Name of the Center

Name of the Director of the Center

**Section I: The Center**

1. Provide mission statement. Indicate if it has changed during the past year.
2. Organization and reporting chart. Indicate any changes in the past year.
3. Achievements during past 12 months and how these support the mission. Also, indicate center’s progress on goals articulated in last year’s report and list goals for upcoming year.

**Section 2: The Advisory Board**

1. List of current members and their years of tenure on the board (e.g., 2011-2014, 2010 – 2013, etc.)
2. Dates, outcomes and minutes of advisory board meetings

**Section 3: Core and affiliated faculty associated with the center during the past fiscal year**

Provide a list and for each faculty member provide:

-name, academic rank, department, college and area of expertise

-abbreviated curriculum vitae (resume) of no more than 3 pages listing publications, patents, proposals and awards

-name of projects undertaken with the Center (start dates and end dates, if appropriate) and, for each, the percent effort devoted

-funding (agency, title, grant number, start and end dates, direct and indirect cost levels), indicating which funding is associated with Center project

-publications (under headings of peer-reviewed; non-peer-reviewed; book chapters and reviews; presentations and seminars related to Center projects). –

-graduate students working on Center projects (provide each student’ name, degree program, start and end (graduation) dates, present position if graduated already).

-patents and licenses

**Section 4: Center Budget for past Fiscal Year**

1. Total budget, with a detailed breakdown of the amount of University funding and what it covers; external funding (contract or grant numbers, start and end dates, principal investigator) by project, donations (for each donor, provide name, amount, start and end dates, project association, and use of the funds).
2. Other resources—provide a list of other resources, such as space, equipment etc, that are in addition to the items identified in #1.
3. Evaluation: Do you have key equipment on which center relies? Will this equipment continue to be viable over the period of approval, and if not, what are plans to replace it? Identify the age of essential/significant equipment and/or other facilities, etc. and provide the current replacement needs, plans, and costs.