

Approved @FS mtg. 9/30/08

**THE UNIVERSITY OF TOLEDO**  
**FACULTY SENATE**

**Minutes of the Senate Meeting of September 16, 2008**  
<http://www.facsenate.utoledo.edu>

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**HIGHLIGHTS**

**Provost – Health Science Campus**  
**University Committee on Policy & Committees**  
**Senate Committee on Committees**

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Note: The remarks of the Senators and others are summarized and not verbatim. The taped recording of this meeting is available in the Faculty Senate office or in the University Archives.

**President Jamie Barlowe** called the meeting to order, **Nick Piazza, Executive Secretary**, called the roll.

**I. Roll Call –2008-2009 Senators:**

**Present:** Ankele, Bailey, Baines, Baker, Barden, Barlowe, Barnes, Barrett, Brickman, Caruso, Chaudhuri, Coventry, Crosetto, Denyer, Dismukes, Dowd, Duggan, Elmer, Fink, Floyd, Fournier, French, Funk, Giovannuci, Graham, Gunning, Horan, Hornbeck, Humphrys, Jenkins, Kistner, Klein, LeBlanc, Lee, Lehmann, Lipman, Lundquist, McSweeny, Metting, Nims, Olson, Pasupuleti (for Dupuy), Peseckis, Piazza, Powers, Pryor, Randolph, Regimbal, Sharkey, Sheldon, Stierman, Szirony, Teclehaimanot, Thompson-Casado, Tietz, Tietjen, Tucker-Gail (for Laux), Wolff

**Excused absence:** Davis, Hoblet, Niamat, Ragu-Nathan, Wedding

**Unexcused absence:** Crist, Hottell,

A quorum was present.

**II. Approval of Minutes:** Minutes of 9/2/08 meeting approved as distributed.

**III. Executive Committee Report:**

**Executive Secretary Nick Piazza** asked the Senators to introduce themselves before speaking to get the speakers' names recorded accurately in the minutes.

**President Jamie Barlowe:**

Since we met two weeks ago, the Senate Committee on Committees has appointed members of Senate committees, and as our Constitution requires, I have appointed chairs of each committee. Later in our meeting today, Walt Olson, chair of the Committee on Committees will announce the appointments. Also during the past two weeks, members of the Executive Committee have discussed several issues with the Main Campus Provost, Dr. Rosemary Haggett, including the internal search for a Senior Vice Provost of Graduate Affairs and Dean of the Graduate College and the newly appointed search committee, chaired by Dr. Johnny Early, Dean of the College of Pharmacy. Later this week, we will meet with the Provosts from both campuses, as well as the Deans. Whatever the issue under discussion, the Executive Committee's concern is about communication and the processes of shared governance, both those connected with governance more generally and those articulated in the Faculty Senate Constitution. At other recent meetings, I learned that the state funding model for higher education will be more fully tied to outcomes such as course completion and graduate rates. As more information becomes available I will bring it to you, and I will invite Dr. Scott Scarborough, Senior Vice President for Finance and Administration, to come to Faculty Senate to explain the model. I also hope to extend an invitation to the Ohio Chancellor of Education, Eric Fingerhut, to address our Senate about the

funding model and other issues connected with the State's Strategic Plan. That invitation is currently under discussion.

In addition, I want to report to you that faculty and administrators from several colleges have asked me questions or informed me about their elections of faculty committees to draft constitutions or by-laws for their college governance bodies. Each of you was sent a copy of the letter I sent to the deans about the guidelines and timelines so that you would be aware of the process and be vigilant about its implementation. Please let me, or one of the members of the Executive Committee, know if you have questions or encounter difficulties. As this process unfolds, colleges will report to the Senate on their progress.

On October 20<sup>th</sup> the Academic and Student Affairs Committee of the Board of Trustees will hold its next meeting. As I reported to you earlier, Faculty Senate now has a seat on this committee. I would appreciate your input on any relevant areas of interest or concern so that I can include them in my report to this committee or bring them forward during the committee's discussion

Although these and other practical and quotidian concerns of Faculty Senate often occupy our time and meetings, I would argue that we must also continue to think in broader, more complex ways about our roles as elected Senators, representing many and varied constituencies. Your suggestions at our last Senate meeting help to address some of these roles. For example, you suggested that we need to be better informed about our university's commitment to green construction and recycling, about ethical treatment of lecturers, about issues involving health care and child care, about funding and internal reallocations, about the work of our Board of Trustees, and about innovative collaborations with community partners and with colleagues from U.T. and other universities. I have invited a number of speakers who will give presentations about these topics at Senate meetings and answer your questions, and I hope you will take this information back to your constituencies, as well as obtain their input on other topics of interest or concern.

