



TOLEDO LAW

THE UNIVERSITY OF TOLEDO

Office of Professional Development Newsletter

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Upcoming Programs

Fall Recruiting Readiness Emails

Watch your email for Fall Recruiting Readiness emails

This email series will come to your inbox every Tuesday morning during the month of June. Make sure to read each email in preparation for fall recruiting!

Individual Appointments Available All Summer Long

8:30am - 5pm: Monday - Friday

Have a question about fall recruiting? Need help with your resume, cover letter, or writing sample? Or general advice on how to handle a professional situation? The OPD office is open all summer long. We're here 8:30am - 5pm Monday - Friday.

If you prefer to make an appointment with your counselor, either send us an email, or call us at 419-530-2851.

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Job Fairs

To review information on these and other job fairs on the OPD's Job Fairs page, [click here](#). Students who register for any job fairs should also send an e-mail to Kelly Tomlinson at kelly.tomlinson@utoledo.edu to notify her that they have registered.

National Black Prosecutors Association Job Fair

The National Black Prosecutors Association Annual Job Fair is taking place on Tuesday, July 18th at the Westin Cleveland Downtown, Cleveland Ohio. **The early registration fee** for the Job Fair is \$25.00 for law students and 2017 law school graduates, and \$50.00 for experienced attorneys. **Starting May 1st** the regular Job

Fair registration fee is \$50.00 for law students and 2017 law school graduates, and \$75.00 for experienced attorneys. On June 25th the job fair registration fee increases to \$100 for law students and the class of 2017, and \$150.00 for experienced attorneys. **Registration closes on July 1st**. All Job fair participants can mail in their payment, registration form and resume or go to our website at <http://blackprosecutors.org/annual-conference> and register online.

If lodging is needed, the Hilton Ballpark has extended a special Job Fair room rate of \$134.00 per night for a single or double occupancy rooms. To make reservations, interviewees should call the Westin Cleveland Downtown at (314) 421-1776. Please note that the Westin Cleveland Downtown will not accept reservations under the NBPA conference block of rooms at the discounted rate until you are a registered job fair participant, therefore; job fair participants must register for the Job Fair prior to making hotel reservations.

NBPA 2017 Conference Registration – Applicants

Time Period	Law Students & 2017 Graduates	Experienced Attorneys
Late Registration June 25 th – July 1 st	\$100	\$150

National LGBT Bar Association:

The National LGBT Bar Association would like to invite you to attend its annual [Conference and Career Fair, Lavender Law®](#), taking place at the Hyatt Regency in San Francisco, California, August 2-4, 2017.

Why should you attend?

1. **CAREER FAIR:** We offer the best legal career fair in the country. Last year, over **170 employers** joined us to recruit! Click [here](#) for a list of last year's recruiters.
2. **CAREER COUNSELING:** Students can receive individual career counseling from NALP volunteers throughout the day during the career fair.
3. **WRITING SCHOLARSHIPS:** Students are eligible to compete in the Michael Greenberg Writing Competition, which awards \$1,000 in prize money and a complimentary trip to the LGBT Bar's Annual Conference & Career Fair, as well as a publication in the *Tulane Law School Journal of Law and Sexuality*.
4. **CUTTING-EDGE CLE's:** These workshops provide law students and attorneys with an education on an array of legal topics, many with an LGBT focus.
5. **NETWORKING OPPORTUNITIES:** Attendance at the Conference & Career Fair provides a unique opportunity for our law student attendees to network with attorneys from all sectors of the legal field, as well as judges and other legal professionals!

To register, [please visit our website](#).

IndyBar Diversity Job Fair:

August 14 – 15, 2017 Hilton Indianapolis

Are you passionate about starting your career in a Midwestern city that has both cosmopolitan style and small-town charm? Looking to meet legal employers from large, medium and small firms, as well as government agencies, corporations and members of the judiciary? Get a jump start on creating lasting relationships at the 2017 IndyBar Diversity Job Fair.

Employers will be hiring clerks or interns, not offering permanent placement; they will expect to interview 2Ls or those graduating spring 2019/2020 based on full or

part-time status.

