

**Graduate Council Minutes  
September 17, 2013  
12:30 – 2:00 p.m.  
Main Campus, Student Union, Room 2582**

- Present:** Brian Ashburner, Barbaranne Benjamin, Amanda Bryant-Friedrich, Michael Dowd, Mary Ellen Edwards, Ali Fatemi, Brian Fink, Rodney Gabel, David Giovannucci, Hans Gottgens, Phillip Gribble, Kay Grothaus, Dwight Haase, Deborah Johanning for Susanna Hapgood, Mohamed Samir Hefzy, Ruth Hottell, Virginia Keil, David Jex, Junghwan Kim, Jon Kirchhoff, Patricia Komuniecki, Anand Kunnathur, Holly Monsos, Ron Opp, Nick Piazza, Susan Pocotte, Patricia Relue, Constance Schall, Barbara Schneider, Rebecca Schneider, Diana Shvydka, Snejana Slantcheva-Durst, Cynthia Smas, Pamela Stover, Viranga Tillekeratne.
- Excused:** Charlene Gilbert, Margaret Hopkins, Douglas Nims, Randall Ruch, Dorothea Sawicki, Susan Sochacki, Mark Templin.
- Absent:** Peter Andreana, Joseph Dake, April Gardner, Renee Heberle, Scott Heckathorn, Marcia McInerney, William Taylor.
- Guests:** Corey Sampsel, Woodrow Wilson Fellows: Robert Abramoff, Noah Bleckner, Corbin Brangham, Mary Kreuz, Shelby McElroy, Samuel Ostling, Alicia Schifferly, Rafael Soler, Adam Thieroff, and Christopher Wojciechowski.

***Call to Order, Roll Call, and Approval of Minutes***

The meeting was called to order and the roll called. The Minutes of the September 3, 2013 meeting were approved.

The agenda was reordered to accommodate the class schedules of the Woodrow Wilson Fellows attending this meeting.

***Executive Reports***

Report of the Executive Committee of the Graduate Council

Dr. David Giovannucci, GC Chair, reported that the Graduate Council (GC) will be honoring the Woodrow Wilson Ohio Teaching Fellows. There is a need for talented, committed individuals to teach high school science and math, and this one-year, accelerated master's degree program provides an opportunity for select, highly qualified and engaged professionals with backgrounds in STEM fields to work with our colleagues in the College of Education to prepare for teaching in Ohio's high-needs schools.

Dr. Giovannucci encourages anyone who would like to have an issue addressed by the Executive Committee to please send your questions to Dr. Giovannucci or Dean Komuniecki. He is currently looking into an issue regarding WebXtender and welcomes any questions you may have.

***Information and Discussion Items***

Introduction of Woodrow Wilson Fellows

The University of Toledo has accepted its second cohort of Woodrow Wilson Ohio Teaching Fellows. The program recruits are accomplished career changers and outstanding recent college graduates in STEM fields.

These Fellows were invited to attend the Graduate Council meeting to receive formal recognition for their acceptance into this prestigious fellowship program. Dr. Rebecca Schneider, Director of Woodrow Wilson Fellowship Program, introduced the 10 Woodrow Wilson Fellows who will become math and science teachers for high need schools in the state. Each student was recognized individually as Dr. Schneider announced their name, current field of work and/or academic background:

- Robert Abramoff, a 2012 graduate of The Ohio State University with a degree in environmental science; he has worked with underprivileged youth in Cambodia and hurricane survivors in New Orleans.
- Noah Bleckner, a 2013 graduate of UT; he has volunteered at a young adult drug and alcohol support facility and has worked as a teacher aide in Toledo Public Schools.
- Corbin Brangham, earned a chemistry degree from Ohio Wesleyan University in 2009, and his M.S. in chemistry from the University of Illinois at Urbana-Champaign where he was a head teaching assistant for chemistry classes and labs.
- Mary Kreuz, a 2011 graduate of the University of Michigan with a degree in biomedical engineering; she has tutored students at UM and UT and serves in her church's youth ministry.
- Shelby McElroy, a 2013 graduate of UT with a mathematics degree; she was a member of Delta X Mathematics Club and has experience as a lifeguard and swim instructor.
- Samuel Ostling earned a degree in mathematics from Rose-Hulman Institute of Technology and has taught college courses in Algebra and Problem Solving.
- Alicia Schifferly, a 2011 graduate of Miami University with a degree in zoology; she is a former basketball coach and a former ESL tutor to students in Japan.
- Rafael Soler, a 2013 graduate of UT with a degree in pharmaceutical sciences; Rafael has five years of experience working as a pharmacy technician.
- Adam Thieroff, a Distinguished graduate of the Air National Guard's Academy of Military Science; he has earned a degree in environmental science from Bowling Green State University, is a former Boy Scouts of America executive and a pilot for the Air National Guard.
- Christopher Wojciechowski, a 2009 graduate of UT with a degree in history; he volunteers as a disc golf coach with the Special Olympics and has taught ecology and environmental science to 4-H students.