Moreover, your willingness to serve on Senate and University committees and to help strengthen our communication with administrators and the Board of Trustees also demonstrates your commitment to the principles of shared governance. Although our two campuses have different histories of governance, as well as differing notions of the modes and strategies of participatory, representational governance, I believe that we can find ways to address the differences and build on the similarities, as I mentioned at our last meeting. Whenever the differences become apparent, let's discuss them rather than assuming that they divide us. Please feel free to bring them to my attention or to the Executive Committee's or the Senate's as a whole. One problem that has been recently reported to me by several Senators is that the HSC is not adequately represented on committees or on other governance bodies such as the Graduate Council. The Executive Committee is working to ensure HSC representation, and we welcome your suggestions and of course any volunteers. The Executive Committee's role is to represent all of you, just as it is your role to represent your constituencies, as well as the university as a whole.

I want to extend congratulations to the recently named Distinguished University Professors: Dr. Robert Collins, Physics Department, College of Arts and Sciences; Dr. Maurice Manning, Department of Biochemistry and Cancer Biology, College of Medicine; James Klein, College of Law; and Dr. Matthew Wikander, Department of English, College of Arts and Sciences. Matt Wikander was a Senator last year, and Jim Klein is currently a Senate member. Congratulations!

Finally, you may have noted that the last scheduled Faculty Senate meeting for this semester is on November 18 because of the Thanksgiving holiday. However, some Senators have contacted me to say that we should have a final meeting for the semester on December 2. If the majority of you agree, then we can hold that meeting at the Nitschke Hall Auditorium in the College of Engineering because our

usual rooms are not available. Think about this over the next two weeks, and at our next Senate meeting, we will vote on holding the December 2 meeting.

This concludes the Executive Report.

**Senator Lehmann:** Are you talking about an additional meeting on December 2<sup>nd</sup>, or a replacement meeting?

**President Barlowe:** This would be an additional meeting because of the Thanksgiving holiday.

**Senator Barrett:** I think it's worth mentioning that if we schedule a meeting and there is nothing that needs to get done, we can always cancel it.

**Senator Dowd:** Graduate Council Executive Committee extended an offer to each of the colleges on HSC to initially appoint members to Graduate Council. Later they can conduct elections. We are currently waiting for individuals to be named to Graduate Council.

**President Barlowe:** I would like to now introduce Dr. Jeffrey Gold who is the Dean of the College of Medicine and Provost of the Health Science Campus.

**Provost Gold:** Thank you, I would like to make a note of this historic event as this is a first formal meeting of this merged and unified single body of the Faculty Senate here on the grounds of the Health Science Campus. On behalf of the faculty, staff, students, patients and others who populate this campus I would like to extend to you my formal welcome. My great respect and admiration to the faculty to finally get this session together. It is also my pleasure to attend all the Senate meetings and share with you information. I would also like to commend Jamie. It is all about sharing information and communication.

I wanted to cover a few topics today and I will be happy to answer any questions or concerns you might have. A very hot item right now relating to the State's educational budget. You heard what's going on in the markets on Wall Street and across the country. It's quite dramatic that financial institutions that we thought were impenetrable turned out to be just the opposite. These events are not dissimilar to the Great Depression with the impact into the next decade. So in that context I will share with you what I know. The Governor of the State of Ohio announced a budget cut last week and he said the Office of Budget Management said that the State's Share of Instruction relating to higher education will not be cut (probably because of the State's tuition cap for the past two years). That doesn't mean that all of our State's subsidies will be cut, because there are a number of other lines (sixty percent of the State's higher education budget falls in the category of teaching subsidy and the rest falls in the category of line items, which could be anything from the clinical teaching budget for example in our institution) that's somewhere in the \$8 million a year. We do not know that for sure. They have not made the final decision as to which line(s) of the higher education budget will bare the brunt of the 4.75% reduction. The director of the higher education budget also indicated that he wished this was the last change to the budget for this academic year. The last we heard we have to wait and see what the tax revenue will be after the holiday spending season is over. Immediately thereafter they are going to reconsider this year's budget.

