



COLLEGE OF LAW

THE UNIVERSITY OF TOLEDO

**Office of Professional Development
Newsletter**

IN THIS ISSUE

**OPD Appointments and
Office Hours**

Reminders

**Professional
Development Program &
Approved Programs**

Job Fairs

**Legal Programs,
Scholarships, and
Contests**

Jobs of the Week

OPD Hours

The Office of Professional Development is available between 8:30am – 5:00pm, Monday through Friday.

How to meet with us:

- Assistant Dean Heather Karns will be available for in-person appointments on Tuesdays, Wednesdays, and Thursday during business hours, virtual appointments can also be arranged. Schedule an appointment by emailing Heather.Karns@utoledo.edu
- Laura Dettinger, Director, is unavailable for appointments until late January. Please contact Katie if you'd like an appointment.
- Katie Schuyler, Assistant Director, will be available for in-person appointments and drop-ins on most Tuesday, Thursday, and Friday afternoons. Katie is remote on Monday and Wednesday and as needed. Schedule an appointment by emailing Kate.Schuyler@utoledo.edu or check the appointments tab for availability (please make note of if the appointment is in-person or virtual when scheduling - if you prefer a particular format, please send her an email).
- Shannon McCune, Administrative Assistant, is available in-person during business hours Monday through Friday.

Reminders/Announcements

- **Federal Work Study** Spring Applications are now live. Submit your application [here](#).
- **MPRE Reminders:**

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- Price increase: Starting in 2022, the cost of the MPRE will increase to \$150 from \$135. Applicants will notice the increase when registration for 2022 opens in December 2021.
 - Register by January 21st if you are planning on taking the March 23rd or 24th test administration.
 - The recommended submission date to apply for accommodations for the March exam is December 7, 2021
 - **NCBE** price increase: Effective July 1, 2022, the investigative services fee will be \$275 for law students (currently \$250).
 - Are you going to do unpaid, law-related, public service work? Consider pursuing a **Public Service Commendation!** This counts as a PDP Pro Bono Awareness Activity, and it's a great way to gain legal experience and make connections in the legal community. To find out more, click [here](#).
 - **Professional Development Program** reminders
 - If you will complete your 30th or 60th credit hour this semester, you are due to report your PDP activities by noon on December 2nd in TLCN
 - Please note - all reporting events will close at noon on December 2nd, and will reopen prior to spring semester. If you do any PDP activities during winter break, you will be able to report those when the events re-open in spring!
 - Please reach out to Katie if you have any questions!

Professional Development Program

Purpose of the Professional Development Program

The College of Law designed the Professional Development Program to help you build your professional identity and network throughout your legal education career. Each year you will be required to complete certain mandatory activities. Additionally, throughout law school you will be required to attend networking and skills events, complete pro bono awareness tasks, and participate in career exploration activities. Inside your designated reporting cycle folder will include the activity categories and numbers of activities required for each reporting cycle. The Professional Development Program is a floor, not a ceiling; OPD encourages you participate in as many of the activities as your schedule allows.

How it works

Reporting cycles are based on the number of credits you have earned at the end of the semester. For example, you must have completed all activities listed in the “0 – 30 Credits Reporting Cycle” between the time you start law school and the semester in which you earned your 30th credit. For the “31 – 60 Credit Reporting Cycle” complete all activities listed between the semester you earned your 31st credit and your 60th credit. And for the “61+ Credits Reporting Cycle” between the semester you earned your 61st credit and the semester that you graduate. For some students, cycles may overlap. You may begin working on the next reporting cycle once you’ve completed the last one if your semester bridges the reporting cycle. I.e. you start a semester with 27 credits and end it with 42 credits, you can finish the 0 – 30 reporting cycle, then start working on the 31 – 60 reporting cycle activities.

Mandatory Activities: Mandatory activities include class level specific programming required by the Office of Professional Development. These meetings will be announced in the OPD newsletter, emails sent by OPD staff, and/or on TLCN. Activities may be web-based or in-person if safety standards allow. Additionally, many of these activities require pre- or post-work such as updating application documents or certify completion of an on-demand video.

