Name of Policy: Graduate Medical Education: Graduate and Certificate Program Enrollment				TOLEDO 1872
Policy Number: 3364-86-054-00				•
Approving Officer: Dean, College of Medicine and Life Sciences				Revised date: 11/16/2023
Responsible Agent: Director, Graduate Medical Education				Original effective date: 09/06/16
Scope: UT College of Medicine Residents				
Nev	v policy proposal	<u>X</u>	Minor/techni	cal revision of existing policy
Maj	Major revision of existing policy		Reaffirmation	n of existing policy

POLICY

Graduate Medical Education residents and fellows who wish to pursue a graduate program, e.g. MBA, aMPh, PhD, etc., or certificate program during residency/fellowship training must receive permission from the residency/fellowship Program Director and Department Chair prior to enrolling in any such graduate or certificate program.

PURPOSE

To ensure pursuing a graduate degree or certificate does not interfere with the ability of the resident/fellow to achieve the goals and objectives of the residency/fellowship program.

PROCEDURE

Residents/fellows must formally request permission in writing to the Program Director and Department Chair to pursue a graduate degree or certificate.

If the Program Director and Department Chair approves, the Program Director and Department Chair will provide in writing permission prior to the resident/fellow submitting an application to the University for admission into a graduate degree or certificate program.

The Program Director and/or Department Chair may deny the request based upon factors such as level of resident/fellow in program, academic standing, milestone achievement, procedural volumes, etc. The reason for denial will be provided to the resident/fellow in writing. The Program Director's and Department Chair's decisions are final and not subject to appeal. If a resident/fellow pursues the graduate degree or certificate program without permission, the resident/fellow may face disciplinary action by the program.

Approved By:	Policies Superseded by This Policy:
/s/	• None
Chair, Graduate Medical Education Committee	Review/Revision Date: Reviewed 9/4/18 Revised 11/16/2023
<u>/s/</u> Dean, College of Medicine and Life Sciences	Next review date: 11/2026
<i>Review/Revision Completed by: Graduate Medical Education Committee</i>	

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