



Department of Psychiatry

Title: Drugs and Illegal substances discovered on campus

Purpose: To assist in the treatment of addiction, it is the expectation that the environment be free of illegal drugs and other illegal substances. This guideline is to establish a process to guide staff in the discovery of illegal or suspected substances on campus.

Responsibility: Treatment Providers of Multidisciplinary Team.

Procedure:

1. Upon discovery of an illegal drug or illegal substance or suspected illegal drug or substance staff will do the following:
 - a. Put on gloves and face mask
 - b. Secure substance in an area away from patients and general population
 - c. Remove gloves
 - d. Wash hands
 - e. Notify Administrative Director, or designee
 - f. Notify group facilitators as this may influence clinical decision making
 - g. Consult with Campus police for direction on the disposal of the substance

Note- staff should not touch or approach any substance suspected to be drugs, which is uncontained and poses a greater exposure risk. The immediate area should be secured and UTPD should be notified right away.

2. Complete a Safety Net documenting the event

Resources: SAMHSA

Approved by: Recovery Services Leadership, Chief of Police
Revised/Reviewed: 06/2020