



TOLEDO LAW

THE UNIVERSITY OF TOLEDO

Office of Professional Development Newsletter

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Professional Development Program

Professional Development Program

Student Instructions

The College of Law designed the Professional Development Program to help you build your professional identity and network throughout your legal education career. Each year you will be required to complete certain mandatory activities. Additionally, throughout law school you will be required to attend networking and skills events, complete pro bono awareness tasks, and participate in career exploration activities. Inside your designated class folder will include the activity categories and numbers of activities required for each class year. This Professional Development Program is a floor, not a ceiling; OPD encourages you participate in as many of the activities as your schedule allows.

How it works:

Mandatory Activities: Mandatory activities include class level specific programming required by the Office of Professional Development. These meetings will be announced in the OPD newsletter and/or via emails sent by OPD staff. Some activities may be “on-demand” or web-based. Additionally, these activities will likely require pre- or post-work such as filling out a professional identity assessment or updating your application documents.

Networking and Skills Events: These are events sponsored, or co-sponsored by OPD, and generally involve participation by Toledo Law alumni or friends of the law school. OPD staff will publicize notice of events that qualify under this category in the OPD newsletter and/or by email.

Pro Bono Awareness Tasks: Ohio, along with many other states, encourages pro bono work as part of a lawyer’s professional duties to the public and justice system. Therefore, these tasks are not only a resume builder, but they will help kick-start a commitment to your professional duty as lawyers. The Ohio Supreme court states in the Preamble to the Ohio Rules of Professional Conduct: “...[A]ll lawyers should devote professional time and resources and use civic influence to ensure equal access to our system of justice for those who because of economic or social barrier cannot afford or secure legal counsel.” It is your responsibility to find pro bono clinics and volunteer to help, or find an attorney to work with or shadow. OPD is happy to help in your search but will not be responsible for placement in these opportunities. OPD may advertise pro bono projects and other opportunities via the newsletter or emails.

Professional Exploration: Professional exploration tasks will aid in determining your professional identity and long-term career path. Exploring the profession can be done on a large scale, by attending a legal conference, for example. Or on a smaller scale, such as a one-on-one informational interview. It is your responsibility to find outside events related to your areas of interest, set up informational interviews, or arrange observation of a legal proceeding. OPD is happy to help in your search.

Tracking: This webcourse should be used tracking your completed activities. You are responsible for reporting the activities that you completed. The Office of Professional Development will track attendance at all mandatory *in-person* activities. Note, if you complete a mandatory activity on-demand, you are responsible for tracking it in the “2019-2020 Professional Development Program (PDP)” webcourse.

Turn-in: You are required to report each Networking and Skills, Pro Bono Awareness, and Professional Exploration activity by end of the semester in which you complete the number of credits for each class level. This is your “reporting period.” Reporting is done via the “2019-2020 Professional Development Program (PDP)” webcourse, and should be done in the appropriate drop-box or questionnaire for each activity.

For example, if you are a full-time 1L student who started in August 2019 and completed 30 hours by the end of Spring 2020, you would report your 1L activities by the end of the Spring 2020 semester for the “1L reporting period.” If you are a part-time 1L student who started in August 2019 and completed 30 hours by the end of Spring 2021, you would report your activities by the end of the Spring 2021 semester.

2-year JD students will only complete the first and second reporting periods.

Contact OPD@utoledo.edu with questions about the Professional Development Program (PDP).

For the checklist of activities, log into Blackboard > "2019-2020 Professional Development Program (PDP)" and click on the appropriate folder for your reporting period under "Content."

Upcoming Programs

US Air Force JAG Presentation: Tuesday, February 11th, 11:50, Room 1012

Captain Keshat Lemberg will be on campus to hold an information session about the US Air Force JAG program from 11:50-12:50 in room 1012.

RSVP on TLCN by noon on Monday, February 10th.

**Attendance at this event counts as a "Networking and Skills Event"

REGISTRATION NOW OPEN!

