


<b>Name of Policy:</b> <u>Driver Rehabilitation Program</u> <b>Policy Number:</b> 3364-137-IPO-03 <b>Department:</b> Rehabilitation Services <b>Approving Officer:</b> Chief Operating Officer - UTMC <b>Responsible Agent:</b> Director of Therapy Services <b>Scope:</b> Rehabilitation Services	  <b>Effective Date:</b> 12/1/2022 Initial Effective Date: 3/29/2004
<input type="checkbox"/> New policy proposal <input type="checkbox"/> Minor/technical revision of existing policy <input type="checkbox"/> Major revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy	

**(A) Policy Statement**

Driving instructors will follow designated procedures as part of the behind-the-wheel-driving program

**(B) Purpose of Policy**

To promote the safety and security of students, instructors, and community drivers.

**(C) Procedure**

When a student participates in the behind-the-wheel-driving program, the instructor will adhere to the following procedures:

1. Student drivers must possess a valid driver's license or learner's permit in order to participate. This will be verified by the instructor and a copy will be maintained in their file.
  - a. If the student possesses a learner's permit and is under the age of 18, he/she must complete 2 hours of classroom instruction prior to behind the wheel instruction. The instructor will verify this with the driving school providing classroom instruction.
2. For credit purposes, each hour of training must be a full 60 minutes.
3. Behind-the-wheel instruction is limited to one student at a time.
4. The first hour of instruction will take place on the UTMC Campus to familiarize the student with vehicle operation while driving in a less demanding environment.
5. At least 2 hours of behind-the-wheel instruction must be completed prior to instruction on an interstate highway.
6. Driving instruction will not exceed more than three hours per student per day.
7. The driving instructor must remain in the vehicle with the student at all times.
8. The use of radios, CD players, cell phones or other distractions are forbidden during behind the wheel instruction.

<p><b>Approved by:</b></p> <p><u>/s/</u> <u>12/01/2022</u>          Alison Matson PT, DPT, NCS          Director of Therapy Services          Date</p> <p><u>/s/</u> <u>12/01/2022</u>          Christine Stesney-Ridenour, COO          Date</p>	<p><b>Review/Revision Date:</b>          11/2004          9/2005          8/2006          1/10/2010          7/2012          7/2013          5/1/2016          11/2/2016          11/2019          12/2022</p>
<p><b>Next Review Date:</b> 12/1/2025</p>	
<p><b>Policies Superseded by This Policy:</b> 23-IPO-03</p>	