Name of Policy	Diet Manual		
Policy Number:	3364-104-333	THE UNIVERSITE MEDICAL	CENTER
Department:	Food & Nutrition Clinical Nutrition		
Approving Officer:	Chief Pharmacy, Quality, and Patient Safety Officer		
Responsible Agent:	Chief Clinical Nutrition		
Scope:	Clinical Nutrition	Effective Date: Initial Effective Date:	5/25/2021 8/2002
	<u> </u>	cal revision of existing p	olicy

(A) Policy Statement

Food and Nutrition Services uses the Nutrition Care Manual to guide development of nutrition care policies throughout the facility.

(B) Purpose of Policy

To standardize nutrition care practices throughout the facility.

(C) Procedure

1. The Nutrition Care Manual, ©2021, will be the approved diet manual of the institution.

2. Approval:

- A. The Manual is approved by the Executive Medical Staff Committee, clinical nutrition staff and the Pharmacy and Therapeutics committee of University of Toledo Medical Center.
- B. Addendums or adaptations will be approved by the same committee, and dietitians, with input from other disciplines; and placed on the facility web site for reference.
- C. The Institutional Approval Form, Adaptations/Addendums and NCM updates will be attached to this policy and be annually approved and signed by the Medical Staff Representative and Registered Dietitian.

3. Use:

- A. Physicians, dietitians, and ancillary staff- for diet orders and reference regarding nutrition support, enteral product formulary, etc.
- B. Clinical Nutrition staff to use the approved manual for evidenced-based practice guidelines, patient assessment, menu planning and education.
- 4. The diet manual is provided on the web and is available at each patient care unit. In the event of computer downtime, Clinical Nutrition should be contacted as a resource. Clinical nutrition has a backup (USB drive and abridged back-up diet manual binder) of the nutrition care manual for extended down time use.

Approved by:		Review/Revision Date:
/s/	05/25/2021	6/2005 6/2/2008
Michele Lovett RD, LD	Date	7/1/2011
Chief Clinical Dietitian		2/14/17
		1/21/20
/s/	05/25/2021	5/24/2021
Russell Smith BS, PharmD, MBA, BCPS Date		
Chief Pharmacy, Quality, and Patient		
Safety Officer		
Review/Revision Completed By:		
Clinical Nutrition		Next Review Date: 1/1/2024