I want to share with you today some of the challenges that we face here on the HSC and the areas of focus for this semester. One is that we are in the midst of a very aggressive accreditation cycle in the College of Nursing in the next academic year, as well as a Joint Commission of Hospital Accreditation survey which will be any day now (a process by which all hospital systems in the United States are accredited). There are numerous other accreditation cycles in health science, laboratories, residencies, fellowship programs, etc. There are others, but those are the big ones we are working on right now.

We are in the process of welcoming two new deans, Dr. Beverly Schmoll in the College of Health Science and Human Service, and Dr. Timothy Gaspar in the College of Nursing. We are thrilled to have such wonderful leadership in the health science colleges, and we are supportive as they transition into their new roles. They are both former deans and extremely experienced individuals. I have full confidence they will be wonderful leaders in this institution. One of the messages that I hear back is that they are also excellent communicators and they will work very hard to listen.

Space is the final frontier and one of the hardest problems on our campuses particularly as we are facing unprecedented clinical growth. That means we are desperately short of ambulatory space and inpatient space. At the same time we are doing major renovation in the Heart and Cardiovascular Center. At the same time we are relocating the college of pharmacy programs and renovating research laboratory space as well. A new teaching anatomy laboratory is another project that we are working on.

There is a lot of work going on in terms of health care delivery. We just had an excellent meeting about the re-design of the medical center facilities on the Main Campus. One of the plans that came out of that meeting is to remove the word student because we are here to provide health care not just to students but also to faculty and staff and to others in that facility. So we looked at some plans today for a separate area for health care for faculty and staff with a separate entrance and separate facilities. The Pharmacy areas will be doubled. We want improved services, building a drive-up kiosk for delivery of pharmaceuticals and to provide better service to those on the Main Campus who will rely on the pharmaceutical services there. We want to make sure we have excellent health care delivery facilities on both campuses. For those of you who are not from this campus, we were quite successful in building what is known as the Student Employee Wellness Center, which is a student and employee health center on the second floor of Dowling Hall. This essentially is for acute care with the general idea that if you have an upper respiratory infection or a backache, or whatever your problem is, instead of making an appointment with your doctor, and taking a day off, you can walk over to the Wellness Center, get a prescription filled and get back to work in 20 minutes.

Finally I wanted to let you know that we have a number of events coming up. One of them next Tuesday is a visit from representation of the Board of Trustees of the American Medical Association to talk about some of our programs. We are very privileged to have them. The following week on October 2<sup>nd</sup> Thursday night we will be hosting our annual faculty recognition dinner at which time faculty of the colleges of the health sciences will be recognized for their researches, their educators and contributions that they make. If there is any interest in attending this, contact my office if you are not already invited as a member of the Health Science Campus faculty. If you already are a member of the HSC, you already know about this. Please contact my office I extend to you a very warm and cordial invitation. Finally, the weekend of Homecoming which is October 3<sup>rd</sup> and 4<sup>th</sup>, besides having an undefeated football team by that time, we will be hosting Dr. Bill Crouse. Dr. Crouse is an alumnus of the University of Toledo College of Medicine and he is the chief of health programs for Microsoft Corp. I don't want you to think he delivers health care for Microsoft. That is not his role. He is interested in planning with Microsoft for their future in the area of health care delivery systems that support education and research. He will address faculty and students in all areas of health care. I cordially invite you to attend this. I will now take questions, also know that my office is always open to you.

**Senator Thompson-Casado:** Do you have an approximate timeline for the expansion of the UT Pharmacy in the establishment of the faculty/staff health care area?

**Provost Gold:** The RFP that will go out in the next two weeks will have as a requirement that it will be completed on or before December 15 of this year. It needs to be operational before January 1<sup>st</sup> related to the commitments that we have made. We have absolutely every intention to live up to that commitment. Plans for the faculty employee health center are complete. We are still tweaking the pharmacy plans.

**Senator Lehmann:** In the funding has the college been considering any early retirement buy-out?

**Provost Gold:** At this point there are no discussions that I am aware of. We have not considered it, maybe we should, and I will take your comment under advisement.