Dean Komuniecki welcomed this new cohort of Fellows and the Graduate Council congratulated them with a round of applause.

### ***Executive Reports***

#### **Report of the Graduate Student Association (GSA)**

Ms. Joelynn Laux, GSA Vice President, reported that the first GSA meeting of this academic year will be held on September 19, 2013. To enable the GSA representative positions to become more competitive, on-line applications were placed on the website. This proved to be successful as 3-6 people from most colleges applied; however, some colleges still lack representation. The colleges and number of positions that remain available include: Education (2), Business and Innovation (2), Engineering (1), Social Justice and Human Service (2), and College of Nursing (2). Ms. Laux asked the Graduate Council to inform students of this opportunity.

The GSA plans to host six social events this year as well as two professional development events. More information will be shared at a later date. The GSA welcomes GC suggestions for professional development speakers.

The GSA was in peril of losing their university office space last year due to low/inadequate school-hour office usage. The GSA officers and representatives have revised their office schedules. This year each officer committed to 1-5 hours/week in-office coverage for a minimum total weekly usage of 40 hours.

The SAAAPA Run for a Cause (5K run/3K walk), which supports The Family House, is being held on the Health Science Campus on September 28, 2013 and the GSA encourages graduate student participation.

Lastly, several graduate students expressed concerns to the GSA regarding financial aid issues with their student accounts. Dean Komuniecki said that she would look into this matter.

#### Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies

Dean Komuniecki provided the following updates:

- *Enrollment*

The final 15<sup>th</sup> day census report indicated that overall graduate enrollment was 4,590 students (0.74% down from last fall) with a decrease of 7% or more in the Judith Herb College of Education, College of Languages, Literature and Social Sciences, College of Social Justice and Human Service, and the College of Law. The overall graduate FTE was also down slightly (1.27%). Undergraduate enrollment was down 4.06% and UG FTE down 3.12%. Thus, UT will be reporting a 2.78% overall FTE decrease to the Ohio Board of Regents. The FY14 budget had planned for up to a 3% enrollment decrease, so this observed decrease will not result in any additional budget impact.

- *Ohio Board of Regents (OBR) Annual Program Review Report*

The OBR has started a new process of asking each USO institution to provide information about the program review process/outcomes with an annual report submitted September 1. COGS submitted the UT report by summarizing the snapshot master's program review process by the Graduate Council Program Review Committee during the past year. A new university-wide Program Review process has been reinstated and there will be a seven-year cycle. During the coming year, all of the degree and certificate programs in the College of Business and Innovation will be reviewed. In addition, the MA in Speech-Language Pathology and two MS in Biomedical Sciences degrees—Oral Biology and the Physician's Assistant Program will be reviewed. Vice Provost John Barrett is responsible for this process and Heather Huntley will continue to serve as the lead contact in the Office of Assessment, Accreditation and Program Review.

- *White House Teleconference*

Last week several hundred administrators and deans from universities across the country, including Dr. Komuniecki, participated in a White House briefing on the impact of the Patient Protection and Affordable Care Act (ACA--otherwise known as Obamacare). The ACA briefing outlined some of the basic facts about how ACA will impact the college student demographic. Dr. Komuniecki should be receiving a "toolkit" to provide additional information for dealing with some of the major changes. From the graduate college perspective, of concern is the limitation placed on domestic graduate students who are graduate assistants and who, in the past, could have worked up to 10 hours in additional duties on campus as well (as long as those duties were approved by their advisors). We have been advised that the number of hours must be dropped to four additional hours as the standard as a result of some of the stipulations in the ACA. Dr. Komuniecki will brief the GC as more information becomes available.

- *Job Outlook Information*
  - By 2020, the Bureau of Labor Statistics estimates the number of jobs requiring advanced degrees will increase by 2.6 million:
    - 22% increase in jobs requiring masters
    - 20% increase in jobs requiring doctorates
  - Georgetown Center on Education and the Workforce (July 2013 report) predicts:
    - Shortage of educated workers by 2020
    - 55M projected jobs needed, but 5M personnel shortfall.
- *Announcements*
  - Professional Development Programs – ETD Submission Workshops
    - Main Campus: Thursday, September 26 from 12-1 p.m. in Carlson Library 1027
    - HSC – Wednesday, September 25 from 12-1 p.m. in Collier 1230
  - Deadline to apply for December graduation is Friday, September 20

