

**Graduate Council Minutes
January 15, 2008**

Present: Jamie Barlowe, Barbaranne Benjamin, Karen Bjorkman, Frank Calzonetti, Maria Coleman, Dwayne Demedio, Michael Dowd, Jeanne Funk, Hans Gottgens, Mohamed Hefzy, Wayne Hoss, Ruth Hottell, Joan Kaderavek, Patricia Komuniecki, Morris Jenkins, Sara Lundquist, Marieeta Morrissey, Sam Okoroafo, Danny Pincivero, Patricia Relue, Constantine Theodosiou, Frederick Williams

Absent: Donald Beeman, Michael Bisesi, Anastasia Mirzoyants (GSA), Walter Olson,
Excused Dale Snauwaert

Unexcused: John Gaboury (3), Susan Martyn (5)

The Minutes of the December 11, 2007, meeting were approved.

Report of the Executive Committee of the Graduate Council and the Dean of the College of Graduate Studies

Dr. Theodosiou reported the Bylaws Committee should be meeting soon to update and coordinate the bylaws for one graduate faculty. The Graduate College will have one main office with two associate deans and one tracking process. The bylaws should be approved before the new Dean starts. Also, in his budget report to the Provost, Dr. Theodosiou recommended for budget and catalog, it should be officially stated that full-time enrollment this spring semester for graduate students is defined as 12 hours. International students must maintain 9 credit hours for visa purposes. On the Health Science Campus (HSC), doctoral graduate assistants (Gas) continue to maintain 15 hours as full-time status and for subsidy purposes, this spring semester, the Main Campus will do the same. Hopefully, an increased number of students in the fall semester will negate the needs for this. However, during the graduating semester fewer hours may be adequate. Dr. Theodosiou stated the tuition recommendations are aligned with HSC with 12 credit hours as equivalent for full-time students and the desire that tuition be flat 12-15 hours effective next year.

Dr. Theodosiou also reported that following an analysis he has done on tuition stipends, he recommends the following: A stipend minimum for master's programs increase from \$7,200 to \$10,000 and for some programs increase the maximum from \$16,000 to \$20,000 for Ph.D. programs. The University is expanding and will hire more research active faculty thus requiring more graduate students. He recommends an additional 30 new GA's for research faculty. He also added he has been an advocate for tuition waivers. The University gave 269 tuition waivers last year, 249 in Law and 20 elsewhere in the remaining areas. The College of Law budget on such tuition waivers is separate from that in the Graduate College. Our tuition waiver numbers represent a strong correlation of our Ph.D. enrollment in 2001 when our FTE went from 500 FTE to 220 at the same time tuition waivers were dropped. However, BGSU's waivers jumped from 80 to 800 as they gave tuition waivers to high school teachers.

In a current comparison other universities in Ohio have given tuition waivers with Cincinnati providing the most at 1,000, BGSU 220, UT 20, Akron 220, OSU and Miami almost none.

Although part-time graduate students contribute to the FTE and subsidy, we have been losing \$1.5 million dollars in subsidy because our doctoral enrollment is below the cap. The good news is our enrollment is slowly increasing.

Dr. Relue questioned why there would be resistance to increasing the number of tuition waivers. Dr. Theodosiou replied it could be because tuition waivers are seen both as income in one column and expenses in another column and is considered by the administration as real money. He stated the tuition waivers assist in recruiting people that otherwise would not normally be able to come here. Also, he would like an increased offering of certificates and professional master's programs because students in such programs are practitioners in their field.

Information and Discussion Items

URAF Update

Dr. Calzonetti reported there are many ongoing projects with various sources of funding. There was a deadline yesterday with eight proposals received in interdisciplinary programs. Funding can provide up to \$75,000 for true collaboration. Proposals are sent to external reviewers, mostly from other research universities (U. Michigan, U. Wisconsin, Rutgers, Syracuse). He introduced, Elsa Nadler, Director of Grants Development in the office of Research Development, who has been working with the Research Council on the URAF program. The Research Council divides members into subcommittees and sends proposals to them for subcommittee evaluation and ranking. Following the subcommittee evaluation, there is a meeting of the entire Research Council for a final decision. This process has worked very well with Research Council members putting a lot of effort into the evaluation, ranking, and selection process. We will seek additional funding from the Health Science Campus for proposals submitted from colleges previously with reporting lines on the main campus. It will go through the same process but money will be sought through the other campus to support the budget requests for these faculty members.

Dr. Morrissey commented on the usefulness URAF booklet as a good marketing tool for new faculty.

Graduate Faculty Membership for Lecturers

Professor Hefzy previously brought up an issue whether it's appropriate to give graduate faculty membership to a lecturer. Council asked for information on unusual circumstances. Provided was a summary report of cases on "non-standard" or "non-traditional" Graduate Faculty Membership status. There are two PSA members as graduate faculty and both are Ph.D. chemists in instrumentation centers. There are currently three lecturers with adjunct status and are some lecturers with substantial qualifications for graduate faculty membership.

The Membership Committee needs advisement to work with the Graduate College Dean to take a look each on a case-by-case basis to receive Special status (not Full, Associate, or Adjunct). With Special membership the duties can be enumerated.

Lecturers are defined as part-time instructors according to UT's policy website, which may be in conflict with the contract. They can work full-time as non-tenure track and can provide a lot of expertise. In Arts and Sciences, Dr. Morrissey noted there are many lecturers with doctoral degrees. Dr. Bjorkman added the membership application for graduate faculty status requires endorsement of chair and dean so they have control over it. We don't want to automatically rule out utilizing their expertise. On the other side of this equation, we don't want exploitation of lecturers either. Council should make specific recommendations to the Membership Committee. Dr. Theodosiou suggested the possibility of having an external number on the committee.

Dr. Hefzy inquired whether lecturers can apply and receive external grant funding. If so, they support a graduate student, then the department may be in a difficult situation to have them serve as an external member of the committee. Dr. Calzonetti replied that lecturers have asked him about applying for these funds. There was discussion about if lecturers are asked to work beyond their hours. Perhaps advice from faculty labor relations would be helpful.

Organizational Reports

Report of the Graduate Student Association

None.

Old Business

None.

New Business

None.

Adjournment

There being no further business the Council adjourned at 1:22 p.m.