Networking and Skills Events: These events are often sponsored or co-sponsored by the Office of Professional Development, Alumni Affairs, or a Bar Association. They are designed to help you build your networking skills. Events can take place virtually or in person (when allowed).

Professional Exploration: Professional exploration tasks will aid in determining your professional identity and long-term career path. Exploring the profession can be done on a large scale, by attending an in-person or virtual legal conference, for example. Or on a smaller scale, such as a one-on-one informational interview. It is your responsibility to find outside events related to your areas of interest, set up informational interviews, or arrange observation of a legal proceeding. OPD is happy to help in your search.

Pro Bono Awareness Tasks: Ohio, along with many other states, encourages pro bono work as part of a lawyer’s professional duties to the public and justice system. Therefore, these tasks are not only a resume builder, but they will help kick-start a commitment to your professional duty as lawyers. The Ohio Supreme court states in the Preamble to the Ohio Rules of Professional Conduct: “...[A]ll lawyers should devote professional time and resources and use civic influence to ensure equal access to our system of justice for those who because of economic

or social barrier cannot afford or secure legal counsel.” **It is your responsibility to find pro bono clinics and volunteer to help, or find an attorney to work with or shadow. OPD is happy to help in your search but will not be responsible for placement in these opportunities. OPD may advertise pro bono projects and other opportunities via the newsletter or emails.** Students in the 0 – 30 credit reporting cycle are not required to complete a Pro Bono Awareness Task. Students in the 31 – 60, or 61+ reporting cycle may report participation in one of the listed legal clinics. Note: the Public Service and Corporate Counsel Externship Clinics do not count.

Professional Development Program - Approved Activities

Law in the Public Sector

Wednesday, Dec. 8, 6-8 p.m.

Center for Alumni and Donor Engagement ([4510 Dorr Street](#))

Join The University of Toledo Alumni Association, the Jesup Scott Honors College, and Toledo Law for an in-person discussion titled "Law in the Public Sector." A panel of Toledo Law alumni will speak about their career paths and how UToledo paved the way for their success. Panelists include:

- Judge Ian English '90, '97, '00 – judge, Lucas County Court of Common Pleas
- Alan Lapp '69, '72 – retired chief hearing examiner and deputy chief counsel, Ohio Environmental Protection Agency
- Hayley Mise '18, '21 – officer, U.S. Army JAG Corps
- Linda Amrou '11, '15 – director of program management, Power Systems Consulting
- Judge Gene Zmuda '81, '84 – judge, Ohio Sixth District Court of Appeals

Light appetizers will be served before the conversation begins, and a virtual attendance option will be available. [Registration is required](#) for either in-person or virtual attendance.

**Attendance at this event is approved for Networking and Skills – Additional approved program. Please remember to self-report your attendance after the event.*

Please join us on
Friday, December 10, 2021
Professionalism CLE

Time: 9:00 a.m. - 11:45 a.m.

Registration begins at 8:30 a.m.

Where: Carl B. Stokes U.S. Federal Court House, 7th Floor Auditorium
(Masks are required in the building.)

2.50 Hours of Professionalism Credit (accreditation approval pending)

THE STATE OF PROFESSIONALISM IN THE NORTHERN DISTRICT OF OHIO

Panel: Hon. J. Philip Calabrese, Hon. Jonathan Greenberg & Hon. Thomas Parker

ATTORNEY MISCONDUCT IN RECENT HEADLINES

Panel: Deborah Coleman & Professor Steve Lazarus

REGISTRATION FEES

FBA Member: Pre-Registration - FREE, Walk In- \$25 Non-Member: Pre-Registration - \$35, Walk In - \$45

Online registration only

Online Pre-Registration deadline December 3 , 2021

Space is limited to 50 attendees.

Email: admin@fba-ndohio.org Phone: 440-226-4402

Attendance at this event is approved for Professional Exploration - Attend a CLE for 31-60 and 61+ reporting cycles. Please remember to self-report your attendance after the event.

