

Procedure: [Academic forgiveness procedure](#)

Procedure Number: 3364-71-06.1

Responsible Department: Academic Affairs

Scope: All University of Toledo undergraduate students



Effective date:
December 11, 2023

- I. **Scope.** This procedure is only available for undergraduate coursework taken at UToledo and only for undergraduate students earning either the first baccalaureate or associate degree, whichever is earned first.
- II. **Procedure.** Students are eligible for academic forgiveness once they have met the following criteria:
 - Upon completion of 30 semester hours of graded academic course work in a bachelor’s degree program, or 16 semester hours of graded academic course work in an associate degree program; and
 - Minimum time of two consecutive semesters with a minimum term GPA of 2.5 in each semester.

Petitions for academic forgiveness must be submitted to the dean of their college by the last day of classes in the semester immediately following eligibility (example: student achieves credit hour and GPA requirement in summer – petition is due by the end of the fall semester).

If the dean grants academic forgiveness:

- (a) The grade point average is recalculated for the semesters identified on the forgiveness form that must be prior to the two semesters (30 credit hours) at 2.5 and higher GPA.
- (b) Credits from all approved courses identified on the forgiveness form with a grade of C- or lower are removed (although the grades are retained on the academic transcript with the notation “academic forgiveness policy”).
- (c) Credits for all courses taken during the approved forgiveness time

frame at UToledo with a grade of C or better as well as PS only will be counted for credit.

- (d) All calculations of quality hours, quality points, and cumulative GPA will be adjusted.

The academic forgiveness policy applies to all grades either prior to the student's readmission term or academic forgiveness semesters petitioned, including pass and fail, earned during the enrollment period at UToledo. If a student received a grade of C-, D+, D, D-, or F for a course that is required in the degree program that the student is pursuing, the student must either retake the course or the dean of the college must approve a suitable substitution.

Under provisions of the academic forgiveness policy, a student must be enrolled at UToledo for a minimum of 30 semester hours pursuant to UT Policy 3364-71-10, "Residency Requirement for Degree".

Grades from all courses ever taken at UToledo and the resulting GPA (adjusted by the academic forgiveness policy) will be used for purposes of determining eligibility for university, collegial, departmental, or professional honors or other recognition.

A student may petition for the application of the academic forgiveness policy to their record only one time during their enrollment at UToledo.

Students may not petition for GPA recalculation under the university's GPA recalculation policy after they have utilized the academic forgiveness policy.

<p>Review/revision completed by:</p> <ul style="list-style-type: none"> • <i>Provost and Executive Vice President for Academic Affairs</i> • <i>Faculty Senate</i> • <i>Senior Leadership Team</i> 	<p>Initial effective date: <i>December 11, 2023</i></p> <p>Review/revision date:</p> <p>Next review date: <i>December 11, 2026</i></p>
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