Any other questions? I will attend all the HSC senate meetings and will try very hard to attend the Main Campus meetings as well. If you think there is something that I can do, don't wait, please contact me. As I said, communication is most important.

**President Barlowe:** Thank you Dr. Gold. Next report is from the University Policy Committee which has also spawned another committee called the Committee on Committees at the University level. Bill McMillen, Aaron Baker, Michele Martinez and Beth Griggs will do the presentation.

**V.P. McMillen:** Tomorrow, September 17th is Constitution Day and we will have an event on the front steps of the Student Union.

The Governor announced last week a 4.5% cut across the board except in certain areas excluding Medicaid and also in a number of education line items, including the SSI, the state subsidy that we receive for students. However, it does not protect other line items in the Board of Regents' budget. We received about \$14 million extra from the Board of Regents besides money we received from the State subsidy. The \$14 million includes clinical teaching subsidy and money for a number of other non-medical and medical projects. We don't know exactly what the Chancellor is going to do. We will probably lose some funding. According to the Governor, this should be the last cut until after the elections or until the first of the year.

We have planned a very short presentation on an intriguing subject and that is the Policy Committee, which has met for over year and a half. Also the Committee on Committees is actually the same committee, same membership, but different emphasis. Beth Griggs has taken the lead on the policy committee, and Aaron Baker has taken the lead on the Committee on Committees. Today's report is a follow up to our report before the Faculty Senate Executive Committee. We met on July 1<sup>st</sup> and at that meeting we reviewed the policy committee and the committee's charge. At this time, we want to give a fast overview of the Policy Committee with the websites, and the Committee on Committees and then we will address some of the questions that the Executive Committee came up with a couple of months ago and also to answer any of your questions today.

**Beth Griggs:** For those of you who don't know me, I am the assistant to the vice president and general counsel. Michele Martinez will assist me with pointing and clicking on the website. We began meeting last October and our committee represents a number of areas on both campuses. This policy website became live in January and it represents effort on the part of the policy committee. I would also like to thank CCI because without them this would not have been possible. We tried to combine the policies so that we would have a policy web repository, or "one stop policy shopping." We are trying to inventory all the policies and put them on one site, provide a standard protocol for formatting and gaining approval of the policies, and provide a process by which we can receive comments on the policies. The "Formulation and issuance of policies" a.k.a. "policy on policies" sets forth all of these steps. We also provided for a three year review period for the policies. Previously, a specific review period for the policies did not exist on the Main Campus. One of the things we also wanted to set up is a very careful system to account for all the policies that have been superseded. We also wanted an approval box for signature for the approved appointee. One key piece of our process is the policies posted on the site for comments by stakeholders. The policies that are in draft form go on the web for 30 days for comments. We sent out an email to all subscribers notifying them that the draft policies have been added to the site. Individuals have two different options to comment on the policies posted for comments, either through a form or send an email to [policies@utoledo.edu](mailto:policies@utoledo.edu). To date, since the site has been live, we have received 19 comments. We have a process in place now where we send comments to the responsible agent and note that we would like them to respond to the commenter either indicating whether the responsible agent is going to revise the policy, or leave it as is, and to please provide a rationale as well. We also wanted to provide a process for policies that are going to be rescinded, in which we ask the responsible agent to provide a rationale for the recommendation, and stakeholders have 30 days to comment on the recommendation. Additionally, we are very carefully tracking policies that are superseded. Primarily we have been working in this area over the past few months (administration) and approximately 90 of these policies are new and approved and approximately 80 of the former policies have been superseded. Also some research policies have gone through the process for comment. Finally, recently signed policies are posted on the web for comment for 30 days. Typically a policy is on the web for comments for 60 days, first 30 days as a draft policy, then 30 days as a recently signed policy. The policy committees continues to meet weekly. Each

member of the committee is aligned with a different group of policies. It's important to note that the committee doesn't evaluate the policies or make judgments about whether they are good or bad policies. We facilitate the process.

**V.P. McMillen:** The committee is an open committee if anyone wants to volunteer. Committee members work on policies in different areas. For example, I work with Information Technology. We had a couple of people join just because they were interested, a couple of people appointed by the President, and a couple people appointed by the Faculty Senate.

