**Council of Biomedical Graduate Students**

**11/15/2017 Meeting Minutes**

**Location: HEB 233**

**Start Time: 5:05 p.m.**

**Present**

Gayatri Subramanian, President

Jin Chen, Secretary

Cory Howard, Treasure

Amit Sopan Chougule, Risk Manager

Yuqi Zhang, CAB Track Representative

Joshua Breidenbach, MMI Track Representative

Cole White, BRIM/BIPG Representative

Sayani Bhattacharjee, First year representative

**I. Call to Order**

**II. Old Business**

1. Career Forum**:**
   1. Attendance: 47 attendees - Jin (has sign-up sheet)
   2. Expenses: Cory $849.2 ($98 more as compared with last year)
      1. Gift for last speaker (Telephonic) will be given by Gayatri and Cara personally.
      2. $147 travel reimbursement
      3. $500 will be reloaded from Pharmacy (might take a month)
   3. Comments/ Feedback: Poll setup by Cara

**III. New Business**

1. GSA for Professional Development Program: Ethel;
   1. **Set polls for topics.**
   2. 2 events will be hold next semester. $1500 is for whole program.
2. 2018 GRF:
   1. Will get in touch with Dr. Thomas Hornyak for travel
   2. Room reservation (**Ongoing**)
   3. How to set up signing up for oral presentation? – discuss
      1. Set a draw
      2. Priority will be decided by CBGS group: students who had an oral presentation in 2017 GRF will not be given priority for oral presentation.
      3. **Gayatri will send out the email draft.**
3. 2019 GRF speaker– Gayatri to contact Dr. Janet Iwasa from University of Utah
   1. If we cannot get response within two weeks, we will move to next candidate.—
      1. Cara—Michael Irwin
4. Fundraising activity – Fatimah**:** to fund winter social
   1. Cook meals
   2. Advertisement: facebook and flyers.
   3. Needs volunteers.
   4. Place and time: TBD
   5. Profits will be used for candy cart/New Year party/spring social (~January)

Next Meeting –December 20th 2017

**IV. Adjournment**

**End Time: 6:05 p.m.**