Veterans Legal Clinic

When: First Thursday of Each Month, 8:30- 11:00 am

Where: Toledo Community Based Outpatient Clinic

1200 South Detroit Avenue

Toledo, OH 43614

2nd Floor Conference Room

Veterans are welcome to stop by for assistance in legal matters such as eviction/foreclosure, child support and family law, bankruptcy, and other civil matters. Law students are welcome to attend these clinics to help under the supervision of a licensed attorney. It is also a good networking opportunity. **If you plan to attend, or if you have questions, please email Katie Schuyler at kate.schuyler@utoledo.edu.**

**Attending the Veterans Legal Clinic counts as a Pro Bono Awareness activity – Volunteer at a Bar Sponsored Pro Bono Clinic. Please remember to self-report your attendance after the clinic.*

To find additional Pro bono opportunities, explore these resources:

Toledo Bar Association – [Pro Bono Legal Services Program](#)

Wolverine Bar Association – [Pro Bono Council Committee](#)

Ohio Access to Justice Foundation – [Pro Bono Opportunities Guide](#)

Cleveland Metropolitan Bar Association – [Pro Bono Programs](#)

Dayton Bar Association – [Pro Bono Legal Services](#)

[Misc. Ohio resources](#)

[Misc. Michigan resources](#)

PDP Deadlines:

- 0-30 Reporting Cycle: Last day of classes of the semester in which you earn your 30th credit hour.

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- 31-60 Reporting Cycle: Last day of classes of the semester in which you earn your 60th credit hour.
 - 61+ Reporting Cycle: Last day of classes before you graduate.
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Job Fairs

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2022 DAMALI BOOKER 1L MINORITY JOB FAIR

The 1L Job Fair is a project conducted by the Diversity Committee of the NBA. It is held in January/February each year for diverse students who are in their first year of law school, for summer clerkships between their first and second year. In 2003, the job fair was named in honor of Damali Booker—daughter of Cyrus and Cherie Booker. Damali participated in the job fair as a 1L, was in her third year of law school and had already accepted a job with an employer she originally met at the job fair. Damali died unexpectedly before her graduation from law school.

The NBA's 2022 Damali Booker 1L Minority Job Fair will be held on Saturday, January 29, 2022, in Nashville, Tennessee. This event will begin with a reception for all candidates, participating employers & members of the Nashville Bar on Friday, January 28, 2022 at 5:30 p.m. at the Waller law firm, 511 Union Street, Suite 2700, Nashville, TN 37219. There is an option on the Registration form, for students to choose virtual interviews, should they have Covid-19 related concerns.

You can find the (1) 2022 Job Fair Timeline; (2) Student

Registration Form; and (3) Student Interview Rankings Form on their website: [nashvillebar.org/1L Job Fair](https://nashvillebar.org/1L-Job-Fair).

RE: the completion of the Student Employer Rankings form, a list of participating employers will be posted on the NBA website in mid-December for the students to review; [nashvillebar.org/1L Job Fair](https://nashvillebar.org/1L-Job-Fair).

Interested students should return the following documents: Student Registration form, Student Interview Rankings form, Cover Letter (explaining the interest or connection to practicing law in Nashville), Current Resume, Short Writing Sample, and both undergraduate & law school transcripts (unofficial transcripts are accepted). These materials should be emailed to traci.hollandsworth@nashvillebar.org, no later than January 7, 2022.

If the student would prefer to send the information by mail, the address is:

Nashville Bar Association
Attn: Traci Hollandsworth
150 Fourth Ave, North, Suite 1350
Nashville, TN 37219

Many area employers begin their recruiting process well before they conduct on-campus interviews, and many others do not interview at law schools. Therefore, it is extremely important that the students adhere to the scheduling deadlines to be considered for the program.

Legal Programs, Scholarships, and Contests



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ENTERTAINMENT LAW INITIATIVE WRITING CONTEST

The Recording Academy® Entertainment Law Initiative Writing Contest challenges law students to identify and research a pressing legal issue facing the music industry today and outline a proposed solution in a 3,000-word essay. A nationwide panel of music law experts will judge the papers in a blind process to select a winner and two runners-up.

