



COLLEGE OF MEDICINE
AND LIFE SCIENCES
THE UNIVERSITY OF TOLEDO

NEUROLOGY REQUIRED CLERKSHIP

NEUR 701-XXX CRNXXXX

COURSE SYLLABUS

8 Credit Hours

CONTACT INFORMATION

Clerkship Director



Vicki Ramsey-Williams, MD
Vicki.Ramsey-Williams@utoledo.edu

Clerkship Associate Director



Jennifer Amsdell, MD
Jennifer.Dudek@utoledo.edu

Clerkship Coordinator



Brandi Hendrickson

Brandi.Hendrickson@utoledo.edu

Clerkship Office: Neurosciences Center, Suite 201, 2130 W. Central Ave, Toledo, OH43606 **419-291-6590**

COURSE DESCRIPTION

The goal of this course is to develop a correct approach to diagnosis and management of neurological disorders. The primary objectives are to:

- Record a complete neurological history and perform a comprehensive neurologic physical exam
- Generate a differential diagnosis and pick the most likely diagnosis based on history and exam
- Localize lesions to a very basic level (central vs peripheral, nerve vs. muscle, cortex vs brain stem, etc.)
- Formulate an assessment and treatment plan for common neurological disorders

This course follows the Third-Year Medical Student Academic Calendar, for key dates please follow this link:

<http://www.utoledo.edu/med/md/curriculum/curriculum3/>

PREREQUISITES AND COREQUISITES

Students must have successfully completed the foundational science curriculum, bridge course and any other requirements per COMLS policy.

ROTATION OVERVIEW

The students' time, during the 4 week rotation, is divided between two Neurology Inpatient Services: Primary and Stroke at ProMedica Toledo Hospital and the outpatient Neurology clinics at the Neurosciences Center. The expectation is students will work diligently to obtain the maximum benefit from the limited time on the rotation.

COURSE OBJECTIVES, Including Core Competencies, Instructional Methods & Outcome Measures

Core Comp	Clerkship Objective <i>At the end of the Neuro Required Clerkship the student will be able to:</i>	Instructional Method	Outcome Measure
PC-1	1. Obtain and present a complete neurological history including all relevant components.	-Patient Care in Outpatient and Inpatient Settings -Medical Student didactic session -Standardized Patient Exercise	Clinical Competency Evaluation Skills exam
PC-1 MK-1	2. Conduct a comprehensive and complete neurological exam. The student should also be able to describe the anatomic and physiologic basis of the neurological examination as it relates to the clinical problem.	-Patient Care in Outpatient and Inpatient Settings -Medical Student didactic session -Standardized Patient Exercise	Clinical Competency Evaluation Skills exam
PC-1 IPC-1	3. Present and document a succinct and accurate neurological history and examination.	-Patient Care in Outpatient and Inpatient Settings -Medical Student didactic session	Clinical Competency Evaluation Skills exam
PC-7 PC-6	4. Appropriately apply diagnostic studies to the evaluation of neurological patients.	-Patient Care in Outpatient and Inpatient Settings -Medical Student didactic session	-Clinical Competency Evaluation -Neurology Case Studies - (Vignettes) -NBME subject exam
MK-4	5. Develop a differential diagnosis based primarily on history and examination.	-Patient Care in Outpatient and Inpatient Settings -Medical Student didactic session	Clinical Competency Evaluation Neurology Case Studies (Vignettes)
MK-1 MK-4	6. List the major categories of neurological disease and describe the signs and symptoms patients will display.	-Patient Care in Outpatient and Inpatient Settings -Medical Student didactic session	Clinical Competency Evaluation NBME Subject Exam Medical student morning report(Case presentation) Neurology Case Studies (Vignettes)
PC-8	7. Recognize neurological emergencies and the need for immediate management and requirements for appropriate intervention.	-Patient Care in Outpatient Settings and Inpatient Settings -Medical Student didactic session	Clinical Competency Evaluation
PC-7 MK-4 PBL-2	8. Present a management plan for patients who present with major neurological disorders.	-Patient Care in Outpatient and Inpatient Settings -Medical Student didactic session	Clinical Competency Evaluation NBME Subject Exam.Medical student morning report (Case presentation) Neurology Case Studies (Vignettes)

