**Council of Biomedical Graduate Students**

**11/15/2018 Meeting Minutes**

**Location: HEB 233**

**Start Time: 5:00**

**Present:**

Cara DeAngelis, President

Josh Breidenbach, Vice President

Amit Chougule, Treasurer

Deepti Gurung, Publicist

Cory Howard, CAB Rep

Bri Zellner, MMI Rep

Kelsey Murphy, NND Rep

Robin Su, MD PhD Rep

Rajan Paudel, BIPG Rep

Mackenzie Abel, First Year Rep

Dr. Jyl Matson, Faculty Advisor

**I. Call to Order**

**II. Old Business**

1. Career Forum**:**
	1. Attendance: 45-50 attendees
	2. Expenses: Amit
		1. Not a full report – was still waiting on receipt from Josh
	3. Mailed gift (UT mug) to Daniel Koehler on 11/9/2018
	4. Comments/ Feedback?

**III. New Business**

1. 2019 GRF:
	1. Need to get in touch with Dr. Iwasa for travel
	2. Room reservation – Collier backup, Keynote room
	3. How to set up signing up for oral presentation? – discuss
		1. Decided it was fine to keep oral presentations with an earlier deadline and to draw out winners and giving priority to those who didn’t present last year.
	4. Email to send out on Dec 3rd, opening the GRF for abstracts and presenters?
2. File budget request with GSA for GRF 2019
	1. Need index and account number
	2. Will present request at upcoming GSA meeting – December 4th or January 23rd

Will present at the January 23rd meeting

1. 2020 GRF:
	1. Cory reached out to Dr. Nahum Sonenberg as a keynote speaker – he accepted!!
	2. Pick dates for GRF 2020 and inform Nahum
2. Winter Event – Stockings
	1. It’s a little too early to hang them up
	2. Schedule day to meet, put names on them, stuff with candy and hang up
		1. December 3-7th?

Next Meeting –December 20th 2018 (or move up earlier in month)

Decided to do the stockings on December 13th and make that the next meeting

**IV. Adjournment**

**End Time: 5:25pm**