ONE WINNER

\$10,000 tuition scholarship

Two tickets to the 64th Annual GRAMMY Awards®

Two tickets to MusiCares® Person of the Year honoring Joni Mitchell

Recognition at the Entertainment Law Initiative GRAMMY® Week Event

Los Angeles roundtrip airfare and hotel accommodations for winner and guest

Publication of paper in the ABA *Entertainment & Sports Lawyer Journal*

Mentorship session with an ELI Executive Committee attorney member

TWO RUNNERS-UP

\$2,500 tuition scholarship

Recognition at the Entertainment Law Initiative GRAMMY Week Event

Mentorship session with an ELI Executive Committee attorney member

Paper Submission Deadline

Jan. 4, 2022 | 10 a.m. PT (1 p.m. ET)

24th Annual ELI GRAMMY Week Event

Beverly Wilshire
Jan. 29, 2022

Winner and Runners-Up Notified

Jan. 14, 2022

MusiCares Person of the Year

Los Angeles Convention Center
Jan. 29, 2022

64th Annual GRAMMY Awards

STAPLES Center
Jan. 31, 2022

This contest is open to Juris Doctorate (JD) and Master of Laws (LLM) candidates at U.S. law schools. Please note that LLM students who are, or who have been at any time in the past, licensed as an attorney are not eligible to enter. JD/SJD students are not eligible. See official rules for full details on entry requirements and prize.

VISIT [GRAMMY.COM/ELI](https://www.grammy.com/eli) FOR RULES AND MORE INFORMATION

Gounaris Abboud Scholarship Contest



What Does Justice Mean to You – Law School Scholarship Contest

As criminal defense attorneys in Ohio, we believe in checks and balances found within the judicial system. We are proud to present our latest scholarship contest exclusively for law school students.

We want to hear from you!

***Due to the large volume of submissions that we typically receive, we request that you do not contact the firm asking about your submission for the scholarship contest. We will review every submission and the winner will be notified by email.*

Essay Overview

Understanding the justice system, why it is important for democracy, and how we can teach others the importance of our judicial system.

Eligibility Requirements:

- Applicants must be enrolled or accepted into an ABA accredited law school in the United States as of the fall 2021 semester.
- Applicants must submit their essay and other required information by Monday, August 1st, 2022.

Essay Criteria:

Please upload the following information:

- First / Last Name
- Email address
- Phone Number
- Transcript or proof of enrollment to your law school
- Copy of your essay submission (.doc, .docx, .pdf)

Award Amount:

One student will be selected via email and be awarded \$1,500 to put towards their law school education.

- \$1,500 dollars to one (1) person to put towards their law school tuition

FAQ:

What is the deadline for submission?

- Applications must be received no later than August 1st, 2022.

When will the winner be selected and notified?

- The winner will be selected and notified by no later than Monday, August 15th, 2022.

To apply, click [here](#).

Jobs of the Week

Please click on the Job Title to see the posting with more details in TLCN.

Job Title	Employer Name
Lawyer Referral Service Intern	Toledo Bar Association
Law Clerk - 3Ls	Dorf & Kalniz
2022 Summer Associate Program	Cleveland Clinic Foundation Law
Law intern (part time)	City of Perrysburg
Legal Department Intern/Extern	Cuyahoga County Court of Com Juvenile Division, Legal Departm
1L Summer Fellowship	New York County District Attorr
Education Pioneers Fellowship	Education Pioneers
2022 Summer Internship	Lambda Legal
2022 Summer Judicial Intern Project	Just the Beginning
2L Law Clerks - summer 2022	Legal Aid Society of Greater Cin
Minority Clerkship Program	Cleveland Metropolitan Bar Ass
Legal Intern/Extern - Summer 2022	U.S. EPA
Max Kampleman Fellowship Program	Commission on Security and Co in Europe
2022 Summer Associate Program	Legal Aid Society of Cleveland
2022 Summer Associate Program	Legal Aid Society of Cleveland
Diversity Fellow	McAndrews, Held & Malloy, Ltd
Law Clerk Program	Texas Attorney General
2022-2022 Diversity in Leadership Fellowship	Law and Leadership Institute
Minority Clerkship Program	Floyd Skinner Bar Association



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