



Report from the Chair Graduate Council Program Review Committee

PRESENTATION TO THE GRADUATE COUNCIL

APRIL 5, 2016

RON OPP

Committee Progress Update

- ▶ Susan Pocotte, the liaison from the College of Graduate Studies, called the committee together at the end of February to discuss the charge of the committee and to elect a chair.
- ▶ I was elected chair, and we called a meeting in March to discuss the responsibilities of the committee, and how we would prefer to handle our work.

Where do we Fit?

- ▶ The members of the committee discussed where we best fit in the program review process.
 - ▶ One suggestion was that we could provide feedback early in the program review process, simultaneous with the feedback being provided by the external evaluators. This would mean that the committee would conduct its work primarily in the fall and spring semesters.
 - ▶ Another suggestion was that we provide feedback later in the program review process, allowing us to review the program review self-study, the external evaluators' reports, and the responses from the department chair and the dean.

Where do we Fit?

- ▶ The committee decided that we wanted to review all of the documents related to the review of the program, which means that the committee's work will be conducted primarily in the summer and fall.

To Whom do we report?

- ▶ The committee discussed to whom and how we should submit our report on each program.
- ▶ It was decided that we would present our committee's report to to the Graduate Council in a fall meeting, with a request for a vote of endorsement from the Council.
- ▶ After receiving Graduate Council endorsement, the Dean of the College of Graduate Studies would forward the committee's report to the Provost for consideration.

Work Flow

- ▶ Heather Huntley, the Director of University Accreditation and Program Review, has agreed to upload all program review documents into an organization site created for this purpose in Blackboard.
- ▶ All current members of the GC Program Review Committee will be entered as evaluators on this site.
- ▶ The Chair of the Committee would request the committee to review all of a program's documents when they had been uploaded onto the site.

Feedback

- ▶ The committee agreed that our primary purpose is to provide peer feedback in the program review process.
 - ▶ The members of the committee understand graduate education at the University of Toledo.
 - ▶ They are aware of the political and resource constraints that graduate programs face at UT.
 - ▶ They can provide a university-wide faculty perspective that is different from the program faculty's perspective, and from the perspectives of the chair, dean, and provost.

Feedback

- ▶ Each committee member will review all of the documents pertaining to each graduate program under review, including:
 - ▶ The program/department self-study
 - ▶ Three-years of program assessment reports
 - ▶ The external evaluators' reports
 - ▶ The response letters from the department chair and dean
- ▶ For this academic year, there are 43 graduate programs that are being reviewed.

Feedback

- ▶ Each committee member will review these documents, and complete three open-ended text boxes for each program.
 - ▶ Strengths of the program
 - ▶ Suggestions for Improvement
 - ▶ Other Comments
- ▶ The comments from each member of the committee will be aggregated into a single report for each of the programs under review.

Feedback

- ▶ The reports from all 43 graduate programs will be compiled into the report that the committee chair will present to the Graduate Council in the fall.