenda; question raised Grad Council and diversity fellowship (50% or less), email to be sent by Case to CAL reps; question raised about President appointment and whether on agenda, Day stated yes on next agenda.

V. Graduate Council Report: tbd

Graduate Council last met March 9; discussion held regarding COGS task force, looking for members; reminders given for curriculum committee, university promoting getyourshot.org; reported Deans are having retreat March 22 with Huron consulting; reported enrollment numbers down, grad admission moved to COGS, scholarships coming in and being reviewed; reported graduation now in person, hooding ceremony will be in place with guidelines, details to be announced; discussed enrollment for summer courses, planning of elections for Grad Council, award letters being prepared, funding is down (two programs eliminated, other awards reduced); reminders on Midwest Grad Research virtual symposium, March 10 deadline, request for faculty judges to go out, April 19 roundtable topic being discussed; discussion of program review, external review process and dates, themes identified for university – hire faculty, improve alumni tracking, stipend affecting students, recruitment, equipment training – attempt to marry program review with program accreditation; discussion of COGS task force, provost asking for report by end of term (suggested charge to task force included at end of minutes); reported curriculum committee approved all CAL curriculum changes.

VI. Dean's Report: Dean Gilbert

Discussed graduation, university graduation now in-person, CAL no longer doing drive-in event, honors awards ceremony scheduled for Friday 5/7, in-person event by appointment only in Libby Hall, outstanding awards will be announced as well, awards also presented at Fall in-person event; requested feedback/suggestions on faculty research award (research, scholarship, etc.); provided updates on new budget model, upcoming virtual events (experience day, preview day, Owens transfer day), no new data available on applications numbers; provided updates on CAL materials, highlighting preferred admission for law, 2+2 programs, diversify recruitment strategy; reminded faculty midterm grades due Sunday 3/14; announced very good response on Starfish; discussed instructional break days should have no classes/activities planned, question raised about students requesting meeting on those days, if they prefer then yes; discussed monthly retention meeting, help find ways to improve numbers; discussed budget, strategic reinvestment funds next round coming up, priorities list being reviewed to submit, ideas for one-time funding, no news yet on budget process for FY22, to be released in next month; discussed Huron model discussions moving along, will be implemented FY23, meeting with college deans at retreat, additional meetings planned with Huron about impact on CAL, looking at transparency and high tax rate, more conversations will be held, requested to send questions to Dean; question on clarification of tax percentage for administration, deducts cost from revenue then deducts general university costs, highlights strategic initiatives and purpose of growth; question raised about possible CAL service award, will be pursued.

VII. Curriculum Committee Report: Linda Rouillard

Curriculum Committee met regarding 9 items, detailed documents previously sent out via email, spreadsheet brought up in meeting.

- Three new courses modifications put forth – SOC2660 Racial and Ethnic Minorities in US, DST 5980 Special Topics in Disability Studies, ART4380 Mixed Media: Topic. Three new courses submitted for approval; motion to approve, second. Vote - Approve 40, Not Approved 0, Abstain 0. Three new courses approved.
- Three course modification put forth – GEPL100 Environmental Sustainability (title

change, no longer repeats), GEPL 4700/5700 Community Planning Workshop (no longer repeats, remove pre-req), PSC3500 Principles of Law (no longer repeats, remove WAC), SISS 8040 Research Design (change credits, no longer repeat, add pre-reqs). Four course modifications submitted for approval; motion to approve, second. Vote - Approve 40, Not Approved 0, Abstain 0. Four course modifications approved.

- Two program modifications put forth – SISS-PhD Spatially Integrated Social Science (change in credit hours, clarification of exam requirements), BA Women's and Gender Studies (credit hours adjustment). Two program modifications submitted for approval; motion to approve, second. Vote - Approve 40, Not Approved 0, Abstain 0. Two program modifications approved.

VIII. Elections Committee Report: Jetsa Caceres

Received notification that Grad Council wants election results announced by April 12; CAL elections will run March 22-29 (subject to change), elections will be for at-large and grad council members, hope to have results by April 6, so that newly elected members will be invited to final CAL meeting, email of information will come out soon.

IX. Bylaws/Constitution Committee Report: Jami Taylor

Still waiting, nothing to report.

X. Old Business

- Announced Brenda Lee from Foundation not attending meeting, will be moved to beginning of Fall term, new Faculty Council President will follow-up with Lee for an exact date.

XI. New Business

- Case discussed need for Matt Schroeder/Finance to discuss budgets, funding, new budget model, etc.; several questions raised, determined meeting with Schroeder was needed, Case will reach out to confirm attendance at next meeting March 23, requested to send all questions to Case to prepare list of Q&As for Schroeder.

XII. Announcements/General Questions

- WGST upcoming event (see attached flyer).

XIII. Appendices

- WGST Event Flyer (1 pdf included with minutes)
- Grad Council Task Force Charge -

The Task Force will examine how COGS managed/operated as a centralized academic service center and as a collaborative and inclusive unit when the Colleges are considered the revenue generating unit in this model by:

1. Clarifying the structure and function of the COGS, more specifically,
2. Identifying 3-4 potential organizational plans for the COGS under an RCM budgeting model,
3. Identifying areas for improvement in recruitment and admissions, student affairs, finances and budgeting and administrative support -this could be either through changes in processes and/or job descriptions, and
4. Reviewing the extent to which shared governance of graduate programming is accomplished between COGS and Graduate Council

Dan Hammel suggests adding how tuition waivers and tuition scholarships are managed in the RCM budget model.

XIV. Adjournment: Motion to adjourn, second. Vote - For 40, Against 0, Abstain 0.

Next Meeting: Tuesday, March 23, 2021 @ 4:00PM, via Webex

Secretary Notes:

- Webex Recording (with closed captioning, attendee list and chat transcript, Webex recording corrupted, will send new link when available)
- [CAL Faculty Council Site](#) (website link)

Updated 3/13/21, subject to change.