Over the course of 24 hours, there will be:

- Numerous networking opportunities available for students through a reception, interviews and a luncheon
- More than 25 firm, government, court and corporate legal employers conducting hundreds of interviews with students
- A student workshop focusing on presenting oneself in interviews and social media

For more information and to register, please go to the student registration page at:

https://law-indybar-csm.symlicity.com/students/?signin_tab=0&PHPSESSID=c3b1b477a3e4d41cac9dc9abc4f70cfe. **Registration Deadline July 1st**

Student Eligibility:

The Diversity Job Fair seeks candidates who represent all aspects of diversity and who are looking for a one-of-a-kind legal community in a Midwestern city that has both cosmopolitan style and small-town charm. We invite fall 2017, full-time 2L law students (graduating May 2019) or part-time 2L and 3L law students (graduating 2019/2020) to participate in the fair.

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OPD Evening Hours

The OPD staff is available in the evenings by appointment. If you would like to

make an appointment, please contact us at opd@utoledo.edu or 419-530-2851.

Additionally, the office will be open until 6:00 p.m. on the following evening(s)

- Tuesday, June 27th
- Wednesday, July 19th

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Toledo Bar Association and Community Events

Toledo Mud Hens vs. Norfolk Tides

When: June 27, 2017

Where: "The Coop"

Time: 6:30pm; Game time: 7:05pm

RSVP by June 21st to: Linda Vandercook at lvandercook@slk-law.com

Sponsored by: Shumaker Loop and Kendrick

American Academy of Attorney-CPAs Annual Meeting & Education Conference

July 4 - 9, 2017, Hilton Cincinnati Netherland Plaza, Cincinnati, Ohio

University of Toledo College of Law students are invited to attend this conference
FREE of charge!*

The AAA-CPA provides its members with quality education, opportunities to

connect and the professional resources to support and develop their practices. During this 5 day conference, there will be speakers on various issues that face Attorney-CPAs. Find out more information about the organization here: <http://www.attorney-cpa.com/>

If you have interest in attending, please reach out to OPD.

*Students will have to provide their own transportation and lodging to this event.

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Scholarships and Programs

Jane McQuard Interview Stipend 2017

Spending money on professional clothing can be tough on a law school budget. A financial contribution by Ms. Jane McQuade helps to reduce this expense. Her contribution will help a few students again this year. Please see the application information below. Applications are due to opd@utoledo.edu **by noon on Monday, July 10, 2017.**

The Jane McQuade Interview Suit Stipend 2017

This stipend, not to exceed \$250, will be awarded to four students and can be used to assist with the purchase of a tailored suit and related accessories. Selection criteria are the following:

1. Candidates should be rising 2L, 3L or 4L students planning to attend Toledo Law in Fall 2017.
2. Candidates must have a minimum GPA of 2.7.
3. Candidates should indicate at time of application if they have received other financial resources for funding their education. (Upon request, candidates may be asked to provide financial aid and scholarship award information upon request to demonstrate need.)
4. Candidates must submit the application materials listed below by the deadline (7/10/17).

Application Process:

Interested students should send PDFs of the documents listed below to the Office of Professional Development at opd@utoledo.edu no later than noon on Monday, July 10, 2017.

- 1) Resume (include GPA)
- 2) Cover letter indicating interest in this program, how the funds will be used, financial need for the coming year (including any scholarship funds that have been awarded to you so far), and current phone number and address for contacting you during the summer.
- 3) Unofficial law school transcript

Note to Students:

The Interview Suit Stipend may result in a reduction of loans already received if the recipient has borrowed the maximum allowable for the academic year as determined by the recipient's cost-of-attendance budget. Additionally, if your educational plans change and you do not attend Toledo Law in Fall 2017, you will be required to return or re-pay the stipend so that another Toledo Law student may benefit.

By applying for this award, applicants agree to the public use of their name by The University of Toledo College of Law if they should be selected.

If you have any questions, please contact Heather Karns at heather.karns@utoledo.edu or opd@utoledo.edu or 419.530.2851.

Shumaker, Loop & Kendrick Diversity Scholarship

The scholarship is available to students who are members of underrepresented or minority groups. Contact OPD for the application.

The application deadline for 2Ls is August 15, 2017 and the application deadline for 1Ls is January 15, 2018.

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Bar Exam Success

If you have questions or issues regarding the bar exam, including: character and fitness questions, ability to sit for the bar exam, study questions, etc. Please contact the law school. We're happy to help!

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Jobs of the Week

Below are a few select job postings for 2L and 3L/4L students. For the full posting and to view other positions go to [Simplicity](#). Apply as soon as possible!

