



Petition to Take Examinations

Doctoral students must request permission prior to completing program examinations. You should submit your request (this form) to take written examinations by the last day of the first week of the semester in which you wish to take the examination. If you plan to take the examination at the beginning of the term or between terms, please register one semester in advance by approved deadline. You will be notified by email of your approval to take the examination. **If you are not cleared, you must correct all deficiencies before scheduling the examination.**

Student Name: _____ Rocket Number: R _____

Degree Program: _____ Date of Application _____

Examination(s) and semester(s) are you applying for:

Major in: _____ Semester to take exam: _____

Minor or cognate in: _____ Semester to take exam: _____

Eligibility Requirements for Examinations

- You must be regularly admitted to a doctoral program in your major area department.
- Your Doctoral Program Committee must be established.
- Your Plan of Study must be approved and filed with the College of Graduate Studies.
- Any course substitutions must be approved and on file with the College of Graduate Studies.
- All coursework on your Plan of Study in the field of study for the examination must be completed or currently enrolled. Letter grades of C or higher for those courses must be posted and all PRS, PRU, IN, and NR must be removed.
- Overall graduate GPA must be 3.0 or higher.
- For major examinations, all coursework in research tools on a student's approved Plan of Study must be completed or currently enrolled. Letter grades of C or higher for those courses must be posted (i.e., PR, I and NR must be removed).

Information above the line cannot be edited after signatures are added below.

By signing this registration form, I hereby certify that I have fulfilled the eligibility requirements listed above and am officially applying for the exam stated above.

Student Signature

Program Committee Chair Approval. I hereby certify that this candidate is eligible to take the examination stated above according to the criteria listed. By certifying this registration, I recognize my responsibility to prepare the examination by the approved deadline.

Program Committee Chair Signature

Submit completed form to Angel Cox via email at Angel.Rice@UToledo.edu.

Form date: August, 2023