MK-1 MK-4 MK-6 PC-6	9. Explain the pathophysiological mechanisms of neurological disease and how these process impact treatment choice.	-Patient Care in Outpatient and Inpatient Settings -Medical Student didactic session	Clinical Competency Evaluation NBME Subject Exam
IPC-3 MK-4 MK-1 MK-8	10. Recognize neurological issues specifically related to aging.	-Patient Care in Outpatient and Inpatient Settings -Medical Student didactic session -End of Life online videos	-Clinical Competency Evaluation -NBME Subject Exam -Multiple choice quizzes
MK-7 PC-6 PBL-2	11. Review relevant clinical literature as it pertains to specific neurological problems encountered and utilize evidence-based guidelines in diagnosis and management of patients (i.e. demonstrate lifelong learning).	Patient Care in Outpatient and Inpatient Settings	-Clinical Competency Evaluation
IPC-3 PC-2 SBP-1 SBP-2 SBP-6	12. Identify and discuss ethical issues relevant to care of the patient with neurological disorders.	-Online Videos -Medical Student didactic session	Multiple choice quizzes
PB-1 PB-3 PB-2	13. All students participating in this clerkship will meet or exceed the institutional standards for professional behaviors.	Patient Care in Outpatient and Inpatient settings	Clinical Competency Evaluation

EDUCATIONAL RESOURCES, TEXTBOOKS and OTHER MATERIALS

1. College of Medicine and Life Sciences Library Website is filled with Neurology study resources
<https://libguides.utoledo.edu/md/neurology>
2. Copies of Clinical Neurology by David Greenberg and High Yield Neuroanatomy by Gould and Bruechner-Collins is available to borrow from the department
3. Access Medicine CASE FILES: <https://www.utoledo.edu/library/mulford/> Click on Access Medicine > Cases >Case Files Preview > Clinical Medicine> Case Files Neurology > select topic/case of interest

<https://blackboard.utdl.edu> The NEUR 701 black board course contains rotation-specific information and resources. If you have trouble accessing your account, contact 419-530-8835 or send requests to UTLV@utoledo.edu

REQUIRED ACTIVITIES

During the clerkship, students are expected to:

- Evaluate new and returning outpatients, document findings and present to a Neurology faculty member
- Perform a neurological history and physical on 5 new patients
- Evaluate assigned inpatients, review lab and test results and present on rounds
- Actively participate as a member of the treatment team
- Be prepared by reading about patient cases, diseases, diagnoses, etc.
- Log patient cases and work hours accurately and timely
- Attend and participate in the student lecture series, Neurology Grand Rounds and Neurovascular Case Conferences
- With your rotational team, present a case at the Chairman Rounds
- Participate in the Observation of Clinical Skills Session
- Participate in Lumbar Puncture and Fundoscopic examination simulation training
- Complete the LP Quiz
- Complete the NIH Stroke Scale Training
- Complete the Neuro Logic Cases & Follow-up quiz
- Secure the completion of Formative Feedback forms from faculty
- Participate in the Mid-Clerkship Formative Feedback Session
- Complete one (1) OSCE
- Complete the NBME Neurology Subject Exam
- Follow UT polices, including but not limited to professional behavior, work hours, absences, etc.
- Report on time; be prepared, in professional attire with a clean, pressed white coat.
- At the end of the clerkship, complete evaluations of preceptors and sites.

Not Required but Highly Recommended Activities

- Complete the American Academy of Neurology on-line Self-Assessment Examination
- Review recorded lectures regarding end of life and Neuroimaging on Black Board

CLINICAL EXPERIENCES

Students must log cases and educational hours and be at 100% completion at the end of the clerkship for each diagnosis. It is imperative that this be maintained with diligence. For a case to count toward the requirement, the patient encounter should meet the minimum level of involvement and should include all of the following 5 items:

- Independently gathered history information
- Independently performed physical/mental status
- Presented patient case
- Opportunity to offer and discuss differential diagnosis
- Opportunity of offer and discuss management options

Students are expected to perform a neurological history and physical on five new patients during the clerkship.