[Law Clerk](#) (8878)

The Law Offices of Julie Jacek Bookmiller, LLC (Toledo, OH)

Law Clerk

The Law Offices of Julie Jacek Bookmiller, LLC is seeking a law student to assist with it approximately 10 hours per week, including case file organization, legal research, and pre hearings and trials. The law clerk would have the opportunity to accompany t ... [view det](#)

[2018 Summer Associate](#) (8841)

Hellsell Fetterman LLP (Seattle, WA)

At Hellsell Fetterman, we believe that achieving and maintaining diversity are key to prov legal problems. We embrace our responsibility of maintaining a workplace of inclusion, r served by a team of attorneys and staff that is as diverse as the world in which we practi .

[LAW CLERK](#) (8842)

State of NJ Judiciary

New Jersey Courts invites applications for the position of:
Law Clerk

SALARY: See Position Description

OPENING DATE: 05/22/17

CLOSING DATE: 03/31/18 11:59 PM

LOCATION: New Jersey (Multiple Locations)

DESCRIPTION:

Court Term: August 27, 2018 through August 31, 2019

Salary Information

Salaries listed are based on a 53 week court term. These a ... [view details](#)

[Clerk](#) (8876)

Greater Metropolitan Title

Clerk

Greater Metropolitan Title (greater Toledo area) seeks a clerk to assist with post audit review and conducting title searches.

Hours can be full or part time with the potential for long term growth with the company.

This position is open to law graduates. Licensure is not required.

... [view details](#)

[Research Assistant](#) (8888)

University of Toledo College of Law - Professor Evan Zoldan

Professor Zoldan seeks assistance for the summer with research about constitutional law legal research.

Days and times of work are flexible.

Candidates who are Federal Work-Study eligible are preferred.

Interested students should contact Professor Zoldan at evan.zoldan@utoledo.edu.

Application ... [view details](#)

[Law Clerk \(8917\)](#)

Employer Name Withheld

Area law firm seeks a law clerk with strong research and writing skills to assist with copy between 10-20 hours. Pay will be \$15/hour.

Student must have completed both sections of Lawyering Skills successfully. Interest in continuing student. Graduates will not be considered.

[Law Clerk - Part Time \(8934\)](#)

Gallon, Takacs, Boissoneault & Schaffer Co., LPA

Law Clerk - Part Time

Gallon, Takacs, Boissoneault & Schaffer Co., LPA has an immediate need for a Law Clerk summer, through the academic year and include next summer as well. The law clerk is expected depending on your classes, with the firm willing to work with your schedule ... [view details](#)

[2018 Summer Associate Program \(8710\)](#)

Keating Muething & Klekamp PLL (Cincinnati, OH)

Toledo Law Resume Collect

Law Clerk

2018 Summer Associate Program

The Cincinnati law firm of Keating, Muething & Klekamp is currently hiring second-year Summer Associate Program. The Summer Associate Program offers law students the opportunity to work in a law firm. Summer associates are ... [view details](#)

[Law Clerk \(8929\)](#)

Arthur, O'Neil, Mertz, Michel & Brown Co., L.P.A.

Law Clerk

Civil and criminal litigation firm seeking law clerk for research and writing. Great learning opportunity.

Applicant may work remotely from home, but applicant should be willing to travel to Des Moines, IA.

Qualifications

- 2L's preferred. All will be considered.
- 3.0 GPA or higher preferred.

Applicatio ... [view details](#)

[Summer Associates 2018](#) (8726)

Shumaker Loop & Kendrick (Toledo, OH)

Toledo Law On-Campus Interviews

Shumaker, Loop & Kendrick is seeking candidates for full-time summer associate positions. Please go to the "OCI" tab in Symplicity in the "Fall 2017 Recruiting - Session (8/21/17-8/25/17

Required Qualifications: 3.5 GPA minimum

Preferred Qualifications: Law Rev ... [view details](#)

[2018 Summer Associates](#) (8723)

Bodman PLC (Detroit, MI--Firmwide)

Toledo Law Resume Collect

2018 Summer Associates

Bodman PLC is seeking Summer Associate candidates for the Summer of 2018.

Bodman is one of Michigan's largest business law firms with over 140 lawyers in four Michigan cities: Detroit, Ann Arbor, and Cheboygan. Bodman has a diverse client base that includes individuals and ...