**Aaron Baker:** I'm the Government Relations Specialist. Similarly, the policy website we have reformulated it, but it's been around for a while and technically it hasn't been updated since around 2003. It's proven to be a great framework for us to present to for all of you, students and administrators, so that you can gather information about committees and so that we will know who is chairing the committees and who is appointed to them. Also, like the policy committee our purpose is largely to gather information. We don't make any decisions about which committees should continue on, or whether they should be merged. The process we all went through to get this started we collected data from three different sources. Some of you may recall an email survey at the end of spring semester asking for data about committees. Another source there was a committee a few years ago that did some more work with Carol Bresnahan and John Gaboury who gathered some information about committees. We took that information and we asked each member of senior leadership to appoint an administrator who would be responsible for maintaining and updating the committee website. We got the list of committees to those people, they worked with their administrators to update the information. For example in research, one on the Main Campus and the other on the HSC and Frank Calzonetti and Doug Wilkerson are looking to see if they should be merged or not. In part what is great about this website is that it generated conversations about committee structures. Additionally, from this website you can get information about the committees, the basic committee information. You can see the membership and also the source who appointed them, the length of their term, etc. It's not completely updated yet, we are still working on it and gathering information. You can see there is representation on the Policy Committee for example from Faculty Senate, Barbara Floyd is the representative. Where it says unknown, those are actually volunteers. Committees like these are standing committees and hopefully will have a purpose. The start date hasn't been updated yet. That information we are still gathering. If you have questions about any committee contact me. My contact information is on the webpage

**V.P. McMillen:** One of the things we are struggling with is that committees have been created and are still around, and there is never an end date. A committee for a millennium celebration could be still floating around as there is no end date and there is no way of ending that committee even though eight years have gone by. So the big struggle is to try to get rid of those committees that are outdated.

**Aaron Baker:** On the website you can see all committees, active and inactive. Committees in the red are the inactive committees. Right now that doesn't mean that the committees don't exist and we are still trying to gather information on them. When we gathered this project for the website, there were well over 100 committees, we are down to 59 active committees. But other committees are showing up on daily basis. Next week is the Board of Trustees meeting and we will announce this website and share it with the entire community. There aren't any links to the website yet, but we will establish a link probably from the policy page.

**Senator Peseckis:** I'm in the College of Pharmacy. This committee is concerned just with policies that affect the whole university, do you have any listing or active student committees, college level committees, is there a place to get that information together?

**Aaron Baker:** Our goal was to gather as much information as we could about the university-wide committees. There are a lot of committees within departments and colleges. We wouldn't be opposed to adding other committees to the website, but for right now our purpose is to get the best information that we can about the university-wide committees.

**Senator Lehmann:** College of Medicine. How permanent are the committees on your site? If a student for instance complains about the quality of food, and the President says, we don't have a committee, are you going to put these committees on the website? Maybe they were active at one time.

**Aaron Baker:** We're tracking ad hoc committees, task forces, and standing committees. They are actually combined. It should say here on the webpage which committees are standing or ad hoc. You can see it here, so it's a standing committee; if it were an ad hoc committee, it would say ad hoc. We plan to keep that information, when the ad hoc committee fulfills its purpose, it will have an end date but that information won't be lost.

**Senator Barnes:** I'm from the Learning Collaborative. What's the process by which people are chosen to sit on the review committee on an individual policy? I ask because the sexual assault policy is being revised. It's just been posted and it's a policy that I am deeply concerned about and I wonder who has input into revision of any given policy.

**Beth Griggs:** It's really up to the responsible agent to make sure all the stakeholders have an opportunity to comment on the policy. We would like it to happen before it's posted for the 30 days as a draft. If you look at the bottom box on the policy which is the signature box, there is a place to state who has completed the review or revision. And in that area should be listed any groups that have been consulted. If you have a concern about any policy, it would be very appropriate to comment on it using the policy site, the [policies@utoledo.edu](mailto:policies@utoledo.edu) address. I encourage you to comment.

**Senator Barnes:** How do you determine who owns a policy?

**Beth Griggs:** We call it the responsible agent, but it really is the policy owner. That person takes responsibility for drafting, revising and implementing the policy.

**V.P. McMillen:** It comes to us with the responsible agent. There is no way for us to get a policy unless it comes through somebody or some department.

**Senator Barnes:** So people are submitting policies to you for revisions?

**V.P. McMillen:** I went to IT before Godfrey Ovwigho was hired and asked for a comprehensive list. He automatically became the responsible agent when he got that list to me. Then we posted some of them, others we sent back to be revised.