PILA AUCTION: FRIDAY, FEBRUARY 28TH, 6-9:00 pm, Law Center Forum

Click here to register by February 24th: <https://www.utoledo.edu/law/events/pila-auction/>

Proceeds from this auction will fund summer fellowships for students working in public interest legal organizations across the country. Please plan on attending (and bringing guests!) to support your fellow students while enjoying appetizers, and live and silent auctions. Tickets: \$10 Student Rate, \$15 Non-student Rate. Includes appetizers. Legal beverages available.

RSVP POLICY

Please note The Office of Professional Development's RSVP Policy:

The Office of Professional Development will be following a strict RSVP policy for the 2019-2020 school year. Any programming put on by OPD that advertises that pizza or food will be provided, requires an RSVP by the date listed. OPD will only order food for those that RSVP by the deadline. This includes required programming, such as mandatory class meetings, specifically whether you are attending at 11:50am or 5:15pm.

Additionally, other programming such as networking events or events with alumni involvement, may list a required number of RSVPs by a certain deadline to go forward. If the number is not reached, the event may be canceled. Please RSVP to these events as soon as you know you will be able to attend.

RSVP early, often, and encourage your friends!

OPD Evening Hours

The OPD staff is available in the evenings by appointment only. If you would like to make an appointment, please contact us at opd@utoledo.edu or 419-530-2851.

Professional Development Activities

Activities below count towards your Professional Development Program (PDP) Activities. If you have any questions, or would like an activity advertised here and count towards your PDP, please contact Katie Schuyler at kate.schuyler@utoledo.edu. Remember to report your completed activities on the Blackboard Course under your reporting period folder.

Please reach out to OPD if you have questions, suggestions, or need help finding an activity that fits within your schedule.

Toledo Bar Association Pro Bono Clinics

The Toledo Bar Association has many pro bono clinics coming up in the near future. You can register to volunteer [here](#). Once you register, email Michelle Tussing to let her know you are a student.

Note: If you sign up, you are committing to participate, if you can no longer participate for any reason, you must inform Michelle Tussing as soon as possible. Michelle's email is MTussing@toledobar.org



Job Fairs



ATTENTION:

MINORITY LAW STUDENTS IN THE CLASSES OF 2021 AND 2022

YOU ARE CORDIALLY INVITED TO PARTICIPATE IN

The Cook County Bar Association's 37th ANNUAL MINORITY LAW STUDENT JOB FAIR

WHEN: Tuesday, July 21, 2020 (SAVE THE DATE)
WHERE: Embassy Suites Chicago – Downtown/Lakefront
511 North Columbus Drive
Chicago, Illinois 60611

ANTICIPATED STATES REPRESENTED BY EMPLOYER PARTICIPANTS INCLUDE: California, Illinois, Indiana, Iowa, Michigan, Maryland, Minnesota, Missouri, Ohio, Tennessee, Texas, Washington D.C., and Wisconsin

ANTICIPATED EMPLOYER PARTICIPANTS INCLUDE: Large, Medium, and Small Law Firms, Corporations, and Government Agencies

ANTICIPATED NUMBER OF EMPLOYER PARTICIPANTS: 80

FOR REGISTRATION INFORMATION, CONTACT YOUR
CAREER SERVICES DIRECTOR.

2020 LOYOLA PATENT LAW INTERVIEW PROGRAM

Loyola University Chicago School of Law is hosting the 2020 Patent Law Interview Program on **Thursday and Friday, July 23-24 in Chicago, Illinois**. This nationwide interview program targets patent law employers and rising 2L and 3L students.

Last year roughly 150 employers, 190 law schools, and 1,100 law students from across the country participated in the program. The program is entirely pre-selected, which means that students submit application materials to apply to interviews with the employers they are interested in, and employers then review their materials and select the student they wish to interview at the program. Last year, approximately half of the participating students were selected for interviews.

