

**College of Health and Human Services**  
**Meeting of the College Council**  
**September 28, 2020**  
**Virtual Meeting via WebEx**

1. Call to Order and attendance
  - a. Attendance included Jenny Reynolds (CC President), April Ames (CC Secretary), Hansori Jang, Alexia Metz, Jody Morris, Grant Norte, Mamta Ojha, Brandon Wood, Kristen Ferrell, Terri Pasquinelli, Louis Guardiola (Associate Dean for Diversity and Inclusion), John Laux, (Associate Dean, CHHS), Mark Merrick (Dean, CHHS)
2. Review minutes from September 14, 2020 meeting
  - a. Motion to approve minutes without modification introduced by T. Pasquinelli, seconded by B. Wood.
  - b. Motion adopted with unanimous vote.
3. Report of the Dean, Mark Merrick
  - a. Conversation with J. Reynolds about restructure process, envisions CC putting together working groups this semester, which will: 1) identify outcomes to achieve with restructuring; and, 2) determine the structure that helps us accomplish these outcomes. MM outcomes: consolidate/flatten administrative structure; good use of administrative resources; work regularly with other programs through sharing ideas, processes, etc.
4. Report of the Associate/Assistant Deans
  - a. John Laux
    - i. Nothing to share
  - b. Louis Guardiola
    - i. Reviewing college diversity plan
    - ii. Organizing seminar on providing tools for faculty to develop an inclusive classroom (Dr. Peebles)
5. Standing committee reports
  - a. Assessment (Jenny)
    - i. Curriculum maps for programs were due 09/15/20
    - ii. Program assessment reports are due on 10/15/20
  - b. Academic affairs (Jenny)
    - i. Curricular items are in the queue, starting to get proposals in system.
  - c. Diversity (Louis)
  - d. Honors (John)
    - i. No updates
6. Old Business
  - a. Survey
    - i. Review shared document
    - ii. Provide input on number and types of items, content.
7. New Business
  - a. Survey timeline
    - i. Goal to have responses summarized by meeting on 10/26/20
    - ii. Goal to have working groups meet before end of semester
  - b. Brandon agreed to create the survey
8. Next Meetings:
  - a. Meeting, Monday October 26, 2020
  - b. Remaining fall 2020 meetings: 11/09/20 and 11/23/20 @ 8:00