Diagnostic category	Minimum # of patients to be seen	Comments/Explanation
Cerebrovascular Disease	3	On inpatient or outpatient, evaluate at least 2 patients with cerebrovascular disease (cerebral infarct, intracerebral hemorrhage, subarachnoid hemorrhage)
Cognitive Impairment in the Elderly	1	Evaluate dementia or delirium in outpatient or inpatient setting
Epilepsy	3	Either in inpatient or outpatient setting
Headache and Facial Pain	3	Evaluate at least three patients with headaches in either outpatient or inpatient setting
Movement Disorders	2	Includes Parkinson's, Huntington's, and drug induced movement disorder on either inpatient or outpatient
Multiple Sclerosis/ Demyelinating Disorders	1	Evaluate one patient with demyelinating disease in outpatient or inpatient setting
Neuropathy	1	Evaluate at least one patient with peripheral neuropathy in outpatient or inpatient setting
Acute or chronic pain	1	Either inpatient or outpatient

MID-CLERKSHIP FORMATIVE FEEDBACK

Students are required to ask two faculty members to complete a Formative feedback form evaluating skills they observed during a student-patient clinical encounter. The forms should be completed by the mid-clerkship Formative Feedback Session.

Half way through the clerkship, students will meet with the Clerkship Associate Director for a Mid-Clerkship Formative Feedback session. This purpose of the feedback session is to discuss the student's progress and any areas of concern, as well as review case logs, feedback forms, and a patient note. Students are required to bring to the session the completed formative feedback forms and the written patient note to review.

Clerkship Grading

Your clerkship grade will consist of 3 components:

Overall Grade	1. CCE profile	2. NBME (PERCENTILE based on National NBME average from the previous year)	3. Departmental Education Program Points (20)
Fail	Fail PC**	< 5%	< 11
Defer	Pass/High Pass/Honors	≥5 th	< 11
	Pass/High Pass/Honors	<5 th	≥ 11
	Pass/High Pass/Honors	<5 th	< 11
	Fail (PROF*) OR (PBLI or IPCS) ***	≥5 th	≥ 11
Pass	Pass	≥5 th	≥ 11
High Pass	Honors/Pass	≥ 55 th	≥ 11
	High Pass	≥5 th	≥ 11
	Honors****	≥5 th	≥ 11
Honors	Honors	≥ 55 th	≥ 17

PROF = Professionalism; PC = Patient care; PBLI = Practice Based Learning and Improvement; IPCS = Interpersonal Communication Skills

* Remediation through OSA/conduct and ethics committee

** Repeat clerkship

*** Remediation determined by Clerkship Director

**** **High Pass (with Clinical Excellence)**– will be distinguished on the MSPE on the end of clerkship narrative

PLEASE READ FOLLOWING SECTIONS FOR ADDITIONAL INFORMATION!

1. Clinical Competency Evaluation (CCE) performance

- a. Weighting of preceptor evaluations – the weight of each preceptor evaluation will be determined by the amount time (direct contact hours) a student has with each preceptor:

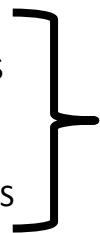
Direct Contact Hours	Weight
Extensive (>40 hours)	X16
Substantial (11 to 40 hours)	X8
Moderate (5 to 10 hours)	X4
Limited (1 to 4 hours)	X2
No Contact (<1 hour)	0

- b. Your CCE grade will be based on your performance in each of the 5 competencies.
 i. **To qualify for CCE honors a student must have HONORS IN PROFESSIONALISM.**

