**Council of Biomedical Graduate Students**

**1/21/2016 Meeting Minutes**

Location: HEB 233

Start Time: 8:08am

Present:

Adam Blatt- President

Brian Youseff- Vice President

Kaitlyn Dvorak- Secretary

Adaeze Izuogu- Treasurer

Jessica Saul-McBeth- Risk Assessment Officer

Saad Moledina- IIT Representative

Sravan Perla- CVMD Representative

Erin Semple- NND; MD/PhD Representative

Gayatri Subramanian- First Year Representative

Dr. Kandace Williams- Faculty Advisor

Dr. Jennifer Hill- Faculty Advisor

I. Call to Order

II. Old Business

1. 2016 Graduate Research Forum – March 17-18
	1. Dr. Zhao itinerary
		1. Flights booked- arriving Thursday evening and departing Saturday afternoon
		2. Still finalizing itinerary, specifically dinners and meeting opportunities for Post-docs and faculty
		3. Sending out “feeler” emails to gauge interest in meetings
	2. Registration and abstract submission updates
		1. 42 total, 21 presenting, 9 Oral presentations, 12 poster presentations
		2. Contacting Pharmacy, Post-docs, MSBS students to attract more presenters and attendees
	3. Funding update
		1. Granted $5000 outright from the GSA
		2. Pending any other organizations requesting funds, could be awarded the additional $1800 originally requested
	4. Responsibilities
		1. Current tasks discussed: Advertising-Katy, Food-Jess, Pharmacy follow-up- Adam/Saad, Contacting MSBS students and Post-docs- Adam
	5. Judges
		1. Will discuss closer to the event, initial emails forthcoming
2. Spring/summer social events? (Did not discuss, will address after GRF)
	1. Walleye game
	2. Taste of Toledo
	3. Sandpiper tour (would set-up to be first event for new council in May/June)

Next meeting- February 18th, 2016

IV. Adjournment

End Time: 8:50