

# UNIVERSITY OF TOLEDO

SUBJECT: OVER-EXPOSURE TO RADIATION

Procedure No: HM-08-029

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## PROCEDURE STATEMENT

Reports of radiation overexposure to personnel at the University of Toledo shall be investigated and reported.

## PURPOSE OF PROCEDURE

To provide procedures for responding to reports of occupational exposures that exceed those limits established in the Ohio Administrative Code (OAC).

## PROCEDURE

Any report of an occupational radiation exposure which exceeds the limits described in OAC 3701:1-38-12 will be reported to the Director of the Ohio Department of Health (ODH) in writing within 30 days, as required by Chapter 3701:1-38-21 (C)(1). Any reported exposure exceeding the limits described in Chapter 3701:1-38-21 (B)(2) will be reported to the Director (ODH) within 24 hours.

The individual for whom the overexposure was reported will be notified in writing of the overexposure upon receipt of the report.

An investigation will be conducted by the Radiation Safety Office to determine the circumstances related to the overexposure to aid in determining the root cause of the reported over-exposure.

After determining the cause of the overexposure, corrective action will be taken to avoid a recurrence.

Source: Radiation Safety Office

Effective Date: 5/31/02

Review/Revision Date: 2/22/05  
2/18/08  
2/3/11  
12/10/13  
09/29/16  
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