### ***Information and Discussion Items***

#### Updates from University Council

Dr. Ron Opp provided a summary of the University Council Meeting along with a Power Point presentation. The report provided information regarding renovations and changes made to Libbey Hall and MacKinnon Hall as well as the announcement of the Jesup Scott Honors College Distinguished Lecture Series featuring Salman Kahn on September 17. The Honors College also held two campus preview events for potential Honors College students attended by approximately 1,000 students and their families. More Honors College events are to come. The Associate Director of the Center of Experiential Learning and Career Services reported on the progress in the Intern in Ohio program and shared the goals of the program for UT students. Several active internships are available. The new Ohio Board of Regents' SSI funding formula, beginning this year, is based on degree completion so the emphasis has shifted from simple enrollment (headcount) to emphasize degree completion. A suggestion was made to create across-the-university associate degrees. Another suggestion was made to create pipelines from undergraduate to graduate programs. A new program, The UTxNet/Apple Project, has been created to assist faculty in utilizing technology to enhance teaching and student engagement. Apple assisted in four new courses in the fall and plans to help another group of faculty in utilizing this program in the spring. Information was also shared concerning the 15 new Advising Success Coaches and the program that was initiated this fall. Dr. Komuniecki mentioned that COGS is the only portal college without success coaches as the students need to be advised by graduate faculty. Lastly, the Supremacy and Statement of Delegation of Authority Resolution was scheduled to be on the Consent Agenda for the September Board of Trustees meeting. Dr. Komuniecki shared that the Consent Agenda was approved in full at this meeting.

#### COGS Recruitment Efforts

Corey Sampsel, COGS Graduate Orientation and Enrollment Specialist, provided the GC with a COGS Recruitment Update. UT has begun to use a new Constituent (Customer) Relationship Management (CRM) program entitled "Recruiter." This program is used to track students, provide automated communication, and deliver statistics and evaluation.

Mr. Sampsel’s PowerPoint presentation highlighted the benefits of this program for COGS:

- Initial Inquiries
- Tracked Communication
- Targeted Recruitment
- Future Uses
- Non-CRM Recruitment

Mr. Sampsel reported that graduate admission numbers were up even though enrollment numbers were down slightly. Dr. Giovannucci suggested that Mr. Sampsel work with the GSA to promote student recruitment efforts. Ms. Laux stated that she would work with Mr. Sampsel regarding the Ambassador Program (Law Department) to assist in student connections. Mr. Sampsel sent a survey to Program Directors and Associate Deans asking about specific features of their program, who the contact was for the program, etc. He asked that they be completed and returned to him as soon as possible. He also reported that he has attended several Graduate Fairs and is more than happy to share any information with the college departments. He concluded by asking for any suggestions how he can help departments with recruitment. Contact him by phone at 419.530.5257 or by email at [corey.sampsel@utoledo.edu](mailto:corey.sampsel@utoledo.edu). Dean Komuniecki noted that Mr. Sampsel also writes the blogs for the “Points of Pride” and reminded the council members to send information items to Mr. Sampsel.

***Standing Committee Reports***

Report of the Curriculum Committee

None.

***Standing Committee Reports***

Report of the Membership Committee

On behalf of the Membership Committee, Dr. Samir Hefzy, committee chair, reported to the Graduate Council that the committee reviewed and approved 52 Graduate Faculty Membership Applications. Their report is provided below:

<b>GRADUATE FACULTY MEMBERSHIP APPLICATIONS - SUMMER 2013 - List 1 - (April 2013 - August 2013)</b>							
<b>College</b>	<b>Full</b>	<b>Associate I</b>	<b>Associate II</b>	<b>Adjunct</b>	<b>Special Status</b>	<b>Returned</b>	<b>Total</b>
Business and Innovation					1		1
Engineering	1		1	2	2		6
College of Health Sciences					4		4
Judith Herb College of Education	1				2		3
Languages, Literature and Social Sciences	4		1		2		7

Medicine and Life Sciences	4	1		2			7
Natural Sciences and Mathematics				3	6		9
Nursing	1				1		2
Communications and the Arts				1			1
Social Justice & Human Service	4		1	4			9
Pharmacy and Pharmaceutical Sciences					2		2
OTHER (American Language Institute)			1				1
Total	15	1	4	12	20	0	52

Members of the GC questioned the membership application referenced in Other (ALI) and whether that was the best location for this application. After some discussion, Dr. Giovannucci suggested that this application be revisited by the committee to ascertain the proper handling of this matter.

Constitution and Bylaws Committee

Dr. Giovannucci reported on behalf of Mark Templin, committee chair, who was unable to attend the meeting. Dr. Templin has begun organizing the committee work for this year. He will send out the current Graduate Faculty Constitution. He also will send out the draft containing the supremacy “delegation” clauses and the committee will then review this version for other changes. The committee will need to decide if the changes are substantive in nature and, if so, if they warrant another vote of the graduate faculty. If they are minor editorial changes, they can be approved by a vote of the Graduate Council without requiring the vote of the Graduate Faculty.

Last year the committee had begun the process of redrafting the bylaws. Dr. Templin will also send these out to the committee. Upon completion of the bylaws draft, the committee will present them to the GC for their review, revision and decision.

**Old Business**

None

**New Business**

None

**Adjournment**

There being no further business the Council adjourned at 1:55 p.m.