If the professionalism grade is HP or Pass, the highest CCE grade that can be assigned is	PROFESSIONALISM		
	HONORS	HIGH PASS	PASS
4H	H	HP	HP
3H+1HP+0P	H	HP	HP
3H+0HP+1P	H	HP	HP
2H+2HP+0P	H	HP	HP
2H+1HP+1P	H	HP	HP
2H+0HP+2P	HP	HP	HP
1H+3HP+0P	HP	HP	HP
1H+2HP+1P	HP	HP	HP
1H+1HP+2P	HP	HP	P
1H+0HP+3P	HP	HP	P
0H+4HP+0P	HP	HP	HP
0H+3HP+1P	HP	HP	HP
0H+2HP+2P	HP	HP	P
0H+1HP+3P	HP	HP	P
0H+0HP+4P	P	P	P

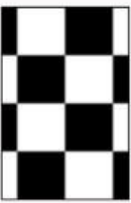
c. Example: if the following grades are assigned for each competency:

- i. **Professionalism = HONORS**
- ii. Interpersonal Communication Skills = HONORS
- iii. Patient care = PASS
- iv. Systems Based Practice = PASS
- v. Practice Based Learning & Improvement = PASS



CCE GRADE = HIGH PASS
Professionalism = HONORS
1H + 3P

CLINICAL COMPETENCY EVALUATION



★ ★ ★ ☆ ☆

Total evaluations: 2

Evaluations based on the amount of contact:
Extensive (>10 hours): 2

- Honors
- High Pass
- Pass
- Fail

Student Name

This report provides an overall assessment of the student performance during clerkship. The overall level of performance is indicated by the number of stars and is reflective of the specific combination of performance levels across 5 competencies. For each competency, strengths and areas needing attention are explained.

Competency: Professionalism

- **Exceptional performance** being on-time, prepared for assigned responsibilities, receptive to feedback and displaying integrity, honesty and ethical values in all interactions
- **Very good performance** in the area of cultural competence

Competency: Interpersonal & Communication Skills

- **Exceptional performance** communicating information to patients
- **Very good performance** with your listening skills, including verbal and non-verbal facilitation and using open-ended questions

Competency: Patient Care

- **Exceptional performance** including pertinent positive and negatives in HPI and giving a comprehensive patient presentation
- **Good performance** in the area of differential diagnosis for clinical encounter and development of appropriate diagnostic plans
- **Pay more attention** to organizing patient presentation and providing comprehensive documentation

Competency: Practice-Based Learning & Improvements

- **Very good performance** in identifying clinical questions, taking initiative and applying information to patient care

Competency: Systems-Based Practice

- **Good performance** in suggesting ancillary resources and identification of errors

- d. **High Pass with Clinical Excellence** – Students who receive a CCE grade of HONORS but do not meet requirements for an overall clerkship grade of honors, a special designation will be noted in the final MSPE narrative that will highlight the student’s clinical performance:

“Student X’s overall grade for the XX clerkship is High Pass. Of note, this student performed at the honors level in his/her clinical performance.”

- e. Fail in one competency for assessment of clinical performance will result in the following
- i. If a student fails Professionalism, Practice Based Learning and Improvement, or Interpersonal and Communication Skills, a grade of DEFER will be assigned and REMEDIATION will be required. Once the remediation is successfully completed, the student’s transcript grade will be changed to a PASS.
 - ii. If a student fails Patient Care, a grade of FAIL will be assigned, and the clerkship must be REPEATED in its entirety.
 - iii. The lowest grade possible for the systems-based practice competency is a pass.

1. Clinical Competency Score

The Clinical Competency portion of the grade is a composite of evaluations received from attending physicians, residents and fellows whom the student had worked with at the various clinical sites. The weight of each evaluation is determined by the number of evaluators per rotation and the ‘time spent’ teaching each evaluator marks on their evaluation.

Evaluations are based on:

- Professionalism
- Interpersonal & Communication Skills
- Patient Care
- Practice Based Learning and Improvements
- Systems Based Practice

Any questions the students have regarding evaluations should be directed to the Clerkship Director or Coordinator.

2. National Board of Medical Examiners (NBME) Subject Examination

- Honors: ≥ 55 %tile = 83 or higher
- HP/P: 5-54 %tile = 67-82
- Fail < 5%tile*

The NBME exam is created and administered electronically by the National Board of Medical Examiners (NBME). According to institutional protocol, all students must start the exam at the same time; therefore, if any student is late and the exam has started, they will be unable to sit for the exam at that time. Students will need to reschedule the exam through the Office of Student Affairs.