Students with undergraduate or graduate degrees in engineering or a technical science should consider registering for the program. You do not need to be patent bar eligible to register, although the vast majority of employers participating in the program are seeking patent bar eligible students. For more information on the program, please refer to the Loyola Patent Program website at: <https://www.luc.edu/law/currentstudents/careerservices/patentprogram/>.

Online student registration for this year's Patent Law Interview Program will begin on Monday, February 3rd and close on Friday, March 6. Students can

register

at: https://epay.luc.edu/C20996_ustores/web/classic/store_main.jsp?STOREID=311&SIN_GLESTORE=true

If you have any questions, please contact OPD!

Legal Programs, Scholarships, and Contests



OSCAR

Online System for Clerkship Application and Review

OSCAR Access Date: February 5, 2020

To complement the [two-year pilot Law Clerk Hiring Plan](#) established by the Ad Hoc Committee on Law Clerk Hiring, access to OSCAR will be as follows.

Law school students in the graduating class of 2021 (or students with two years of law school grades and an alternate graduation date) will gain access to OSCAR on **February 5, 2020** to register for an account, upload documents, search for clerkship positions, and build online applications. The system will store these applications and release them to judges on **June 1 2020 at 12:00 pm EDT**.

Reminder: Alternate Graduation Date (AGD) Registration

OSCAR has an option for joint-degree, part-time, or other students with two years of law school grades and alternate graduation date that does not align with the [Federal Law Clerk Hiring Plan access dates](#). The AGD option is available in the OSCAR registration process for applicants and works as follows.

1. Applicants can select "Alternate Graduation Date" when completing the applicant [registration form](#) in OSCAR.
2. Law school administrators will receive a notification email requesting confirmation of the AGD designation.
3. Once the law school administrator approves the AGD request, the applicant will receive an email confirming the AGD account has been created. The AGD applicant can use OSCAR in the same manner as other applicants.

Please contact the OSCAR Program Office with any questions.

OSCAR Program Office

Monday - Friday, 8:00 a.m. - 5:00 p.m. (Eastern Time)

Phone: 866-666-2120 (Toll-Free)

Email: oscar-support@ao.uscourts.gov

Website: <https://oscar.uscourts.gov>

Rural Practice Clerkship



With a significant access to justice gap in smaller and rural communities due to the aging of the attorney population and current job market realities in which new attorneys are having difficulty finding employment, the OSBA launched the Rural Practice Clerkship Pilot Program. Thanks to funding from the **Ohio State Bar Foundation**, it provides training and mentorship for new lawyers to help them transition from the academic environment to the practice environment, and to seek their fortunes and set up practices in the communities where legal services are most needed.

Students will receive \$7,650.00 toward expenses over their 10-week clerkship. The grant allows the OSBA to provide \$5,150.00 to each student, and each host practitioner will provide \$2,500.00.

Interested students should provide the Ohio State Bar Association with a Professional Resume and a Letter of Intent sharing why they want to participate in the program and desire to live and practice in a rural community after bar admissions. **Resumes are due by February 13, 2020**, and may be submitted to hbotkindoty@ohiobar.org.

Shumaker Diversity Scholarship

Shumaker, Loop & Kendrick, LLP is committed to fostering diversity and inclusion among our attorneys and other professionals, and believe that including attorneys and staff members from diverse backgrounds is a critically important element in providing quality legal services to our clients and a productive working environment for our team members. In furtherance of our efforts to recruit, retain and promote attorneys who contribute to the diversity of our firm, we are pleased to offer the Shumaker Diversity Scholarship. The Shumaker Diversity Scholarship is one example of how we seek candidates who demonstrate personal and professional excellence, and who bring diverse life experiences to our team.

The Shumaker Diversity Scholarship provides, in Shumaker, Loop & Kendrick, LLP's discretion, a \$7,500.00 scholarship to one (1) or two (2) outstanding first or second year law students who are enrolled at an ABA accredited law school and who participate in the firm's summer associate program, to assist in offsetting his or her law school expenses. The scholarship is in addition to the salary paid to the student for his or her Summer Associate position.

