

The Supreme Court of Ohio

BOARD OF COMMISSIONERS ON GRIEVANCES AND DISCIPLINE

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OFFICE OF SECRETARY

OPINION 89-16

Issued June 16, 1989

SYLLABUS: Disciplinary Rule 2-102 (A) (4) does not provide for the listing of non-lawyer employees on a law firm's letterhead. In our view therefore, non-lawyer employees may not be listed on a law firm's letterhead. Office managers and other non-lawyer employees may have business cards designating their title and identifying them as employed by the firm.

http://www.sconet.state.oh.us/BOC/Advisory_Opinions/1989/op%2089-016.doc

October 25, 2004

Robert J. Bahret
Bahret & Associate Co., L.P.A.
7050 Spring Meadows West
Holland, Ohio 43528-9293

Dear Mr. Bahret:

The Advisory Opinion Subcommittee of the Board of Commissioners on Grievances and Discipline met on October 8, 2004 and considered your request for an advisory opinion. The subcommittee respectfully declines your request. It is the subcommittee's view that the rationale of Opinion 89-16 applies now as it did in 1989. Disciplinary Rule 2-102(A)(4) does not provide for the listing of non-lawyer employees on a law firm's letterhead.

In closing, this is a nonbinding staff letter, not an advisory opinion. Please call or write if you have further questions.

Sincerely,



Ruth Bope Dangel
Staff Counsel