The Subject Exam is scheduled on the last day of the clerkship; for date, time and location of the NBME Neurology Subject Exam; please refer to the clerkship calendar on Black Board. You will also receive a confirmation email from the testing center and a reminder email from the Clerkship Coordinator.

For the 2023/2024 academic year, students must earn a passing score equal to or higher than the 5th percentile based on the prior years’ national performance data – 67

* Students must achieve the 5th percentile on the NBME subject examination to successfully complete the clerkship. Failure to achieve the 5th percentile will require the student to retake the subject examination and a grade of DEFER will be assigned. A second attempt on the NBME subject examination must be completed within one year from the first attempt. If the student achieves the 5th percentile or higher on the second attempt a grade of PASS will be assigned. PASS is the highest grade that can be achieved after a DEFER grade. If a student fails the NBME exam on a second attempt, then the final grade is FAIL and the clerkship must be repeated.

3. Departmental Grade – (20 Total Points Possible)

- Honors: $\geq 75\%$ (≥ 17 points)
- HP/P: 60-74% (11-16 points)
- Fail $< 60\%$ (<10 points)

The Departmental portion of the grade is broken down as follows:

- Up to 7.5 Points for completing the **Neuro OSCE**
- Up to 5 Points for completing the **Neuro Logic Cases**
- Up to 2.5 Points for completing the Follow-up **Neuro Logic Cases Quiz**
- Up to 1 Point for completing the **NIH Stroke Scale Training**
- Up to 2 Points for completing the **LP Quiz**
- Up to 2 Points for completing the **In-Person Hands-On LP/Fundoscopy Training**

A minimum of 60% (12 total points) must be achieved in the Departmental Education Program. If a student does not meet the minimum threshold a grade of DEFER will be assigned until remediation is completed. PASS is the highest grade that can be achieved after a DEFER grade.

If a student wishes to dispute their final clerkship grade, they must follow the COMLS policy.

ACADEMIC POLICIES/UT COMLS POLICIES

Students are responsible for following the UT COMLS policies, which can be located here:

http://www.utoledo.edu/policies/academic/college_of_medicine/ this link includes, but is not limited to:

- **COMLS Policy Supervision of Medical Students**

Excerpts from policy:

When performing any procedures or clinical activity which poses *any* risk to patient safety, students must be *directly* supervised by a faculty member or resident or fellow at the hospital or other clinical facility.

In certain clinical situations, Advanced Practice Providers (APP) such as Physician Assistants, Nurse Practitioners and Midwives may provide supervision, if noted to be within their scope of practice.

***Direct** Observation/Supervision: the observing/supervising physician is physically present with the student and patient.

****Indirect** Observation/Supervision: Once student assessed to be appropriate for indirect supervision, direct observation/supervision remains immediately available--the supervising physician is either physically within the hospital or other site of patient care or is immediately available by a reliable and rapid method of communication to provide direct observation.

- **Institutional Classroom Attendance Policy**

Please be aware that the university has implemented an attendance policy, which requires faculty to verify student participation in every class a student is registered at the start of each new semester/course. If you have not attended/participated in class (completed any course activities or assignments) within this period, I am required by federal law to report you as having not attended class. This date varies by the part of term, in which your course started, these dates can be found here: <https://www.utoledo.edu/offices/provost/mandatory-attendance-tracking.html>. Unfortunately, not attending/participating in class impacts your eligibility to receive financial aid, so it is VERY important that you attend class and complete course work early. Please contact me as soon as possible to discuss options and/or possible accommodations if you have any difficulty completing assignments.

- **Clerkship Excused Absences**

Students must submit an absence request form to the Clerkship Coordinator for all absences. Unexcused absences may result in a Professional Behavior Report.

