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| Name of Policy: | <u>Physical Therapy Resident Retention/Leave</u> |  | |
| Policy Number: | 3364-137-RES-03 | | |
| Department: | Rehabilitation Services | | |
| Approving Officer: | Chief Operating Officer | | |
| Responsible Agent: | Director of Rehab Services | | Effective Date: 3/1/2021 |
| Scope: | Rehabilitation Services | | Initial Effective Date: 3/2018 |
| <input type="checkbox"/> New policy proposal <input type="checkbox"/> Major revision of existing policy <input checked="" type="checkbox"/> Minor/technical revision of existing policy <input checked="" type="checkbox"/> Reaffirmation of existing policy | | | |

(A) Policy Statement

The Rehabilitation Services Department will ensure that process is in place for successful retention of resident

(B) Purpose of Policy

To assure proper management of patient cases and efficient communication between residency faculty and the resident about their performance expectations both clinically and didactically.

(C) Procedure

- i. Participants and faculty are required to follow all UTMC policies and procedures at all times. They are also required to follow the APTA Core Values of Professionalism, Code of Ethics and Standards of Practice at all times.
- ii. Attendance
 1. Residents are required to attend all components of residency program is outlined in weekly schedule and curriculum outline. Participants should notify residency faculty and RPD if attendance is interrupted at any time.
 2. Excused absence is defined as one that is related to illness, death, birth, accidents and extraordinary circumstances.
 3. Exams – are required to attend all scheduled exams. Failure to do so will result in a score of zero.
 4. Participants are expected to attend all scheduled activities as outlined in their daily/weekly schedule unless otherwise notified by faculty or RPD.
 5. Failure to attend clinical or didactic work may result in dismissal from the residency program.
 6. Leave of Absence – An individual may request a leave of absence from program by submitting a written request to the RPD. Each situation will be handled on a case by case basis based on the participants needs.
- iii. Examinations/Learning Activities
 1. Examinations will be completed regularly via site created content delivered on MedBridge.
 2. Passing score is 70% on all MedBridge learning activities
 3. If resident scores less than 70% in any one or two content areas – RPD will schedule meeting with resident to discuss concerns. An action plan