The Shumaker Diversity Scholarship is available to students who are members of underrepresented or minority groups. Applicants must have outstanding undergraduate and law school academic credentials, and demonstrated leadership abilities and community involvement. Applicants must also demonstrate a commitment to practice law after graduating from law school in the geographic area of one of our firm's offices.

Eligibility for the Shumaker Diversity Scholarship requires that the recipient participate in and complete the firm's summer associate program following his or her first or second year of law school, for a minimum of eight weeks. Shumaker will select the office in which the student will work, but will attempt to place the student in the office location of his or her choice. The scholarship will be paid upon the student's completion of the firm's summer associate program.

Students who are interested in applying for the Shumaker Diversity Scholarship must submit the following documents:

1. A completed application form, together with a current law school transcript.
2. A current resume, including a description of the applicant's academic and leadership skills, community involvement, and personal and professional accomplishments.
3. A legal writing sample.
4. Optional: Letters of recommendation from three academic or professional references or their contact information.

Applications should be sent via email to: wsmartin@shumaker.com.

Application for Shumaker Diversity Scholarship

Applicant's Name: _____

Applicant's Address: _____

Law School: _____

Law School Graduation Date: _____

I have applied for or requested an on-campus interview for a 2020 Summer Associate position at one of Shumaker's offices: [] Yes [] No

Preferred Shumaker office:

[] Charlotte [] Charleston [] Columbus [] Sarasota [] Tampa [] Toledo

Please include the following attachments to this Application form, prior to submission:

1. Current law school transcript.
2. Current resume, including a description of the applicant's academic and leadership skill community involvement, and personal and professional accomplishments.
3. A description of why the student believes that diversity is important and how his or her identified diverse background(s) would contribute to that philosophy.
4. Legal writing sample.
5. Letters of recommendation from three academic or professional references.

This completed Application form should be submitted as follows:

- 2Ls: the deadline to submit application materials is August 14, 2020
- 1Ls: the deadline to submit application materials is February 21, 2020

Please submit all required attachments to Wendy Martin at wsmartin@shumaker.com.

Shumaker reserves the right to extend the deadlines or offer the scholarship prior to any deadlines.

****THIS APPLICATION IS SAVED AS AN ATTACHMENT IN
TLCN UNDER THE JOB POSTING FOR THIS
SCHOLARSHIP****



Students are **welcome to volunteer** to support conference staff **by completing the survey:** https://osu.az1.qualtrics.com/jfe/form/SV_6o2rJ7UAUozao6N before mid-February. Students can volunteer for morning, afternoon, or day-long sessions. Further, students are welcome to submit a 500 word [or less] news-style story to Moritz's Program on Dispute Resolution. All submissions will be considered for publication in an e-newsletter.

For more information, please
see: <http://www.sc.ohio.gov/JCS/disputeResolution/default.asp>



MS. JD'S 12th ANNUAL CONFERENCE ON WOMEN IN LAW

MARCH 13, 2020 | NORTHWESTERN PRITZKER SCHOOL OF LAW

On Friday, March 13, 2020, Ms. JD will host our 12th Annual Conference on Women in the Law: When Women Lead at Northwestern Pritzker School of Law in Chicago, Illinois.

The conference will feature a celebration of Ms. JD Honors recipients and panels and workshops on a diverse set of topics including alternative legal careers, personal branding, and strategies for career success. Conference attendees will also enjoy ample time for networking and empowering breakout sessions.

Ms. JD's annual conference presents a unique opportunity to meet with fellow women in the law, network and learn to be a more effective advocate.