Policy:

[Excused Absences from Required Academic Activities in the M.D. Program - 3364-81-17](#)

- **Learning Environment & Faculty Development**

If there is a faculty or staff member who has demonstrated outstanding professionalism and contributed to your learning environment or has detracted from your experience, complete the Learning Environment Assessment and Event Report. This report is accessible from an icon in this course Black Board home page or you can go directly to the site at <http://utmc.utoledo.edu/learningenvironment> All responses are anonymous. If you indicate that the event is of a serious nature and warrants immediate follow up, you will receive a prompt to enter a contact name and phone number.

- **Professionalism**

Students and physicians should maintain the highest standards of professional and have a number of professional responsibilities that they are obligated to uphold. Breach of a professionalism standard will result in a professionalism behavior report based on the institutional policy. Policy:

[3364-81-04-017-02 - Professionalism and Related Standards of Conduct for MD Students](#)

- **Conflict of Interest – Separation of Roles**

The health professionals who provide sensitive medical and healthcare services to medical students will have no involvement in the academic, professionalism, or disciplinary evaluation, promotion, or dismissal of students receiving those services. If you are comfortable you may work with the provider, however they may not evaluate you. Inform the Coordinator of any such relationships with the department prior the start of the clerkship. Policy: [3364-81-04-016-05 - Separation of Roles to Assure Confidentiality in the Provision of Health and Counseling Services to Medical Students and Absence](#)

- **Assigned Educational Hours**

To ensure that there is an appropriate balance of assigned educational activities and self-directed learning, students' scheduled activities should:

- Not exceed 80 hours per week, with no more than 30 consecutive hours,
- Have at least 24 consecutive hours (1 day) of non-scheduled time per week.
- Notify the clerkship coordinator if they are approaching 70 hrs/week.

https://www.utoledo.edu/policies/academic/college_of_medicine/pdfs/3364-81-04-004-00%20%20Assined%20education%20hours%20for%20medical%20students%20during%20clinical%20clerkships.pdf

AMERICANS WITH DISABILITIES ACT

- **[Policy Statement on Non-Discrimination on the Basis of Disability \(ADA\)*](#)** The University is an equal opportunity educational institution. Please read [The University's Policy Statement on Nondiscrimination on the Basis of Disability Americans with Disability Act Compliance](#). Students can find this policy along with other university policies listed by audience on the [University Policy webpage](#) (<http://www.utoledo.edu/policies/audience.html/#students>).

- **Academic Accommodations**

The University of Toledo embraces the inclusion of students with disabilities. We are committed to ensuring equal opportunity and seamless access for full participation in all courses. For students who have an Accommodations Memo from the Office of Accessibility and Disability Resources, I invite you to correspond with me as soon as possible so that we can communicate confidentially about implementing accommodations in this course. For students who have not established accommodations with the Office of Accessibility and Disability Resources and are experiencing disability access barriers or are interested in a referral to health care resources for a potential disability, please connect with the office by calling 419.530.4981 or sending an email to StudentDisability@utoledo.edu.

- **Academic and support services**

Please follow this link to view a comprehensive list of [Student Academic and Support Services](#) (<http://www.utoledo.edu/studentaffairs/departments.html>) available to you as a student.

- **Safety and Health services for UT students**

Please use the following link to view a comprehensive list [Campus Health and Safety Services](#) available to you as a student.

- **Blood Borne Pathogen Exposure Protocols**

Follow this link: https://www.utoledo.edu/policies/academic/college_of_medicine/pdfs/3364-81-04-016-04.pdf

In the event of blood or body fluid exposure:

When at The University of Toledo Health Science Campus:

1. Flush area thoroughly for 15 minutes; wash with soap if applicable.

2. Notify supervising faculty member or preceptor.
3. Always report to UTMC Emergency Department for initial assessment of injury and exposure.
4. Immediately obtain and submit all lab results from both you and the primary source of contact to Ruppert Health Center, Family Medicine.
5. Complete a UTMC employee injury report at utoledo.edu/depts/safety/Forms.html and send to Safety and Health.
6. After hours/weekends, call UT Emergency Department at 419.383.3888 to address questions or concerns.
7. Notify clerkship director of incident.