[2018 Summer Associate](#) (8834)

Honigman Miller Schwartz and Cohn (Detroit, MI)

Based in Michigan with offices in Detroit, Bloomfield Hills, Lansing, Ann Arbor, Kalamazoo, and Illinois, Honigman Miller Schwartz and Cohn LLP is accepting applications for summer associates for the summer of 2018.

Honigman is widely recognized as a premier law firm in Michigan, and our summer ... [vi](#)

[2017 Fall Law Clerks](#) (8858)

U.S. Environmental Protection Agency, Office of Enforcement & Compliance Assurance
(Washington, D.C.)

**Interested Toledo Law students should contact Kelly Tomlinson at 419-530-4996 for more information if you are an alumnus).

CLINICAL LEGAL EDUCATION HONORS PROGRAM
U.S. Environmental Protection Agency
Office of Enforcement & Compliance Assurance,
Washington, D.C.
Fall-Winter-Spring-Summer Interns WELCOME!

The EPA O ... [view details](#)

[2018 Summer Associate](#) (8774)

Vorys, Sater, Seymour and Pease LLP (Akron, Cincinnati, Cleveland, Columbus)

Toledo Law Resume Collect

Vorys, Sater, Seymour and Pease LLP is seeking second-year law students for summer as 2018. The positions require strong analytical, research, writing and communication skills

Top 10 students

Applicants should submit the following electronically through this Symplicity p ... [view c](#)

[Extern](#) (8894)

Federal Public Defender (Cleveland, OH)

Externs will primarily be assisting the attorneys through legal research and writing assignments, discovery, client background files, and preparing motions or briefs. Externs will be to observe interviews, and investigations.

Applications will be reviewed on a rolling basis. ... [view details](#)

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General Info

Be featured on the Toledo Law Social Media Accounts!

Are you attending networking events this summer? Traveling? Studying Abroad? We want to share your summer experiences and photos on Toledo Law's social media pages. Please email any photos and a short description to kirsten.winek@utoledo.edu for possible inclusion on social media this summer. We'd love to see you wearing Toledo Law apparel in unique places, meeting alumni and members of the bar, and taking classes overseas, for example.

Facebook: <https://www.facebook.com/utoledolaw/>

Twitter: [@utoledolaw](https://twitter.com/utoledolaw)

Find archived newsletters [here](#)

"Like" us on Facebook! <https://www.facebook.com/ToledoLawOPD>

Stay up to date on upcoming events by liking us on Facebook.

Comprehensive Fellowship Guide – Now Available on PSJD

The 2016-2017 edition of the [Comprehensive Fellowship Guide](#) is now available online on PSJD. The Guide provides a portal to the database, which features over 300 fellowship opportunities. Because the Guide is available online, it will always reflect the most recent updates and is available to job seekers and career development offices 24/7. PSJD also provides tips on applying for [fellowships](#) as well as a [primer](#), including how to search by fellowship type, geographic location, or deadline. Many fellowship application deadlines are quickly approaching.

Bar Exam Info

For links to state bar exam websites, [click here](#).

Ohio Bar Exam Info

[MORE ABOUT OHIO DEADLINES](#)

2017

July 25 - 27 Administration of the July 2017 bar examination

Aug. 15 **Deadline:** Late Application to register as a candidate for the February 2018 bar examination

Nov. 1 **Deadline:** Application to take the February 2018 bar examination
Note: The dates for the February 2018 bar examination are February 27, 28, and March 1

Nov. 15 **Deadline:** Timely [Application to Register as a Candidate for Admission](#) to the Practice of Law (for applicants in the second year of law school)

Dec. 11 **Deadline:** Late Application to take the February 2018 bar examination

IMPORTANT: Every applicant who intends to take the Ohio bar examination shall file with the Office of Bar Admissions of the Supreme Court an Application to Register as a Candidate for Admission to the Practice of Law by November 15 of the applicant's second year of law school. *(This means in your second year of law school, whether you are on the Full-Time or Part-Time track, no matter when you plan to graduate!)* [Click here for more details.](#)

Michigan Bar Exam Info

[MORE ABOUT MICHIGAN DEADLINES](#)

Applications for the **Feb. 2018** exam will be accepted after August 15, 2017, and **must**

be electronically submitted prior to midnight EST, Dec. 15, 2017.

DEADLINES FOR OTHER STATES VARY, PLEASE CHECK WITH THE STATE IN WHICH YOU PLAN TO TAKE THE BAR EXAMINATION FOR MORE DETAILS.

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