Confirmed speakers include: Wendy Webb Williams, Chief Legal Officer at Sara Lee frozen Bakery; Sonya Som, Partner at Heidrick & Struggles; Phyllis Harris, General Counsel at American Red Cross; Kori Carew, Chief Inclusion & Diversity Officer at Seyfarth Shaw; and Lauren Bright, Legal Director at the Bill & Melinda Gates Foundation.

For a full list of speakers, and to purchase your tickets at the special early bird rate, visit: <http://bit.ly/msjd-2020-conference>

**ANNOUNCEMENT FOR –
The College of Labor and Employment Lawyers and
American Bar Association Section of Labor and Employment Law
Annual Law Student Writing Competition for 2020**

The ABA Section of Labor and Employment Law and The College of Labor and Employment Lawyers are pleased to announce their 2020 writing competition. This competition is open to articles written while the author is an active student at an accredited law school in the United States. Authors may not have graduated from law school prior to December 1, 2019. Graduate students in law school (LLM candidates) are not eligible.

Prizes are as follows: First Place: \$3000; Second Place: \$1000, and Third Place: \$500. The first-place winning article may be selected for publication in the **ABA Journal of Labor & Employment Law**. In addition, the author of the first-place paper will be a guest at the ABA Annual Section of Labor and Employment Law Conference and honored at the Annual Induction Dinner of the College of Labor and Employment Lawyers. The College and the Section reserve the right not to select any article for publication or award any prizes if, in their judgment, the submissions do not meet their standards for outstanding legal writing.

Articles must be submitted by midnight (EDT) on June 15, 2020.

For complete rules, please

visit: [https://www.laborandemploymentcollege.org/images/pdfs/AME_COL_W
RITING_COMPETITION_ANNOUNCMENT_AND_RULES_2020.pdf](https://www.laborandemploymentcollege.org/images/pdfs/AME_COL_W
RITING_COMPETITION_ANNOUNCMENT_AND_RULES_2020.pdf)

Jobs of the Week

Below are a few select job postings for students. For the full posting and to view other positions go to [TLCN](#). Apply as soon as possible!

Job Title

[Summer Fellowship](#)

[Rural Summer Legal Corps](#)

[Rural Clerkship Program](#)

[Summer Legal Intern](#)

[Immigration Summer Legal Corps](#)

[Summer Associate and Diversity Scholarship](#)

[Legal Intern](#)

[Summer Associate - 2L](#)

[Justice Summer Associate](#)

[Small Claims Assistant](#)

[Courtroom Bailiff & Research Law Clerk](#)

[1L Diversity Clerkship](#)

[2020 Law Fellow Program](#)

[Bon Secours Mercy Health Legal Internship Program](#)

[Legal Internship](#)

[Summer 2020 Clerkship with Judge Darlene O'Brien](#)

[Legal Internship](#)

[2020 Direct Appointment Program](#)

[Litigation Clerkship/Externship Program](#)

Employer Name

Rural Summer Legal Corps

Equal Justice Works

Ohio State Bar Association

Pennsylvania Innocence Project

Equal Justice Works

Shumaker, Loop & Kendrick, LLP

Wood County Public Defender

Loevy & Loevy

Loevy & Loevy

Toledo Municipal Court

Toledo Municipal Court

Van Ness Feldman

NAACP Office of the General Cou

Mercy Health

T. Marzetti Company

Washtenaw County Trial Court

Owens Corning

Air Force JAG Corps

Goldwater Institute

[2020 Volunteer Summer Law Student Internship Program](#)

Wisconsin Judicial System

[2020 Summer Clerkship](#)

Appalachian Research and Defense
Kentucky

[Summer Associate](#)

Legal Aid of Western Ohio

[Legal Internship \(Spring, Summer and Fall\)](#)

White House, Office of Science and
Technology Policy

[Extern](#)

Federal Public Defender

General Info

Join a bar association! Getting to know your local bar association and their members is a great way to network with attorneys. Some bar associations are even free for law students.

