

College of Health and Human Services
Meeting of the College Council
September 14, 2020
WebEx

1. Call to Order and attendance
 - a. Attendance included Jenny Reynolds (CC President), April Ames (CC Secretary), Hansori Jang, Alexia Metz, Jody Morris, Grant Norte, Mamta Ojha, Brandon Wood, Kristen Ferrell, Terri Pasquinelli, John Laux, (Associate Dean, CHHS), Mark Merrick (Dean, CHHS)
2. Review minutes from April 13, 2020 meeting
 - a. Materials are on one drive. We will review minutes, approve and then minutes will be posted on the faculty and staff resources page.
 - b. April 2020 minutes were previously voted on and approved.
3. Report of the Dean, Mark Merrick
 - a. News
 - i. No January intersession term. A decision will be coming soon regarding spring break.
 - ii. Health science colleges marketing push. The health science professions are an area of distinction. Marketing and communications will collaborate to develop and identify UT as an area and regional center of distinction. This will be something that the programs can tie into.
 - iii. Working with families to hold a spring memorial for Layne Vanderpool, who was a student in speech pathology.
 - iv. Alumni development upcoming events: apple picking at MacQueens and a virtual meet the Dean event (October 17), an opportunity to connect with alumni, donors, friends.
 - b. Program meetings
 - i. To help establish a better connection between Dean's office and programs, there will be 1:1 meeting with every program/center director twice fall semester as well as group meetings with the program faculty. This will assist in understanding the need and ability to advocate for the programs.
 - c. Budget
 - i. Only the first 3 months (July – September) were initially released. The next budget approval by the BOT could be 3, 6- or 9-months. Initial projections to the budget were a 20% cut and now it looks like ~4.4%. Only three months of the SSI funding has been provided to universities. CHHS budget was cut by 2.1 million.
 - ii. UTMC is not driving university budget decisions (has been profitable in July and August).
 - iii. Current and projected budget. There are many unknowns. The Federal one-time money, which had to be spent on COVID, was helpful. We are working hard to keep people in classes and housing. Normally housing covers all costs and contributes to general fund, but this year, it will not cover its cost, though everything is still better than anticipated. If resources are returned, plan to use strategically as a college.
 - iv. Exploring alternative budget models. The current budget model, while easy to implement and maintain, impacts program delivery; resources were not related to revenue. With a responsibility center management (RCM) model, we make the decisions and take responsibility for our fate, rather than central admin, but it can exaggerate the gap between strong and weak programs. If the budget model is modified it would likely take 18 months to implement.
 - d. College structure
 - i. Restructuring. Not enough leadership or staff and we are going to need to realign and have a joint identity. College council will establish workgroups that will come up with outcomes and then identify possible structures.
 - ii. RCM units can be a college or program by program, but it is difficult to implement with small programs; structure and budget will have to work together. We may have to decide what a

program is (i.e., UG, masters and certificate all in same topic, will that be one program?).

4. Report of the Associate/Assistant Deans
 - a. John Laux
 - i. Grad enrollment in CHHS is down 29 students (4.4%) for fall
 - ii. UG enrollment is down 127 students (7.08%) for fall
 - iii. Overall, a drop in enrollment by 6.5% from last year
 - iv. Retention is down in most majors
 - b. Louis Guardiola (absent)
5. Standing committee reports
 - a. Assessment (Jenny)
 - i. Program mapping is due in September and the assessment report in October.
 - b. Academic affairs (Jenny)
 - i. Managing curriculum proposals. Requests are sent for year. So far there aren't any, but it is anticipated that will change. They will document in the minutes so people can see where their requests are in the process.
 - c. Diversity (Louis)
 - i. Absent, no update
 - d. Honors (John)
 - i. No updates
6. Old Business
 - a. Status of executive board, council representatives, and subcommittees for AY20-21
 - i. Current chair, Jenny Reynolds
 - ii. Current secretary, April Ames
 - iii. Chair-elect, let Jenny know if interested
 - b. Vote to approve Jenny Reynolds as chair for remainder of academic year.
 - i. Motion to approve J. Reynolds serving the remainder of the academic year introduced by Mamta Ojha, seconded by Brandon Wood.
 - ii. Motion was passed by unanimous approval.
 - c. WebEx invitations will be sent for remaining 20-21 meetings
7. New Business
 - a. Working groups from Dean and input from faculty and staff on restructuring
 - i. College reps talk with program faculty and get feedback by the 4th Monday in October (10/26).
 - ii. An anonymous survey may be beneficial, CC can work together on content. Brandon Wood volunteered to assist. Per Terri Pasquinelli, ensure staff are included and involved.
 - iii. Timeline
 - Next two weeks start coming up with content.
 - Send the survey out after the next CC meeting on September 28th.
 - In October, start looking at responses.
 - iv. Jenny Reynolds will start a shared document and Brandon Wood will start a Qualtrics survey.
 - v. Input from Deans office
8. Next Meetings:
 - a. Next meeting, Monday, September 28, 2020 @ 8:00
 - b. No meeting, Monday, October 12, 2020 (Jenny at site visit)
 - c. Meeting, Monday October 26, 2020