**Senator Barnes:** So the responsible agent determines who the stakeholders are.

**V.P. McMillen:** Yes.

**Senator Barnes:** So they consult as he/she sees fit.

**V.P. McMillen:** We don't make any editorial decisions.

**Michele Martinez:** That's why it is on the web.

**Senator Barnes:** How do you get access to the policies that are on there, do you check it periodically?

**Beth Griggs:** I would suggest subscribing to the update service. Send an email to [policies@utoledo.edu](mailto:policies@utoledo.edu) saying you want email updates every time a draft or a recent policy is posted.

**Senator Ankele:** College of Nursing. How does a proposed policy become submitted and become a University policy?

**Beth Griggs:** After it goes through a revision and vetting process it comes to the committee office. It might come through one of the committee members serving as a liaison in that area, or it may come directly to my office and one of the responsible agents might recommend posting it on the web for the 30 day comment period. At the end of that 30 day period we go back to the responsible agent, asking if there are any comments or modifications received, and what is the course of action you want to take? Some policies are modified, some are put on hold for further modification, and some have been approved. Once approved then they are posted as a recently signed policy for 30 days again for comment. At that time the policy also becomes a current policy and that policy is then effective.

**V.P. McMillen:** The Policy Committee does not approve policy. It comes to us as the vice president or the provost wants as a policy is vetted through whatever administrative structure they might have. We don't reject policies.

**Beth Griggs:** I would like to go back to the sexual assault policy. This is the second time that this policy has been posted. There were comments on the original draft that were posted for 30 days, subsequent revisions were made, and so this policy has been re-posted for comments.

**Senator Barnes:** Can the principal "owner" of that policy say, no, and that's the end of it?

**V.P. McMillen:** There was a discussion from the Faculty Senate Executive Committee and all responsible agents have to respond by giving a rationale.

**Senator Barnes:** But essentially, if you want to be sure that you have a say in a policy you should try to become the principal agent.

**Beth Griggs:** No, not a principal agent. You are an invested stakeholder.

**V.P. McMillen:** Yes.

**Beth Griggs:** It does seem like all of the comments are very constructive. They range from “JCAHO” is now “Joint Commission” to addressing the unintended consequences of a policy.

**Senator Thompson-Casado:** With regard to policy changes and revisions that might affect the faculty is the AAUP in the loop of those policies?

**Beth Griggs:** We really haven’t worked specifically with the faculty policies. One of the things that the policy committee did was to divide the policies into different tiers. The criteria for each tier were how many policies, how out of date, and how complex they were. The first tier were policies we thought those were somewhat more complex, the second tier were a little easier. The third tier were policies we would address at a later date for a specific reason. For example, we would address the faculty policies after the collective bargaining process was completed.

**President Barlowe:** This question is for Aaron, when a committee has been inactive for a year or two, but it still reflects some kind of need on the campus, for example, the Parking Committee or the Library Advisory Committee, some of them have not met for a while for all kinds of reasons, is there a mechanism to re-establish these or how does it work?

**Aaron Baker:** Those two you just mentioned have been re-established. The Library Advisory Committee had been merged last year, and the process is very similar to the policy process. A responsible agent, the person who has the authority to charge a committee and appoint its membership, would make those decisions.

**President Barlowe:** Which committee did the Library Advisory Committee merge with?

**Aaron Baker:** I am not sure. There are some committees that we don’t know who to attribute to. One in particular called the ROUNDS Committee, we have no idea what that is. It’s an acronym for something.

**Senator Lipman:** College of A&S. Will a similar matrix of committees be available for student life and resident life and those committees that have charges apropos of student activities?

**Aaron Baker:** There are some committees for student life and residence life committees. Joe Campbell with Resident Life for example, and I think Kay Patten Wallace and others are looking at the student life committees. They are looking at charges determining where there is overlap and making changes when necessary.

**Senator Lipman:** I would welcome a report to the Faculty Senate on student life committees. A decision about student life came out after the term was over last year and the students were penalized and they were already gone and it was really a shabby sequence of events.

**Aaron Baker:** I think there is a Student Judicial Review Committee and I would suggest you invite that person to speak here. You can go to the website and find the chair of that committee and express your concerns.

