



COLLEGE OF NURSING
THE UNIVERSITY OF TOLEDO

APPLICATION FOR DEBRA BUCHMAN RESEARCH FUND

Purpose

Dr. Debra Buchman, a former faculty member in the College of Nursing at The University of Toledo, had a passion for the development of undergraduate and graduate nursing students who displayed promise as new nurse scholars. In addition, Dr. Buchman devoted a majority of her time fostering and supporting nursing faculty to develop their research projects and research trajectory, particularly faculty beginning their academic career.

Eligibility

Faculty:

1. Full-time tenure track faculty at Assistant Professor or higher ranks are eligible to apply
2. Faculty with terminal degree and less than 10 years
3. Faculty received funding of less than \$5,000
4. Dissertation or Doctoral projects are not eligible for support.

Student:

1. Full- or part-time students in any program of the College of Nursing are eligible to apply
2. Good academic standing in nursing programs

Note: Faculty are not eligible to apply for student funding.

Maximum Funding Request

Faculty: up to \$1500 per request depends on number of applicants.

Students: up to \$500 per request depends on number of applicants.

Awards will be approved until the available amount of funds for a given year is expended.

Directions

1. Use the outline included in this application (starting on next page) to structure your application. Be sure to include all parts. Incomplete applications will be returned to the submitter without consideration.
2. Be as complete, brief, and specific as you can in addressing each part of the application.
3. For faculty applicants, be sure to obtain signature of your Department Chair to assure that you have discussed your idea and application with your Department Chair at least one time.
4. For student applicants, be sure to obtain signature of your faculty supervisor to assure that you have discussed your ideas and application with your faculty supervisor at least one time.



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Application Materials

Please submit the application packet to the Associate Dean of Research & Scholarship by the designated due date. The application packet shall include the following items:

1. Cover Page
2. Research or Evidence Based Practice Project Proposal
3. Biographical Sketch: Please use the Guidelines, Template, and example for the NIH Biographical Sketch which can be assessed on the Office of Research & Scholarship website.

Terms of Awards

1. All awardees must expend funds by June 30th.
2. All expenditures must be consistent with University fiscal policies.
3. All awardees must submit a final report on their completed research activity within 90 days of the award date; otherwise, exception needs to be approved by the Associate Dean of Research & Scholarship.



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COVER PAGE

Name and Credentials:

Faculty Applicant Rank:

Student Applicant Program: BSN NED CNL APRN BSN-DNP MSN-DNP

Faculty Department:

Type of Proposal: Research Evidence Based Project Others_____

Title of Proposed Research/Scholarly Project:

IRB: Approved #_____

Pending

I attest that the final report will be submitted within 90 days of completion of the research/scholarly project which summarizes the outcomes and impact of the research/scholarly project to the Associate Dean of Research and Scholarship:

Applicant's Signature

Date

Department Chair or Faculty Supervisor Signature

Date



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RESEARCH PROPOSAL GUIDELINE

Research Proposal needs to include the following components:

1. **Abstract (limited to 1 page: doubled-spaced, 12 point font)**
2. **Body of Proposal including the following headings (limited to 4 pages: doubled-spaced, 12 point font):**
 - a. **Introduction:** including background/significance and purposes/hypotheses/research Questions
 - b. **Review of Literature:** including synthesis of Literature
 - c. **Methods:** including sample, setting, study design, instruments/measures, data collection procedures, and data analysis plan
 - d. **Anticipated Outcomes**
 - e. **List of Potential Funding Agencies**
3. **Budget and Justification (0.5 page: 12 point font)**

List each item for which you propose to expend funds and the anticipated amount of funds to be spent for the item. Provide a total for all items.
4. **Dissemination Plan (0.5 page: 12 point font)**

Plan for Dissemination of the knowledge gained or impact of the proposed EBP project.
5. **List of Reference (no limit)**



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EVIDENCE BASED PROJECT PROPOSAL GUIDELINE

Evidence Based Project Proposal needs to include the following components:

1. **Abstract (limited to 1 page: doubled-spaced, 12 point font)**
2. **Body of Proposal including the following headings (limited to 4 pages: doubled-spaced, 12 point font)**
 - a. **Introduction:** Including background/significance and PICOT question/purposes
 - b. **Review of Evidences:** including analysis and synthesis of supporting evidences
 - c. **Methods:** including project implementation procedure, outcome measures, evaluation plan, and data analysis plan
 - d. **Anticipated Outcomes**
 - e. **List of Potential Funding Agencies**

3. **Budget and Justification (0.5 page: 12 point font)**

List each item for which you propose to expend funds and the anticipated amount of funds to be spent for the item. Provide a total for all items.

4. **Dissemination Plan (0.5 page: 12 point font)**

Plan for Dissemination of the knowledge gained or impact of the proposed EBP project.

5. **List of Reference (no limit)**



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Criteria for Review of Applications for Debra Buchman Research Fund

1. Call for applications will be made by the Office of Nursing Research and Scholarship.
2. Applications shall be reviewed by the Nursing Research Advisory Council (NRAC). Members of the NRAC who are applicants for the **Debra Buchman Research Fund** shall be excluded from review of their own application or their supervised students' applications.

Review Criteria- Reviewers shall consider the following criteria in scoring applications.

A. Research Proposal

These criteria and ratings will be used to score research proposal:

5 = Exceptional, 4 = Excellent, 3 = Good, 2 = Fair, 1 = Not acceptable

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|-------------|--|
| Criterion 1 | Follow APA format; clarity of proposal |
| Criterion 2 | Clearly state significance of the problem, problem statement |
| Criterion 3 | Adequate literature review and clearly identify gaps in the literature |
| Criterion 4 | Clearly state methods including study design, sample, instruments, data collection, and data analysis. |
| Criterion 5 | Clearly state expected outcomes and contributions |
| Criterion 6 | Address innovation and consider feasibility of the proposal |
| Criterion 7 | Clearly explain all purchases |

B. Evidence-Based Practice Project Proposal

These criteria and ratings will be used to score EBP project proposal:

5 = Exceptional, 4 = Excellent, 3 = Good, 2 = Fair, 1 = Not acceptable

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|-------------|--|
| Criterion 1 | Follow APA format; clarity of proposal |
| Criterion 2 | Clearly state significance of the problem, PICOT/purpose, and gaps in the practice |
| Criterion 3 | Clearly state strength and synthesis of evidence for practice change |
| Criterion 4 | Clearly state methods including project implementation, outcome measures, evaluation plan, and data analysis |
| Criterion 5 | Clearly state expected outcomes and contributions |
| Criterion 6 | Address innovation and consider feasibility of the proposal |
| Criterion 7 | Clearly explain all purchases |



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