Whenever exposure occurs at a non-UTMC site:

Contact the supervisor or preceptor at site to find out individual protocol. Follow up treatment after initial treatment may be obtained at occupational health which is located in the Emergency Department of University of Toledo. Exposed medical student needs to bring appropriate records from outside facility to avoid delays in treatment. Occupational health can be reached at 419-383-5598. Also inform the clerkship office.

- **Inclusive Classroom Statement**

In this class, we will work together to develop a learning community that is inclusive and respectful. Our diversity may be reflected by differences in race, culture, age, religion, sexual orientation, gender identity/expression, socioeconomic background, and a myriad of other social identities and life experiences. We will encourage and appreciate expressions of different ideas, opinions, and beliefs so that conversations and interactions that could potentially be divisive turn, instead, into opportunities for intellectual and personal development.

Course Offered: Required M3 Year • **Class Location:** Varies • **Class Day/Time:** Varies
• **Lab Location:** N/A • **Lab Day/Time:** N/A.

Please note that the **syllabus is subject to change**, and that it is the student's obligation to keep aware of developments

SPECIAL COURSE EXPECTATIONS DURING COVID-19

Maintaining a safe campus during the ongoing COVID-19 pandemic remains a top priority. UToledo continues to follow the guidance of the U.S. Centers for Disease Control and Prevention and Ohio Department of Health to keep our campus safe.

ATTENDANCE

The University of Toledo has a missed class policy. It is important that students and instructors discuss attendance requirements for the course. Before coming to campus each day, students should take their temperature and complete a self-assessment for symptoms of COVID-19, such as cough, chills, fatigue or shortness of breath. Anyone with a temperature at or above 100.0 degrees Fahrenheit or who is experiencing symptoms consistent with COVID-19 should not come to campus and contact their primary care physician or the University Health Center at 419.530.5549. For more information on the symptoms of COVID-19, please go to <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>. COVID-19 testing for sick students is available on both Main Campus and Health Science Campus. Call 419.383.4545 for an appointment. Absences due to COVID-19 quarantine or isolation requirements **are** considered excused absences. Students should notify their instructors and follow the protocols summarized in this document on [Navigating COVID-Related Course Concerns](#).

In the event that you have tested positive for COVID-19 or have been diagnosed as a probable case, please review the [CDC guidance](#) on self-isolation and symptom monitoring, and report the disclosure to the Division of Student Affairs by emailing StudentAffairs@utoledo.edu or by connecting with their on-call representative at 419.343.9946. Disclosure is voluntary and will only be shared on a need to know basis with staff such as in the Office of Student Advocacy and Support, The Office of Residence Life, and/or the Office of Accessibility and Disability Resources to coordinate supportive measures and meet contact tracing requirements.

FACE COVERINGS

Face coverings are required while on campus, except while eating, alone in an enclosed space, or outdoors practicing social distancing. Students will not be permitted in class without a face covering. If you have a medical reason preventing you from wearing a face covering due to a health condition deemed high-risk by the CDC, submit an [online application](#) to request an accommodation through the Office of Accessibility and Disability Resources. Students will need to provide documentation that verifies their health condition or disability and supports the need for accommodations. Students already affiliated with the Office of Accessibility and Disability Resources who would like to request additional accommodations due to the impact of COVID-19, should contact their accessibility specialist to discuss their specific needs. You may connect with the office by calling 419.530.4981 or sending an email to StudentDisability@utoledo.edu.

VACCINATION

Doctors and other health care professionals agree that the best way to protect ourselves and each other is to get vaccinated. Case data clearly show that vaccines remain highly effective at preventing serious illness from COVID, including the highly contagious delta variant. If you have not yet received your COVID vaccine, the University encourages you do so as soon as possible. No appointment is needed to get the shot at the UTM Outpatient Pharmacy, University Health Clinic or Main Campus Pharmacy. Once you receive the COVID vaccination, please register on the COVID Vaccine Registry site at: <https://utvaccinereg.utoledo.edu/>.

SPECIAL NOTES

It's important to note, that based on the unpredictability of the COVID-19 virus, things can change at any time. So please be patient and understanding as we move through the semester. I also ask that you keep me informed of concerns you may have about class, completing course work/assignments timely and/or health concerns related to COVID.