[American Bar Association](#)

[Columbus Bar Association](#)

[Cleveland Bar Association](#)

[Detroit Bar Association](#)

[Ohio State Bar Association](#)

[Federal Bar Association](#)

[State Bar of Michigan](#)

[Toledo Bar Association](#) - Join the bar by filling out [this application](#)

[Toledo Women's Bar Association](#)

[Washtenaw County Bar Association](#)

Find archived newsletters [here](#)

PLEASE NOTE - MPRE Test Changes:

- The test will be administered on Thursday, March 12, and Friday, March 13, 2020. The MPRE is no longer administered during a single two-hour period on Saturday. Instead, students will select one of several two-hour appointment times on one of the two weekday test dates. There will also be weekday administrations for the August and October MPRE administrations.
- The test will be administered on a computer at a Pearson VUE testing center. This is a new location compared to past administrations. Students will select a testing center when they schedule their test appointment.
- The registration deadline is February 12, 2020. There is no late registration deadline. The earlier students register with NCBE and schedule their appointment with Pearson VUE, the more likely they will be to get an appointment with their desired location, date, and test time.
- If students plan to test in March and will be seeking accommodations under the ADA, they should apply for accommodations as soon as possible to allow us time to review their application. Those applying for accommodations

should check their NCBE File Cabinets frequently for updates on their accommodations applications.

Bar Exam Info

For links to state bar exam websites, [click here](#).

Ohio Bar Exam Info

2020	
Feb. 25 - 27	Administration of the February 2020 Bar Examination
April 1	Deadline: Application to take the July 2020 bar examination Note: The dates for the July 2020 bar examination are July 28 - 29
May 1	Release of the results of the February 2020 bar examination
May 10	Deadline: Late Application to take the July 2020 bar examination
May TBD	Admissions Ceremony for successful February examinees who have met all admission requirements - Palace Theatre, 2 p.m. The May TBD Bar Admissions ceremony will be recorded as a service for the newly admitted attorneys, their families and guests. The video will contain coverage of the entire event, including all speakers and the presentation of wall certificates. This video can be viewed in the Supreme Court video archive .
July 28 - 29	Administration of the July 2020 bar examination
Aug. 15	Deadline: Late Application to register as a candidate for the February 2021 bar examination
Oct. TBD	Release of the results of the July 2020 bar examination
Nov. 1	Deadline: Application to take the February 2021 bar examination Note: The dates for the February 2021 bar examination are Feb. 23 - 24
Nov. TBD	Admissions Ceremonies for successful July examinees who have met all admission requirements - Palace Theatre, 10:30 a.m. or 2 p.m. The time of the ceremony is based upon the law school attended by the examinee. View the list

by school. The Nov. TBD Bar Admissions ceremony will be recorded as a service for the newly admitted attorneys, their families and guests. The video will contain coverage of the entire event, including all speakers and the presentation of wall certificates. This video can be viewed in the [Supreme Court video archive](#).

Nov. 15 **Deadline:** Timely [Application to Register as a Candidate for Admission](#) to the Practice of Law (for applicants in the second year of law school)

Dec. 10 **Deadline:** Late Application to take the February 2021 bar examination

[MORE ABOUT IMPORTANT DATES](#)

IMPORTANT: Every applicant who intends to take the Ohio bar examination shall file with the Office of Bar Admissions of the Supreme Court an Application to Register as a Candidate for Admission to the Practice of Law by November 15 of the applicant's second year of law school. *(This means in your second year of law school, whether you are on the Full-Time or Part-Time track, no matter when you plan to graduate!)* [Click here for more details.](#)

Michigan Bar Exam Info

[MORE ABOUT MICHIGAN DEADLINES](#)

DEADLINES FOR OTHER STATES VARY, PLEASE CHECK WITH THE STATE IN WHICH YOU PLAN TO TAKE THE BAR EXAMINATION FOR MORE DETAILS.



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and participation in protected activities, except as mandated by pertinent legal requirements. The College of Law will take affirmative action as required or permitted by federal or state law.