

Faculty Senate Report Committee on Faculty Affairs 09/14/2021

In preparation for the 9/14/21 Faculty Senate meeting, the Faculty Senate Committee on Faculty Affairs (CoFA) is submitting this report on the committee's activities since the 8/31/21 Faculty Senate meeting:

As of September 1st, 2021, [4 policies are posted for 30-day comment](#). Each of the 4 policies was reviewed by the CoFA and the following decisions were made and/or actions were taken:

1. Equity & Diversity

Policy Name: [Recently signed 3364-12-01 Supplier diversity policy](#)

Description: (*Minor/technical revision of existing policy*) Addition of Bureau of Services for the Visually Impaired ("BSVI") to the policy statement.

Scope: All University of Toledo Campuses

Comment Period: August 11, 2021 to September 13, 2021^{[L1][S1EP]}

Comment on this policy: [3364-12-01](#)^{[L1][S1EP]}

CoFA decision/action: Following CoFA discussions, Dr. Sharon Barnes (on behalf of the CoFA) sent the following request to Mr. Matt Schroeder (Responsible Agent) and the Policy Office on September 11, 2021:

- Page 2, (C) Procedure, 2nd paragraph. We recommend that the Purchasing Department not only actively search for qualified diverse suppliers for standard materials **but also** provide to University purchasers specific lists of office supplies, computers, furniture, etc. that are provided at competitive prices, consistent with the 5% differential in the policy.
- Page 2, (C) Procedure, 3rd paragraph on Reporting. We recommend that the Purchasing Department create an online reporting mechanism that does not place undue burden on faculty/staff doing the purchasing and reporting.

2. Human Resources

Policy Name: [3364-25-13 Work schedules for hourly employees](#)^{[L1][S1EP]}

Description: (*Minor/technical revision of existing policy*) Language regarding the manner in which overtime hours are submitted was modified to accurately reflect the transition to the timekeeping system being implemented. This included removing the language regarding submission of a "time card" to the Payroll Office.^{[L1][S1EP]}

Scope: All University of Toledo – hourly, non-bargaining unit employees, All campuses^{[L1][S1EP]}

Comment Period: August 18, 2021 to September 17, 2021^{[L1][S1EP]}

Comment on this policy: [3364-25-13](#)

CoFA decision/action: Committee members concluded that this policy revision does not impact faculty responsibilities, rights, and/or welfare

3. Human Resources

Policy Name: [3364-25-36 Vacation policy](#)^{[L1][S1EP]}

Description: (*Minor/technical revision of existing policy*) Revisions include grammar changes throughout the policy.^{[L1][S1EP]}

Scope: All University of Toledo Campuses^{[L1][S1EP]}

Comment Period: August 18, 2021 to September 17, 2021^{[L1][S1EP]}

Comment on this policy: [3364-25-36](#)

CoFA decision/action: Committee members concluded that this policy revision does not impact faculty responsibilities, rights, and/or welfare

4. College of Medicine

Policy Name: [Recently signed 3364-81-04-013-05 Graduation requirements for the M.D. degree program](#)

Description: (*Major revision of existing policy*) Revisions include: (A)(4) changed from 36 to 37 weeks of elective requirements and deletion of the maximum of 8 weeks of "non clinical" electives; (A)(5) changed the minimum weeks required in AHEC from 8 to 6 weeks; (A)(6) specified that the remaining flexible time weeks are not credited towards graduation by designated date determined each academic year; (A)(10) deletion that the passing score from the USMLE Step 2 Clinical Skills must be reported to the NBME; (A)(11) added a requirement that one

must successfully complete a comprehensive clinical skills assessment; and (A)(12) deletion of the number of credit hours (15 or more) to be considered full time.^{[[SEP]]}

Scope: M.D. Program, College of Medicine and Life Sciences^{[[SEP]]}

Comment Period: August 25, 2021 to September 27, 2021

Comment on this policy: [3364-81-04-013-05](#)

CoFA decision/action: Committee members concluded that this policy revision does not impact faculty responsibilities, rights, and/or welfare