

College of Health and Human Services
Meeting of the College Council
January 25, 2021
8:00-9:00
WebEx

AGENDA

1. Call to Order and attendance
 - a. Attendance included Jenny Reynolds (CC President), April Ames (CC Secretary), Alexia Metz, Jody Morris, Grant Norte, Brandon Wood, Kristen Ferrell, Terri Pasquinelli, Mike Dillon, Megan Stewart, Louis Guardiola (Associate Dean for Diversity and Inclusion), John Laux, (Associate Dean, CHHS), Mark Merrick (Dean, CHHS)
 - i. H. Jang left the university and M. Dillon stepped in.
2. Approve minutes from November 23, 2020 meeting (in the shared OneDrive folder)
 - a. Motion to approve minutes without modification introduced by T. Pasquinelli, seconded by M. Stewart.
 - b. Motion adopted by unanimous vote.
3. Report of the Dean (Mark Merrick):
 - a. The spring kickoff meeting was held last Friday. A PowerPoint was sent out, reach out if you didn't receive.
 - b. Reinvestment (MM is on the workgroup). There were requests in the academic affairs areas totaling 38 million and there is 20 million to spend. The requests have been divided into subgroups based on topical area (faculty support, new initiatives, etc.) with prioritization going to those that are critically important and have a critical timeline. The first batch have been identified, recommended for funding, and passed on to president for approval. The initial list was 5-6 long and the top three priorities on the CHHS list were part of this initial list. First, part time summer instruction. While we may not be able to offer everything, we will be able to offer what we need. We will need to determine our critical offerings for programs designed to be 12 month and expand. The second request was to replace one faculty line in the HIMS program, which requires two faculty for accreditation. The third funding area deals with the college wide reduced stipends for deans and chairs. Money was requested down to PDs but unsure how low it will go.
 - c. Recent University policies of note.
 - i. Records retention for university - each school will need to have someone as a policy officer to oversee records retention.
 - ii. University wide authorship guidelines – standardizes expectations for what constitutes authorship and what should not.
 - iii. Policy about chairs – policy expanded to cover schools (retain ability to keep schools). As we are thinking about restructuring, we are not required to have a chair. We would need mechanisms for some activities such as promotion and tenure review, but we are not fully constrained that we must have departments and must have chairs.
4. Report of the Associate/Assistant Deans:
 - a. John Laux
 - i. Nothing to add
 - b. Louis Guardiola
 - i. The training with Dr. Peebles will be held on Wednesday. There are ~55 people registered.
 - ii. Diversity committee will have their first meeting of semester this afternoon.

5. Standing committee reports (no updates)
 - a. Assessment (Jenny)
 - b. Academic affairs (Jenny)
 - c. Diversity (Louis)
 - d. Honors (John)

6. Old Business
 - a. Workgroups updates discussion
 - i. 6 WGs charged with preparing possible restructure plans. Staff, academic advisors, lecturers, 12-month non-CBA, tenure/tenure track faculty, PDs. A seventh group for chairs will be populated.
 - ii. To date, most have met, and the groups are currently working with members to prepare proposed plans (2-3 pages, bulleted list). After the plans come in, JR will meet with chairs of WGs to narrow the list down. Ideally, we would have these plans prior to the CC meeting on 2/22 with the goal to endorse 2-3 plans to MM by 3/15 or 3/22 at latest.
 - iii. Groups are having good discussions and there are plenty of ideas for some bigger changes. There is some hesitancy as there's been a lot of reshuffling over the years and there are concerns that any restructuring may be premature at this point due to the unknowns, such as budget, including stipends. There is concern with giving people additional responsibility without knowing about stipends/compensation. PDs may support a more direct line of communication with the Deans and perhaps this wouldn't add much to their workload. Some of initial push for the timeline was because current budget not sustainable. JR will discuss the concerns about proposing changes without knowing budget with MM, but for now we will stay on course with meeting and preparing.
 - iv. TP has a list of what chairs and PDs do that can be shared with the groups.

7. New Business
 - a. Council membership in spring
 - i. Chair elect for AY20-21, Chair for AY21-22
 - Anyone interested please let JR know
 - b. Transparency of College Council Meetings
 - i. CC should be open to all. The agenda will be sent to everyone.
 - ii. Sending agenda to all members
 - iii. Inviting all members of CHHS (Angie D.)
 - iv. Starting with February meeting, we'll see if need to make any protocols, etc.

8. Next Meetings:
 - a. Next College Council meeting: 02/08/21 @ 8:00 via WebEx
 - b. Jenny will convene workgroup chairs week of 02/15/21
 - c. College Council meeting: 02/22/21 @ 8:00 (will review restructuring products)