


<b>Name of Policy:</b>	<u>Scrubs – Authorized Use and Security</u>	  <b>Effective Date:</b> 05/01/2021 Initial Effective Date: 12/4/1989
<b>Policy Number:</b>	3364-100-50-27	
<b>Department:</b>	Hospital Administration	
<b>Approving Officer:</b>	Chief Executive Officer - UTMC	
<b>Responsible Agent:</b>	Administrator, Surgical Services	
<b>Scope:</b>	The University of Toledo Medical Center	
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy		<input type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy

**(A) Policy Statement**

Scrubs will be maintained and distributed by Linen Services to authorized departments for appropriate use by authorized personnel. Authorized users are those identified as Physicians, personnel or those entering the sterile core of the OR, Cath Lab, or Sterile Processing, Residents and authorized Medical Students. Vendors, as determined by OR management, are also given access to scrubs.

**(B) Purpose of Policy**

To assure the availability of scrubs to all persons and areas authorized to use scrub uniforms.

**(C) Procedure**

1. Scrubs will be delivered to and kept only in designated Ante rooms or Cath Lab rooms. Maintaining a supply in personal lockers is not permitted.
2. The wearing or transporting of scrubs off UTMC property is forbidden and is cause for disciplinary action.
3. Home laundering of UTMC scrubs is not permitted. Soiled scrubs are to be returned to designated exchange locker for pick-up and replacement by the Linen Service.
4. Scrubs are not for patient use. Other wearing apparel will be made available.
5. Marking, tearing or unauthorized disposal of scrubs constitutes misuse of hospital property.
6. Department heads are responsible for determining and monitoring the appropriate use of UTMC-owned scrubs within their department, based on the definition of a rare catastrophic event - defined as employee-owned scrubs being covered completely with contaminated fluid making it impossible for the employee to carry out their job duties.  
  
Remember all employees must wear PPE (Personal Protective Equipment) if they anticipate there could be a spray, splash, or splatter.
7. Questions regarding scrubs will be directed to the Manager, Distribution Services.

<u>/s/</u> Richard Swaine Chief Executive Officer - UTMC  Review/Revision Completed By: HAS Linen	<u>05/13/2021</u> Date	<b>Review/Revision Date:</b>
		3/29/91                      5/18/2011 3/24/93                      6/1/2014 8/16/96                      6/1/2017 7/31/98                      4/1/2020 3/7/02                        5/1/2021 4/29/05 5/28/2008
		<b>Next Review Date:</b> 5/1/2024
<b>Policies Superseded by This Policy:</b>		