**Senator Peseckis:** You mentioned that some committees may be satisfying legal requirements, are there any notations on a side or tracking committees that this committee needs to exist.

**Aaron Baker:** Not so far, we haven’t really thought about that. When you look at the domain of operation it might be apparent but there is nothing specific.

**V.P. McMillen:** One of the questions from last July from the Faculty Senate Executive Committee was if we were going to have publicity about the committees. We now have the draft of an article by Jim Winkler who is on the committee. It’s now done and it should be in the UTNews soon. The other question was on having a link to the Faculty Senate Constitution, and there is a link now.

**President Barlowe:** Thank you very much. Next is Walt Olson who is chair of the Senate Committee on Committees, which is different from that Committee on Committees. Walt will announce the appointments to the Senate committees.

**Senator Olson:** I would like to thank the members of the Committee on Committees which I chair, specifically Mike Dowd, Mike Caruso, John McSweeny, Paul Lehmann and John Phillips. Thank you for your effort and meeting on a very short notice to get this done. I had been asked to read a very short



statement on what these committees are all about and make the announcement who is chairing which committee that the President of Faculty Senate appointed, and then announce the membership.

**Senate Committee on Academic Programs.** The charge: This committee shall study, report on, and make recommendations on proposals to create new undergraduate degree programs and on proposals that change existing undergraduate degree programs by adding, substituting or deleting courses or to delete existing programs that impact more than one college. The committee will review and make recommendations on all proposals that it reviews in a timely manner not to exceed 30 days. The Faculty Senate will have no jurisdiction concerning nor oversight of the graduate curriculum. The members of this committee are:

Mary Powers, Pharm, Chair  
Tom Barden, A&S  
Douglas Nims, Eng.  
Alice Crosetto, Libr.  
Paula Dupuy, HSHS  
Larry Fink, Bus.  
Ruth Ankele, Nurs.  
Celia Regimbal, Educ.  
Sharon Barnes, LEARNCOL

**Academic Regulations.** The charge is: The Academic Regulations Committee shall study and make recommendations on proposals to create or amend academic rules and regulations of general application to undergraduates at the University, including admissions, curriculum and grading. The committee members are:

Mike Dowd, A&S, Chair  
Mark Horan, Libr.  
Ainsworth Bailey, Bus.  
John Dismukes, Eng.  
David Baker, HSHS

**Constitution and Rules.** The charge is: The Constitution and Rules Committee shall study and report on proposals to amend the Constitution of the Faculty Senate and its Appendix, the Rules of the Faculty Senate and the By-laws of the Board of Trustees where such By-laws amendments fall within the jurisdiction of the Faculty Senate. The members are:

John Barrett, Law, Chair  
Walt Olson, Eng.  
Mike Caruso, A&S  
Thomas Atwood, Libr.  
Paul Lehmann, Medicine

**Core Curriculum Committee.** The charge is: The committee shall act as a reviewing and recommending body for formulating and articulating guidelines for the implementation of the University-wide core curriculum, for reviewing and recommending courses to be included in the core curriculum, for collecting data on core courser offerings, and for monitoring syllabi to ensure that course objectives meet core requirements. The members are:

Steve LeBlanc, Eng. Chair  
Joel Lipman, A&S  
T.S. Ragu-Nathan, Bus.  
Berhane Teclehaimanot, Educ.  
Tracy Szirony, Nurs.  
Glenn Sheldon, LEARNCOL  
Mary Powers, Pharm.  
Catherine Hornbeck, HSHS

Mike Horan, Libr.  
Mike Caruso, A&S

There is an additional slot on this committee for a nomination from the Provost.

**Faculty Affairs.** The charge is: The committee shall study and make recommendations on matters of common interest to all faculty (union and non-union faculty) including, but not limited to, policies concerning faculty responsibility, rights and welfare, excluding those matters covered by the most recent Collective Bargaining Agreement in effect between The Board of Trustees for The University of Toledo and the American Association of University Professors, University of Toledo Chapter.

The members are:

Barbara Floyd, Libr. Chair  
James Klein, Law  
Karen Graham, HSHS  
Katie Thompson-Casado, A&S  
David Giovannucci, Medicine  
Joan Duggan, Medicine  
Karen Hoblet, Nurs.  
Mohammed Niamat, Eng.

