


<p>Name of Policy: Undergraduate <b><u>enrollment status: full time, part time and audit</u></b></p> <p>Policy Number: 3364-71-02</p> <p>Approving Officer: President</p> <p>Responsible Agent:</p> <p><b>Scope:</b> All Undergraduate students</p>	 <p>Effective date: May 1, 2011</p>
<input type="checkbox"/> New policy proposal	<input type="checkbox"/> Minor/technical revision of existing policy
<input checked="" type="checkbox"/> Major revision of existing policy	<input type="checkbox"/> Reaffirmation of existing policy

(A) Policy statement

A student's enrollment status is determined by the number of credit hours the student enrolls in during a term (fall, spring or summer term in its entirety). The definitions are as follows:

1. A full-time undergraduate student is enrolled for twelve (12) or more semester hours in credit-bearing courses in a term.
2. A part-time undergraduate student is enrolled for fewer than twelve (12) semester hours in credit-bearing courses in a term.
3. Audit is defined as a student enrolled in a credit-bearing course who elects not to receive credit.

A student who attempts more than 18 credit hours during fall, spring or summer semesters is considered to be on academic overload. Students seeking academic overload must receive approval according to the procedure set by their college.

(B) Purpose of policy

This policy defines enrollment status for undergraduate students at the University of Toledo.

(C) Scope

This policy applies to undergraduate students enrolled at the University of Toledo.

(D) Procedure

The Provost should give approval of the procedure established by each college, department or other academic unit related to the implementation of the provisions of this policy. The Registrar's office officially verifies external requests for enrollment status.

<p>Approved by:</p> <p><u>/s/ laj</u> Lloyd A. Jacobs, M.D. President</p> <p><u>August 19, 2011</u> Date</p> <p>Review/Revision Completed by:</p> <p>Provost &amp; Executive Vice President for Academic Affairs and Chancellor &amp; Executive Vice President for Biosciences &amp; Health Affairs/Dean of the College of Medicine</p>	<p>Policies Superseded by This Policy:</p> <p>Initial effective date: May 1, 2011 Review/Revision Date: Next review date: May 1, 2014</p> <p>Policy originally published in 2006-2008 Undergraduate Catalogue and transferred to UT policy website.</p> <p><b>The University of Toledo Faculty Senate must be included in the process related to the revision or reaffirmation of this policy.</b></p>
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