

**College of Health and Human Services**  
**Meeting of the College Council**  
**September 28, 2020**  
**Virtual Meeting via WebEx**

1. Call to Order and attendance
  - a. Attendance included Jenny Reynolds (CC President), April Ames (CC Secretary), Hansori Jang, Alexia Metz, Jody Morris, Mamta Ojha, Brandon Wood, Kristen Ferrell, Terri Pasquinelli, Louis Guardiola (Associate Dean for Diversity and Inclusion), John Laux, (Associate Dean, CHHS), Mark Merrick (Dean, CHHS)
2. Approve minutes from September 28, 2020 meeting
  - a. Motion to approve minutes without modification introduced by B. Wood, seconded by J. Morris.
  - b. Motion adopted by unanimous vote.
3. Report of the Dean, Mark Merrick
  - a. University is looking at direct from high school enrollment which is an ongoing dialogue.
  - b. There will be a textbook adoption portal change at the end of the year (unsure if academic or calendar).
  - c. The University is preparing for the site visit from the HLC and programs may receive requests for information.
  - d. The ban on non-essential travel has been extended through spring, consider virtual conferences when possible.
  - e. There will be popup testing for COVID and looking for volunteers.
4. Report of the Associate/Assistant Deans:
  - a. John Laux
    - i. New graduate student academic grievance process - the new policy will include faculty who hold graduate faculty status.
  - b. Louis Guardiola
    - i. Diversity committee met and are looking at beginning of spring semester for speaker (Dr. Peoples).
5. Standing committee reports
  - a. Assessment (Jenny)
    - i. Assessment committee will begin reviewing reports.
    - ii. Over 50% of program have submitted their reports.
    - iii. Shery will be reaching out to those who have yet to submit.
  - b. Academic affairs (Jenny)
    - i. Currently, there are issues with seeing curriculum proposals in CIM, will be working through.
  - c. Diversity (Louis) - above
  - d. Honors (John)
6. Old Business
  - a. Survey
    - i. JR will set meeting with MM to determine the process for working groups and to gather more information on the restructuring to avoid the WGs spending time and resources on aspects that may already be in progress.
    - ii. The survey responses should guide the WGs as we restructure. The information from the surveys will be cleaned up and split into three groups (faculty, staff, PD) and broken down by question. The goal is to have the information to the WGs for their initial meeting, ideally, before end of semester.

7. Next Meetings:

- a. Next meeting, Monday, November 09, 2020 @ 8:00
- b. Last meeting fall semester, Monday, November 23, 2020 @ 8:00
- c. First meeting spring 2021 semester: 01/27/21 @ 8:00 via WebEx