**Faculty Elections.** The charge is: The committee shall be responsible for the annual reapportionment of Faculty Senate seats and for administering the provisions of the Appendix to the Constitution of the Faculty Senate and these rules concerning the conducting of elections. The members are:

Kris Brickman, Medicine, Chair  
Barbara Floyd, Libr.  
Harvey Wolff, A&S

**Senate Committee on Committees.** The charge is: The Senate Committee on Committees shall review the overall Faculty Senate Committee structure. It shall make recommendations to the Executive Committee of the Faculty Senate regarding new committees that may be desirable, as well as regarding committees that are inactive or whose functions have become redundant and should be eliminated or consolidated into one or more other committees. The Committee shall resolve jurisdictional disputes between committees. The members are:

Walt Olson, Eng. Chair  
Mike Dowd, A&S  
Mike Caruso, A&S  
John McSweeny, Medicine  
John Phillips, Libr.  
Paul Lehmann, Medicine

**Student Affairs.** The charge is: The Senate Committee on Student Affairs shall act as a liaison between the faculty, the Student Government, and the Administration on matters of common interest that fall within the jurisdiction of the Faculty Senate and shall study and make recommendations on such matters. The members are:

Catherine Hornbeck, HSHS, Chair  
Christine Rigda, Libr.  
Lawrence Baines, Educ.  
Ashley Pryor, A&S  
Ron Fournier, Eng.  
Tom Sharkey, Bus.

**Undergraduate Curriculum.** The charge is: The Senate Committee on Undergraduate Curriculum shall act as a reviewing and recommending body for new undergraduate course proposals or changes in

courses where, in the committee's judgment, the courses and changes impact across colleges. The members are: Steve Peseckis, Pharm., Chair  
Thomas Atwood, Libr.  
Jenny Denyer, Educ.  
Ruth Hottell, A&S  
Brian Randolph, Eng.  
John Laux, HSHS  
Mary Humphrys, Bus.  
Sharon Barnes, LEARNCOL  
Carolyn Lee, Nurs.  
Marcia King-Blandford (Provost nominee)

**President Barlowe:** Any old business? Under new business, just wanted to remind you of the Constitution Day tomorrow, Wednesday, on the steps of the Student Union at Noon, and on Thursday from 11:30-1:30 there will be the President's Backyard BBQ and the grand opening of the Memorial Field House. The completion of this renovation has been a long time coming. If you can, come out get some food and listen to the speakers talk about the history of this building. There is yet another committee. Aaron Baker is looking for faculty member to be a part of a discussion about a new aspect of the higher education act which is HB4137 that requires the University to be proactive in dealing with illegal file sharing. If anyone is interested in being part of a discussion group let me know. I would really appreciate it. The other volunteer I am asking for is someone who would be very interested in attending the Student Government meetings as Faculty Senate representative.

Penny, would you be able to tell the people the registration dates for spring semester?

**Interim Vice Provost Penny Poplin Gosetti:** The courses will be available for viewing by the students on the 29<sup>th</sup> and priority registration will began Monday, October 6. We will have the dates for the priority windows at the end of this week.

**President Barlowe:** Thank you. Any other new business, announcements?

**Senator Lipman:** How does one address the issue of priority registration, I know that honors students faculty are characteristic registrants. Is there a way to look at that policy periodically and ask what students might quality for priority registration?

**Interim Vice Provost Penny Poplin Gosetti:** I don't know the process

**Senator Lipman:** Is there a committee that determines the early registration?

**Provost Haggett:** We will look at the responsible agent and get back with you.

**Senator Lehmann:** What is priority registration?

**Senator Barden:** Priority Registration is part of the make up of most Honors Programs; it's a window of time that Honors Program students and a few other groups, such as athletics, can register before the rest of the students.

**President Barlowe:** Class ranking also determines it.

**Interim Vice Provost Penny Poplin Gosetti:** The DL (Distance Learning) courses get opened for DL only students, so there are different categories.

**President Barlowe:** Any other questions? Can I have a motion to adjourn?

Motion was made and seconded.

**V. Calendar Questions:**

**VI. Other Business:**

Old business: None

New business: None

**VII. Adjournment:** Meeting was adjourned at 5:30 p.m.

Respectfully submitted,  
Nick Piazza  
Faculty Senate Executive Secretary

Tape summary: Kathy Gabel  
Faculty Senate Office Admin. Secretary

