

PETITION FOR ACADEMIC FORGIVENESS

Rev 20240204



THE UNIVERSITY OF
TOLEDO
1872

Office of the Registrar

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PLEASE PRINT

Under certain conditions, an undergraduate student enrolled or re-enrolled at the University of Toledo is permitted the opportunity to have their academic standing calculated from the point of readmission or the point of their approved academic forgiveness petition.

Rocket Number: _____

Name: _____ Previous Name(s): _____
Last First Middle (If applicable)

Address: _____
Street Apartment No.
City State ZIP Phone

College: _____ Major(s): _____

Advisor: _____

Upon completion of 30 semester hours of graded academic course work in a bachelor's degree program, or 16 semester hours of graded academic course work in an associate degree program; and minimum time of two **consecutive** semesters with a minimum term GPA of 2.5 in each semester, a student may be eligible to petition for academic forgiveness.

Identify semesters to establish eligibility:

Semester	Semester Earned Hours	Semester GPA
Year _____ Term _____ 10 = Spring 30 = Summer 40 = Fall	_____	_____
Year _____ Term _____	_____	_____
Year _____ Term _____	_____	_____
Year _____ Term _____	_____	_____
Year _____ Term _____	_____	_____

Student Statement of Academic Integrity

I verify that the above information is accurate and request consideration for the academic forgiveness policy of The University of Toledo.

Student Signature _____

Date _____

COLLEGE OFFICE USE ONLY

Please review and approve whether the student has met credit hour and GPA requirements as outlined in the Academic Forgiveness Policy.

Approved:

Number of GPA Hours Forgiven Prior to: _____

10 = Spring

30 = Summer

40 = Fall

Not Approved:

Number

Year Term

Signature: _____ Date: _____

Please forward completed form to the Office of the Registrar at Mail Stop 322 or Grades@utoledo.edu.

OFFICE OF THE REGISTRAR USE ONLY

Processed by: _____ Date Posted: _____

Academic Forgiveness Policy

Under certain conditions, an undergraduate student at the University of Toledo is permitted the opportunity to have their academic standing calculated from the point of readmission or approved academic forgiveness petition. Upon successful petition for academic forgiveness, all grades and credit of C-, D+, D, D-, and F are forfeited. Only grades of A, A-, B+, B, B-, C+, C and PS will be counted for credit.

The student is eligible to petition for the Academic Forgiveness Policy once the following criteria is met:

1. Upon completion of 30 semester hours of graded academic coursework in a bachelor's degree program, or 16 semester hours of graded academic course work in an associate degree program; and
2. Minimum time of two consecutive semesters with a minimum term GPA of 2.5 in each semester.

Petitions for academic forgiveness must be submitted to the dean of their college by the last day of classes in the semester immediately following eligibility (example: student achieves credit hour and GPA requirement in summer – petition is due by the end of the fall semester).

If the dean grants academic forgiveness:

- a) The grade point average is recalculated for the semesters identified on the forgiveness form that must be prior to the two semesters (30 credit hours) at 2.5 and higher GPA.
- b) Credits from all approved courses identified on the forgiveness form with a grade of C- or lower are removed (although the grades are retained on the academic transcript with the notation “academic forgiveness policy”).
- c) Credits for all courses taken during the approved forgiveness time frame at UToledo with a grade of C or better as well as PS only will be counted for credit.
- d) All calculations of quality hours, quality points, and cumulative GPA will be adjusted.

The academic forgiveness policy applies to all grades either prior to the student's readmission term or academic forgiveness semesters petitioned, including pass and fail, earned during the enrollment period at UToledo. If a student received a grade of C-, D+, D, D-, or F for a course that is required in the degree program that the student is pursuing, the student must either retake the course or the dean of the college must approve a suitable substitution.

Under provisions of the academic forgiveness policy, a student must be enrolled at UToledo for a minimum of 30 semester hours pursuant to UT Policy 3364-71-10, “Residency Requirement for Degree”.

Grades from all courses ever taken at UToledo and the resulting GPA (adjusted by the academic forgiveness policy) will be used for purposes of determining eligibility for university, collegial, departmental, or professional honors or other recognition.

A student may petition for the application of the academic forgiveness policy to their record only one time during their enrollment at UToledo.

Students may not petition for GPA recalculation under the university's GPA recalculation policy after they have utilized the academic forgiveness policy.

Note: This policy does not apply to Graduate or Professional Studies.